



CITY COUNCIL MINUTES
Richfield, Minnesota

Special City Council Work Session

January 24, 2017

CALL TO ORDER

The work session was called to order by Mayor Pro Tempore Howard at 5:45 p.m. in the Bartholomew Room.

Council Members Present: Michael Howard, Mayor Pro Tempore; Edwina Garcia; Pat Elliott; and Maria Regan Gonzalez

Staff Present: Steven L. Devich, City Manager; Kristin Asher, Public Works Director; Jared Voto, Executive Aide/Analyst.

Item #1	Discussion regarding 66th Street Reconstruction Public Information Plan (Council Memo No. 8)
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Public Works Director Kristin Asher introduced Colin Cox, Hennepin County, and Kyle Johnson, Bolton & Menk, and Bre Grand, Zan Associates. Johnson provided an overview of the construction schedule and communications that have taken place to date. Cox discussed the public information plan and its goals.

Mayor Pro Tempore Howard questioned how businesses giving their concerns on the project. Grand responded normal concerns (e.g. access, notices before closures) have been heard and some businesses said they didn't know about the project. Mayor Pro Tempore Howard also asked about access signs. Johnson responded with the County's policy for signage. Mayor Pro Tempore asked about mailings. Cox responded the Plan was created for flexibility to respond to needs and is working on branding the information being sent.

Council Member Regan Gonzalez questioned outreach to non-English speakers and renters. Cox responded they are working on translated materials. Grand offered they are contact property managers within the corridor and working with them to notify renters.

Mayor Pro Tempore Howard discussed the importance of informing residents beyond those directly located on 66th Street.

Item #1	Discussion regarding Human Rights Commission Survey Results (Council Memo No. 9)
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Debbie Eng, Sarallyn Gumke, Mark Westergaard of the Human Rights Commission (HRC) introduced themselves. Eng provided a background on the HRC's work. Gumke discussed the HRC's

subcommittee/task force work. Westergaard presented the results of the HRC's survey and asked Council if they would like the HRC to continue their work on the survey.

Council Members thanked the HRC for their work, asked them to continue their efforts on the survey, and commented on the quality of the applicants for the commissions. Council Members also mentioned having another work session to discuss the next steps.

ADJOURNMENT

The work session was adjourned by unanimous consent at 6:38 p.m.

Date Approved: February 14, 2017

Michael Howard
Mayor Pro Tempore

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager

CITY COUNCIL MINUTES

Richfield, Minnesota



Special Concurrent City Council, Housing and Redevelopment Authority, and Planning Commission Work Session

January 24, 2017

CALL TO ORDER

The concurrent work session was called to order by Mayor Pro Tempore/HRA Commissioner Howard at 6:38 p.m. in the Bartholomew Room.

Council Members Present: Michael Howard, Mayor Pro Tempore; Pat Elliott; Edwina Garcia; and Maria Regan Gonzalez.

HRA Members Present: Mary Supple, Chair; Pat Elliott; David Gepner; and Michael Howard.

HRA Members Absent: Doris Rubenstein.

Planning Commission Members Present: Erin Vrieze Daniels, Chair; Rick Jabs; Susan Rosenberg; Charles Standfuss; and Gordon Vizecky

Planning Commission Members Absent: Sean Hayford Oleary; and Daniel Kitzberger.

Staff Present: Steven L. Devich, City Manager/Executive Director; John Stark, Community Development Director; Pam Dmytrenko, Assistant City Manager/HR Manager; Kristin Asher, Public Works Director; Jeff Pearson, City Engineer; and Jared Voto, Executive Aide/Analyst.

Item #1	RETAIL PROPOSAL AT 66TH STREET AND 17TH AVENUE (COUNCIL MEMO NO. 10/HRA MEMO NO. 4)
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Community Development Director John Stark introduced Lonnie Provencher, Interstate Development. Provencher presented their new proposed plan for the area.

Council Members and Commissioners stated their appreciation of the new proposal, the thought that was put into it, and hearing what was said at the previous work session.

Community Development Director Stark discussed the site, the proposal, and the drive through. Provencher discussed they are open to options for blocking between parking and residential to the south. Chair Supple questioned noise from the drive through. Provencher responded it would not be a 24-hour operation.

Council Member Regan Gonzalez asked about potential tenants. Provencher responded the end caps would be focused on morning and evening food options and interior retail/non-food options, but the possibility of a lunch user on the interior.

The concurrent work session was adjourned by unanimous consent at 6:54 p.m.

Date Approved: February 14, 2017

Michael Howard
Mayor Pro Tempore

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Meeting

January 24, 2017

CALL TO ORDER

The meeting was called to order by Mayor Pro Tempore Howard at 7:00 p.m. in the Council Chambers.

Council Members Present: Michael Howard, Mayor Pro Tempore; Edwina Garcia; Pat Elliott; and Maria Regan Gonzalez.

Staff Present: Steven L. Devich, City Manager; Kristin Asher, Public Works Director; Jay Henthorne, Public Safety Director/Police Chief; James Topitzhofer, Recreation Services Director; Pam Dmytrenko, Assistant City Manager/HR Manager; Jeff Pearson, City Engineer; Mary Tietjen, City Attorney; and Jared Voto, Executive Aide/Analyst.

OPEN FORUM

None.

PLEDGE OF ALLEGIANCE

Mayor Pro Tempore Howard led the Pledge of Allegiance.

Item #1	PRESENTATION OF CERTIFICATE FROM THE NATIONAL FIRE ACADEMY MANAGING OFFICER PROGRAM TO FIRE CAPTAIN MARK ARMSTRONG
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Council Member Elliott presented the Certificate of Completion of the Managing Officer Program to Fire Captain Mark Armstrong.

APPROVAL OF MINUTES

M/Garcia, S/Elliott to approve the minutes of the Regular City Council Meeting of January 10, 2017.

Motion carried 4-0.

Item #2	COUNCIL DISCUSSION <ul style="list-style-type: none"> • Hats Off to Hometown Hits
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Council Member Regan Gonzalez highlighted a Richfield STEM School fundraiser at Houlihan’s on Thursday, January 26. She also discussed appreciation for those who applied for the advisory boards and commissions and stated the Council would be reaching out to those who were not appointed.

Council Member Elliott echoed Council Member Regan Gonzalez’s thoughts on the applicants to advisory boards and commissions.

Council Member Garcia highlighted the upcoming ice fishing tournament held on Taft Lake on February 4 from 10 a.m. – 1 p.m. She also discussed the Richfield Chamber of Commerce’s spotlight of Richfield-Bloomington Mitsubishi and echoed Council Member Regan Gonzalez’s thoughts on the commission interviews.

Mayor Pro Tempore Howard mentioned the 66th Street Reconstruction Public Information Plan Work Session and highlighted Hennepin County’s website (www.hennepin.us/66street), hotline (612-444-3186), and e-mail (66street@hennepin.us). He also mentioned the HRA citizen commissioner application is online and echoed the Council’s thoughts on the commission interviews.

Item #3	APPROVAL OF THE AGENDA
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M/Elliott, S/Regan Gonzalez to approve the agenda.

Motion carried 4-0.

Item #4	CONSENT CALENDAR
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- A. Consideration of the approval of a resolution authorizing acceptance of a donation received by Richfield Recreation Services Department from Marlene Glaus for Wood Lake Nature Center in the amount of \$50,000 and to authorize the Recreation Services Director to apply the funds for Wood Lake. (S.R. No. 12)

RESOLUTION NO. 11326

RESOLUTION ACCEPTING A DONATION RECEIVED BY THE
 RICHFIELD RECREATION SERVICES DEPARTMENT FROM
 MARLENE GLAUS FOR WOOD LAKE NATURE CENTER IN THE AMOUNT
 OF \$50,000, AND AUTHORIZING THE RECREATION SERVICES DIRECTOR
 TO EXECUTE THE ASSOCIATED GRANT

This resolution appears as Resolution No. 11326.

The Council unanimously approved the Consent Calendar.

Item #5	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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None.

Item #6	PUBLIC HEARING AND CONSIDERATION OF A RESOLUTION ORDERING PLANS AND SPECIFICATIONS FOR THE PROPOSED 2017 ALLEY PAVING PROJECT (S.R. NO. 13)
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Council Member Garcia presented Staff Report No. 13.

Jeff Pearson, City Engineer, presented information on the project, locations, and informational open house. He also provided two comments received from impacted property owners. Linda and Jim Melssen, 6300 Irving Ave S, stated their opposition to the project, and Heidi Ormond, 7333 5th Ave S, sent questions regarding the project.

Mayor Pro Tempore Member Howard questioned if any other impacted residents had provided feedback.

Pearson responded that most were questions about the project, drainage, and the assessment process.

Council Member Garcia asked if City Engineer Pearson would be visiting the alley in response to the questions submitted by Ms. Ormond.

Pearson responded he had visited the alley and would alleviate the drainage issues as much as possible with the project.

Cathy Van Houten, 7345 5th Ave S, asked about the start and duration of the project.

Pearson responded explaining the expected project schedule and stated notifications would take place after the contractor is hired.

Heidi Ormond, 7333 5th Ave S, discussed the flooding issue of her driveway and asked the City consider this drainage issue.

Kristin Asher, Public Works Director, responded the City could look into adding a storm drainage pipe in that alley.

Ormond asked if the assessment goes on the property taxes.

Mary Tietjen, City Attorney, responded the assessment is levied against the property similar to property taxes.

Ormond asked when the assessment would begin on their property taxes.

Asher responded the assessment hearing would take place in the fall of 2017.

John Holm, 6301 James Ave S, stated he is opposed and five of six homes on their alley are opposed to paving their alley.

Pearson provided additional information on this alley and its usage.

Mayor Pro Tempore Howard questioned reducing costs for residents who do not use the alley.

Tietjen responded the matter before Council is whether to order the project and the decision on assessments can come later in the process.

Mayor Pro Tempore Howard asked the other Council Member's thoughts and stated it makes sense to pave all the alleys, but look into defraying costs to those that do not use the alley.

Council Member Elliott questioned vacating the alley.

Pearson responded vacating the alley would affect one resident whose garage faces the alley and discussed the vacant lot potentially using the alley.

City Manager Steve Devich discussed the possibilities of the HRA-owned vacant lot and possible future use of the alley by adjacent properties.

Council Members questioned if the homeowner using the alley had commented about the paving project.

Pearson responded the resident has not commented on the project.

Boyd Tate, 6315 James Ave S, stated he opposes the project as he does not use his alley.

Tom Dallman, 6309 James Ave S, stated he opposes the project and would like to vacate or close the alley.

Mayor Pro Tempore Howard discussed removing the alley from the project.

Council Member Garcia questioned if that was the only alley that presented opposition based on use.

Asher responded that the other alleys are used by a majority of the adjacent property owners.

City Manager Devich discussed the HRA-owned lot.

Council Members stated their concern if the alley is not maintained.

Pearson responded that the alley would still be maintained by the City and the alley could be paved in the future if residents submitted a petition requesting paving.

Ormond commented regarding public use of the alley and asked if the City could pay for a portion of the project for residents who do not use the alley.

City Manager Devich responded that has not been the City's policy.

M/Elliott, S/Howard to close the public hearing.

Motion carried 4-0.

M/Garcia, S/Elliott to approve the resolution ordering plans and specification for the 2017 alley paving project, removing 63rd Street between James Avenue and Irving Avenue.

RESOLUTION NO. 11327

RESOLUTION ORDERING THE PREPARATION OF PLANS AND SPECIFICATIONS FOR THE 2017 ALLEY PAVING PROJECT

Motion carried 4-0. This resolution appears as Resolution No. 11327.

Item #7	CONSIDERATION OF THE APPOINTMENTS TO CITY ADVISORY COMMISSIONS (S.R. NO. 14)
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Council Member Regan Gonzalez presented Staff Report No. 14.

M/Elliott, S/Garcia to appoint persons to fill expiring or vacant terms on the City advisory commissions.

Motion carried 4-0.

Item #8	CITY MANAGER'S REPORT
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City Manager Devich discussed being awarded \$7 million for the 77th Street Underpass project from the Metropolitan Council.

Item #9	CLAIMS AND PAYROLLS
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M/Garcia, S/Elliott that the following claims and payrolls be approved:

<u>U.S. Bank</u>	<u>01/24/17</u>
A/P Checks: 256058 - 256467	\$ 1,410,365.35
Payroll: 124791 - 125105	<u>590,394.61</u>
TOTAL	\$ 2,000,759.96

Motion carried 4-0.

OPEN FORUM

None.

Item #11	ADJOURNMENT
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The City Council Meeting was adjourned by unanimous consent at 8:05 p.m.

Date Approved: February 14, 2017

Michael Howard
Mayor Pro Tempore

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager