MEMBERS PRESENT: Chairperson Erin Vrieze Daniels and Commissioners Sean Hayford Oleary, Gordon Vizecky, Susan Rosenberg, Rick Jabs, and Charles Standfuss

MEMBERS ABSENT: Commissioner Dan Kitzberger

STAFF PRESENT: Melissa Poehlman, City Planner
Matt Brillhart, Associate Planner

OTHERS PRESENT: Kari & Mark Kauffman, 6244 Cedar Avenue

Chairperson Vrieze Daniels called the meeting to order at 7:00 p.m.

APPROVAL OF MINUTES

M/Vizecky, S/Rosenberg to approve the minutes of the September 26, 2016 regular meeting.

Motion carried: 6-0

OPEN FORUM

No members of the public spoke.

PUBLIC HEARING(S)

ITEM #1
16-ACUP-06, 16-VAR-05 – Consider an ordinance amendment, conditional use permit amendment and variances to allow an animal kennel business with an outdoor relief and exercise area at 6244 Cedar Avenue.

Associate Planner Matt Brillhart presented the staff report.

In response to questions from Commissioner Vizecky, Brillhart stated that this was presented as an ordinance amendment because state law prohibits “use variances.” Brillhart stated that staff had analyzed possible sites for this type of use and found limited opportunities around the perimeter of the City.

In response to a question from Chair Vrieze Daniels, Kari Kauffman stated that the branding and signage would be similar to other Adogo locations.

In response to a question from Commissioner Jabs, Brillhart stated that the CUP stipulations regulated sanitation and that the Public Works Department had reviewed the plans.

M/Jabs, S/Rosenberg to close the public hearing.

Motion carried: 6-0

Commissioner Rosenberg and Chair Vrieze Daniels spoke favorably of Adogo and noted the cleanliness of the existing locations.
October 24, 2016

M/Rosenberg, S/Vizecky to recommend approval of the ordinance amendment.
_**Motion carried: 6-0**_

M/Rosenberg, S/Vizecky to recommend approval of the conditional use permit amendment and variances.
_**Motion carried: 6-0**_

**ITEM #2**
16-ASP-03 – Cancel the public hearing regarding 1415 East 66th Street.

M/Vizecky, S/Rosenberg to cancel the public hearing.
_**Motion carried: 6-0**_

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**NEW BUSINESS**

None.

**OLD BUSINESS**

None.

**LIAISON REPORTS**

Community Services Advisory Commission: Commissioner Jabs
City Council: Commissioner Rosenberg
HRA: No report
Richfield School Board: No report
Transportation Commission: Commissioner Hayford Oleary
Chamber of Commerce: No report
Other: Chair Vrieze Daniels shared the Planning Commission’s annual report that will be presented to the City Council

**CITY PLANNER’S REPORT**

City Planner Melissa Poehlman reminded Commissioners about the upcoming work session to review Comprehensive Plan proposals on November 15th and briefly discussed public outreach and social media components.

**ADJOURNMENT**

M/Vizecky, S/Rosenberg to adjourn the meeting.
_**Motion carried: 6-0**_

The meeting was adjourned by unanimous consent at **7:34 p.m.**

Gordon Vizecky
Secretary