



**SPECIAL CITY COUNCIL MEETING  
RICHFIELD MUNICIPAL CENTER, COUNCIL CHAMBERS  
MARCH 10, 2017  
8:00 AM**

Call to order

1. Consideration of the approval of a resolution determining the results of the City Special Election held on Tuesday, March 7, 2017.

Staff Report No. 43

2. Consideration of the City Council's approval of the Mayor Pro Tempore's appointment of a Housing and Redevelopment Authority (HRA) Commissioner.

Staff Report No. 44

Adjournment

**Auxiliary aids for individuals with disabilities are available upon request. Requests must be made at least 96 hours in advance to the City Clerk at 612-861-9738.**



**STAFF REPORT NO. 43**  
**CITY COUNCIL MEETING**  
**3/10/2017**

REPORT PREPARED BY: Elizabeth VanHoose, City Clerk

DEPARTMENT DIRECTOR REVIEW: Steven L. Devich, City Manager  
3/6/2017

OTHER DEPARTMENT REVIEW: N/A

CITY MANAGER REVIEW: Steven L. Devich, City Manager  
3/6/2017

**ITEM FOR COUNCIL CONSIDERATION:**

**Consideration of the approval of a resolution determining the results of the City Special Election held on Tuesday, March 7, 2017.**

**EXECUTIVE SUMMARY:**

The City Special Election was conducted on Tuesday, March 7, 2017. The City Special Election was a contest for the office of Mayor.

The Richfield City Charter states that the Council must meet and canvass the election returns at the next regular or special Council meeting immediately following any regular, primary, or special election but in no event later than the time prescribed by state law, and must make full declaration of the results as soon as possible, and file a statement thereof with the City Clerk.

At the time of this staff report, the results of the City Special Election have not been finalized and will be provided at the Special City Council Meeting on March 10, 2017.

**RECOMMENDED ACTION:**

**By Motion: Approve a resolution determining the results of the City Special Election held on Tuesday, March 7, 2017.**

**BASIS OF RECOMMENDATION:**

**A. HISTORICAL CONTEXT**

- This information is contained within the Executive Summary.

**B. POLICIES (resolutions, ordinances, regulations, statutes, etc):**

- The City Charter provides that the City Council declare the results of the election.
- Minnesota Statutes Chapter 205 governs the conduct of municipal elections.

**C. CRITICAL TIMING ISSUES:**

- In accordance with State law and the City Charter, the City Council must take action no later than March 17, 2017.

**D. FINANCIAL IMPACT:**

- N/A

**E. LEGAL CONSIDERATION:**

- City Charter Section 4.07 provides that the City Council declare the results of the election.

**ALTERNATIVE RECOMMENDATION(S):**

- N/A

**PRINCIPAL PARTIES EXPECTED AT MEETING:**

None

**ATTACHMENTS:**

	Description	Type
<input type="checkbox"/>	Resolution	Resolution Letter
<input type="checkbox"/>	Election Results	Backup Material

**RESOLUTION NO.**

**RESOLUTION DETERMINING RESULTS OF THE SPECIAL ELECTION FOR THE OFFICE OF CITY MAYOR HELD ON TUESDAY, MARCH 7, 2017**

**BE IT RESOLVED** by the City Council of the City of Richfield that the Council, having received and considered the tally of votes by the election judges of the Special Election held March 7, 2017, the results are determined to be as follows:

Votes cast for City Mayor:

Remainder of current term expiring on December 31, 2018.

Pat Elliot	931 votes
Dan Oxendale	238 votes
WRITE-IN**	14 votes

Total number of voters in this election: 1,183

Attached Attachment A is complete tabulation of results.

**BE IT FURTHER RESOLVED** that the following list of judges were those certifying returns of said election:

Roger Swanson	Carole Petkoff	Janette Holter
Nancy Lindberg	David Dahl	Linda Nemitz
Kathy Johnson	Bridget Gaeleigh	Joan Olinger
Marc Tilc	Ed Fletcher	Elisabeth Kingdon
Sandra Decker	Francie Fletcher	Linda Boyd
Sharon Foster	Chris Okey	Liz Ekholm
Brenda Kupfer	Jeff Rundgren	Lawrence Martin
Venious Virginia Clark	Robert Amundson	Monica Petrov
Denise Famodu	Carolyn Engeldinger	Marjorie Cain
John Twisk	Nancy Walstrom	Sandra Walstrom
Claire Killian	Molly Weber	Richard Morey
Erin Vrieze Daniels	Judy Goebel	Betty Obenchain
Rick Loney	Marilyn Nienkirk	Sita Johnson
Ruth Hiland	Doris Christine	Robert Olson
Robert Hall	Mary Barnes	Andrew Boeke
Scott Dahlquist	Thomas Keegan	James Alagna

**PASSED** by the City Council of Richfield, Minnesota this 10th day of March, 2017.

\_\_\_\_\_  
Michael Howard, Mayor Pro Tempore

ATTEST:

\_\_\_\_\_  
Elizabeth VanHoose, City Clerk



**City of Richfield Special Election March 7, 2017**  
**\*\*Preliminary Results\*\* 9 of 9 Precincts Reporting**

	Total	%	Precinct								
			1	2	3	4	5	6	7	8	9
<b>CITY OFFICES</b>											
.											
<b>Mayor</b>											
Patrick H. Elliott	931	78.7%	65	78	179	80	152	93	110	50	124
Dan Oxendale	238	20.1%	17	19	35	31	36	31	34	20	15
Write-In	14	1.2%	3	4	3	0	0	0	1	1	2

	Total	%	Precinct								
			1	2	3	4	5	6	7	8	9
<b>VOTER TURNOUT</b>											
.											
<b>Registered Voters</b>											
Persons Registered at 7:00 AM	20,684	99.9%	1,528	2,919	2,693	2,217	2,480	2,632	1,812	1,736	2,667
New Registrations on Election Day	14	0.1%	1	4	2	0	3	0	2	1	1
<b>TOTAL REGISTERED VOTERS</b>	<b>20,698</b>	<b>100.0%</b>	<b>1,529</b>	<b>2,923</b>	<b>2,695</b>	<b>2,217</b>	<b>2,483</b>	<b>2,632</b>	<b>1,814</b>	<b>1,737</b>	<b>2,668</b>
<b>Ballots Cast</b>											
Number Voting at Polls	978	82.7%	75	77	181	93	155	98	132	57	110
Number Voting Absentee	205	17.3%	10	24	36	18	33	26	13	14	31
<b>TOTAL PERSONS VOTING</b>	<b>1,183</b>	<b>100.0%</b>	<b>85</b>	<b>101</b>	<b>217</b>	<b>111</b>	<b>188</b>	<b>124</b>	<b>145</b>	<b>71</b>	<b>141</b>
<b>Turnout Percentage</b>	<b>5.7%</b>		<b>5.6%</b>	<b>3.5%</b>	<b>8.1%</b>	<b>5.0%</b>	<b>7.6%</b>	<b>4.7%</b>	<b>8.0%</b>	<b>4.1%</b>	<b>5.3%</b>



**STAFF REPORT NO. 44**  
**CITY COUNCIL MEETING**  
**3/10/2017**

REPORT PREPARED BY: Jared Voto, Executive Aide/Analyst

DEPARTMENT DIRECTOR REVIEW: Steven L. Devich, City Manager  
3/6/2017

OTHER DEPARTMENT REVIEW: N/A

CITY MANAGER REVIEW: Steven L. Devich, City Manager  
3/6/2017

**ITEM FOR COUNCIL CONSIDERATION:**

**Consideration of the City Council's approval of the Mayor Pro Tempore's appointment of a Housing and Redevelopment Authority (HRA) Commissioner.**

**EXECUTIVE SUMMARY:**

On December 13, 2011, the City Council established by resolution that the public's interest is best served by having a composition of two appointed Council Members and three Mayor-appointed citizens serve on the HRA.

David Gepner was appointed to a five-year HRA term on February 14, 2012 and his term expired February 14, 2017.

Applications for the appointment were sought from residents between January 20 and February 1, 2017, and the City Council held interviews with applicants on March 6.

**RECOMMENDED ACTION:**

**By Motion: Approve the Mayor Pro Tempore's appointment of an HRA Commissioner for a five year term commencing March 20, 2017 and expiring March 20, 2022.**

**BASIS OF RECOMMENDATION:**

**A. HISTORICAL CONTEXT**

- City Council Resolution No. 10586 was approved December 13, 2011, regarding appointments to the Housing and Redevelopment Authority board of commissioners; establishing composition of the board and term limits on non-elected members.

**B. POLICIES (resolutions, ordinances, regulations, statutes, etc):**

- Under State law, the Mayor appoints HRA Commissioners, subject to approval of the City Council.

**C. CRITICAL TIMING ISSUES:**

- To ensure a quorum at future meetings, the City Council should appoint an HRA Commissioner at the March 10, 2017, Special City Council meeting.
- If the City Council does not confirm the Mayor Pro Tempore's appointment, a quorum may not be

present at future HRA meetings.

**D. FINANCIAL IMPACT:**

- This designation is at no additional cost to the City.

**E. LEGAL CONSIDERATION:**

- None

**ALTERNATIVE RECOMMENDATION(S):**

- The City Council may decide not to approve the Mayor Pro Tempore's appointment or defer the appointment to a future City Council meeting.

**PRINCIPAL PARTIES EXPECTED AT MEETING:**

None