



CITY COUNCIL MEETING MINUTES
 Richfield, Minnesota
Special City Council Work Session
March 28, 2017

CALL TO ORDER

The work session was called to order by Mayor Elliott at 6:30 p.m. in the Bartholomew Room.

Council Members Present: Pat Elliott, Mayor; Edwina Garcia; Maria Regan Gonzalez; and Michael Howard

Staff Present: Steven L. Devich, City Manager; Kristin Asher, Public Works Director; Jack Broz, Transportation Engineer; and Jared Voto, Executive Aide/Analyst.

Item #1	DISCUSSION REGARDING 66TH STREET STREETScape
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City Manager Steve Devich and Public Works Director Kristin Asher introduced Jack Broz, Transportation Engineer, and Joel Odens, Landscape Architect with Bolton & Menk, who would present the streetscape project.

Odens and Broz presented an overview of the project background and location, timeline, and schematic design for the corridor. The schematic design included funded and non-funded elements and corridor concepts. The project includes landscaping and streetscaping, but not hardscape. Work on these elements will follow the hardscape work by a year (e.g. 2017 hardscape work, 2018 landscape/streetscape work).

Mayor Elliott commented he felt people were excited about the variety and diversity of trees for the corridor. Council Member Howard echoed these thoughts.

Council Member Regan Gonzalez asked for clarification on the non-funded elements and re-use of bus shelters. Broz responded.

Mayor Elliott commented on the banners shown in the renderings and having them associated with neighborhoods and greater community. Council Member Howard agreed and commented it could be part of the Comprehensive Plan Advisory Committee.

ADJOURNMENT

The work session was adjourned by unanimous consent at 6:53 p.m.

Date Approved: April 11, 2017

Pat Elliott
Mayor

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Meeting

March 28, 2017

CALL TO ORDER

The meeting was called to order by Mayor Elliott at 7:01 p.m. in the Council Chambers.

Council Members Present: Pat Elliott, Mayor; Edwina Garcia; Maria Regan Gonzalez; and Michael Howard.

Staff Present: Steven L. Devich, City Manager; Mary Tietjen, City Attorney; John Stark, Community Development Director; Jay Henthorne, Public Safety Director/Police Chief; Kristin Asher, Public Works Director; Jim Topitzhofer, Recreation Services Director; Elizabeth VanHoose, City Clerk; Chris Regis, Finance Manager; and Jared Voto, Executive Aide/Analyst.

OATH OF OFFICE OF RICHFIELD MAYOR, PAT ELLIOTT

City Clerk VanHoose administered the oath of office the Mayor Pat Elliott.

OPEN FORUM

Grace Verbrugge, 6708 Irving Ave S, and Mark Westergaard, 7608 Dupont Ave S, spoke regarding the Convention on the Elimination of all forms of Discrimination Against Women (CEDAW).

Birgit Johnson, 6332 13th Ave S, spoke regarding "all politics is local".

Item #1

SWEARING-IN CITY OF RICHFIELD POLICE OFFICERS JOSEPH CARROLL AND MIRANDA SOLDOW

Mayor Elliott introduced Public Safety Director/Chief of Police Henthorne. Chief Henthorne introduced Officers Joseph Carroll and Miranda Soldow and administered the swearing-in of both Officers.

PLEDGE OF ALLEGIANCE

Mayor Elliott led the Pledge of Allegiance.

APPROVAL OF MINUTES

M/Howard, S/Garcia to approve the minutes of the: (1) Regular City Council Meeting of February 28, 2017; (2) Special City Council Work Session of March 6, 2017; (3) Special City Council Meeting of March 10, 2017; and (4) Special City Council Work Session of March 14, 2017.

Motion carried 4-0.

Item #2	PRESENTATION OF 2016 FOOD SAFETY AWARDS
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Council Member Regan Gonzalez invited Kristine Klos, Chair of the Advisory Board of Health, and Betsy Osborn, Support Services Supervisor and Advisory Board of Health Staff Liaison, to present the awards. Klos presented the 2016 Food Safety Awards:

- Full Service Restaurant
 - Winner – Broadway Pizza – 7514 Lyndale Ave S
 - Runner-up – Pizza Luce – 800 W. 66th St
- Fast Food/Pizza Carry Out/Cafeteria
 - Winner – Arby’s – 7744 5th Ave S
 - Runner-up – DQ Grill and Chill – 2800 W. 66th St

Council Member Regan Gonzalez thanked the Advisory Board of Health and staff for their work on the Food Safety Awards.

Item #3	COUNCIL DISCUSSION <ul style="list-style-type: none"> • Hats Off to Hometown Hits
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Mayor Elliott invited Hennepin County Commissioner Debbie Goettel to speak. Commissioner Goettel spoke and invited everyone to attend an open house at her District 5 Office (300 S 6th St, Minneapolis, MN 55487; A-2400) on April 5.

Council Member Garcia mentioned a Walk for Autism event on April 8 at the Mall of America and Caring for Caregivers event on April 27 at Friendship Village of Bloomington.

Council Member Howard mentioned the Richfield Egg Scramble on April 8 at Veterans Memorial Park and the start of the 66th Street Reconstruction project.

Council Member Regan Gonzalez mentioned the League of Women Voter’s Public Forum held on March 11; the article in the Star Tribune on March 19 stating Richfield has the hottest housing market in the area; the Wellness Expo on April 8 at the Richfield High School; and, the Friends of Wood Lake (FOWL) benefit dinner on April 28.

Mayor Elliott commented on the Star Tribune article and League of Women Voter’s Public Forum.

Item #4	APPROVAL OF THE AGENDA
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M/Garcia, S/Regan Gonzalez to approve the agenda.

Motion carried 4-0.

Item #5	CONSENT CALENDAR
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City Manager Devich presented the Consent Calendar.

- A. Consideration of the approval of the 2017 Revised Richfield Bicycle Master Plan system map. (S.R. NO. 45)
- B. Consideration of the approval of a resolution amending the 2016 General Fund Budget by authorization of a transfer of appropriations from the Public Safety Department to the Fire Department. (S.R. NO. 46)

RESOLUTION NO. 11338
 RESOLUTION AUTHORIZING REVISION OF 2016 BUDGETS OF
 VARIOUS DEPARTMENTS

This resolution appears as Resolution No. 11338.

- C. Consideration of the approval of a resolution accepting a donation received by Wood Lake Nature Center from Marlene Glaus in the amount of \$50,000 and authorizing the Recreation Services Director to apply the funds for Wood Lake site improvements. (S.R. NO. 47)

RESOLUTION NO. 11339
 RESOLUTION ACCEPTING A DONATION RECEIVED BY WOOD LAKE
 NATURE CENTER FROM MARLENE GLAUS IN THE AMOUNT OF
 \$50,000, FOR SITE IMPROVEMENTS AT WOOD LAKE NATURE
 CENTER

This resolution appears as Resolution No. 11339.

- D. Consideration of the approval of a resolution authorizing acceptance of donations, totaling \$750, from six donors for the purchase of the Robert T. Hintgen Fountain Memorial and authorizing the Public Works Operations Superintendent to apply the funds as intended by the donors. (S.R. NO. 48)

RESOLUTION NO. 11340
 RESOLUTION ACCEPTING DONATIONS RECEIVED BY MULTIPLE
 DONORS IN THE AMOUNT OF \$750 IN HONOR OF THE ROBERT T.
 HINTGEN FOUNTAIN MEMORIAL

This resolution appears as Resolution No. 11340.

- E. Consideration of the approval of a resolution modifying a Health Care Savings Plan for the General Services Employees. (S.R. NO. 49)

RESOLUTION NO. 11341
 RESOLUTION AMENDING THE GENERAL SERVICES POST
 EMPLOYMENT HEALTH CARE SAVINGS PLAN

This resolution appears as Resolution No. 11341.

- F. Consideration of the approval of a resolution supporting local decision-making authority. (S.R. NO. 50)

RESOLUTION NO. 11342
RESOLUTION SUPPORTING LOCAL DECISION-MAKING AUTHORITY

This resolution appears as Resolution No. 11342.

- G. Consideration of the approval of a resolution opposing proposed legislation HF739/SF561 regarding unregulated access to public right-of-way for installation of small cell wireless equipment and distributed antenna systems. (S.R. NO. 51)

RESOLUTION NO. 11343
RESOLUTION OPPOSING THE PROPOSED LEGISLATION
HF739/SF561 REGARDING UNREGULATED ACCESS TO PUBLIC
RIGHT-OF-WAY FOR INSTALLATION OF SMALL CELL WIRELESS
EQUIPMENT AND DISTRIBUTED ANTENNA SYSTEMS

This resolution appears as Resolution No. 11343.

- H. Consideration of the approval of the second reading of an ordinance regulating trapping, snaring, hawking and falconry in the City of Richfield. (S.R. NO. 52)
- I. Consideration of the approval of the second reading of an ordinance amending City Code Subsection 710.23 related to private water supplies and cross-connection control and approval of a resolution authorizing summary publication. (S.R. NO. 53)

RESOLUTION NO. 11344
RESOLUTION APPROVING SUMMARY PUBLICATION OF AN
ORDINANCE AMENDMENT TO SUBSECTION 710.23 OF THE
RICHFIELD CITY CODE PERTAINING TO PRIVATE WATER SUPPLIES
AND CROSS-CONNECTION CONTROL

This resolution appears as Resolution No. 11344.

- J. Consideration of the approval of the second reading of an ordinance amending City Code Section 205 related to Rules of Council Procedure and approval of a resolution authorizing summary publication. (S.R. NO. 54)

RESOLUTION NO. 11345
RESOLUTION APPROVING SUMMARY PUBLICATION OF AN
ORDINANCE AMENDING SECTION 205 OF RICHFIELD CITY CODE
PERTAINING TO RULES OF COUNCIL PROCEDURE

This resolution appears as Resolution No. 11345.

- K. Consideration of the approval of the first reading of ordinance amendments that will create a Cedar Corridor Overlay District and change the zoning of properties with the Cedar Corridor area (roughly 66th Street to 77th Street, east of 17th Avenue) to match the designations in the Comprehensive Plan and schedule the second reading April 11, 2017. (S.R. NO. 55)

M/Regan Gonzalez, S/Howard to approve the consent calendar.

Council Member Howard commented on the importance of Item #5.F.

Council Member Regan Gonzalez echoed Council Member Howard’s comments on Item #5.F. and thanked staff and the League of Minnesota Cities for their work on this item. She also thanked those who donated for Item #5.C. and #5.D.

Motion carried 4-0.

Item #6	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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None.

Item #7	PUBLIC HEARING AND CONSIDERATION OF THE APPROVAL OF THE SECOND READING OF A TRANSITORY ORDINANCE PROVIDING FUNDING FOR CERTAIN CAPITAL IMPROVEMENTS FROM THE SPECIAL REVENUE FUND. (S.R. NO. 56)
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Council Member Howard presented Staff Report No. 56. He asked staff to provide more information on the Ice Arena Refrigeration project.

Finance Manager Regis responded the funds are the first year of savings, part of the financing plan to convert the refrigeration units at the two rinks.

M/Howard, S/Garcia to close the public hearing.

Motion carried 4-0.

M/Howard, S/Elliott to approve second reading of the transitory ordinance providing for the expenditure of funds from the Special Revenue Fund for certain capital improvements.

Motion carried 4-0.

Item #8	PUBLIC HEARING AND CONSIDERATION OF THE APPROVAL OF THE SECOND READING OF AN INTERIM ORDINANCE MODIFYING REGULATIONS RELATED TO TEMPORARY SIGNS ALONG 66TH STREET AND A RESOLUTION AUTHORIZING SUMMARY PUBLICATION. (S.R. NO. 57)
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Council Member Regan Gonzalez presented Staff Report No. 57.

M/Howard, S/Garcia to close the public hearing.

Motion carried 4-0.

Council Member Howard encouraged residents to visit local businesses on 66th Street during construction.

Mayor Elliott added he is encouraged the City was able to respond to the requests of the businesses that will be impacted during the construction.

M/Regan Gonzalez, S/Garcia to approve the second reading of an interim ordinance modifying regulations related to temporary signs along 66th Street and a resolution authorizing summary publication.

RESOLUTION NO. 11346
RESOLUTION APPROVING SUMMARY PUBLICATION OF AN
INTERIM ORDINANCE REGULATING TEMPORARY SIGNS

Motion carried 4-0. This resolution appears as Resolution No. 11346.

Item #9	PUBLIC HEARING AND CONSIDERATION OF THE APPROVAL OF A RESOLUTION GRANTING APPROVAL OF THE FINAL PLAT OF THE RICHFIELD ASSISTED LIVING ADDITION. (S.R. NO. 58)
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Council Member Regan Gonzalez presented Staff Report No. 58.

M/Howard, S/Garcia to close the public hearing.

Motion carried 4-0.

M/Regan Gonzalez, S/Garcia to approve a resolution granting approval of the final plat of the Richfield Assisted Living Addition.

RESOLUTION NO. 11347
RESOLUTION GRANTING PRELIMINARY APPROVAL OF A PLAT FOR
RICHFIELD ASSISTED LIVING ADDITION

Motion carried 4-0. This resolution appears as Resolution No. 11347.

Item #10	CONSIDERATION OF THE APPROVAL OF A RESOLUTION AWARDDING FOR THE SALE OF \$9,335,000 GENERAL OBLIGATION STREET RECONSTRUCTION BONDS, SERIES 2017A. (S.R. NO. 59)
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Mayor Elliott presented Staff Report No. 59. He invited Rebecca Kurtz, Ehlers & Associates, to provide additional information.

Kurtz presented the City received eight (8) bids, with the low bid from PNC Capital Markets of Philadelphia, PA, for 2.49%; Ehlers had estimated 2.90%. This reduced the bond size from \$9,335,000 to \$9,130,000, due to a premium bid, lower discount rate, and lower cost of issuance. She also discussed the bonds were rated through Standard & Poors and affirmed the S&P AA+ rating.

Mayor Elliott commented on the Standard & Poors rating and read from the report.

M/Elliott, S/Howard to approve a resolution awarding the sale of General Obligation Street Reconstruction Bonds, Series 2017A, in the original aggregate principal amount of \$9,335,000; fixing their form and specifications; directing their execution and delivery; and providing for their payment.

RESOLUTION NO. 11348
A RESOLUTION AWARDDING THE SALE OF GENERAL OBLIGATION
STREET RECONSTRUCTION BONDS, SERIES 2017A, IN THE

ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$9,130,000; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT

Motion carried 4-0. This resolution appears as Resolution No. 11348.

Item #11	CONSIDERATION OF THE APPROVAL OF A RESOLUTION DECLARING A VACANCY IN THE OFFICE OF COUNCIL MEMBER WARD ONE, CALLING FOR A SPECIAL ELECTION, AND ESTABLISHING A FILING PERIOD FOR NOMINATION PETITIONS (S.R. NO. 60)
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Mayor Elliott presented Staff Report No. 60.

M/Elliott, S/Garcia to approve the resolution declaring a vacancy in the Office of Council Member Ward One, calling for a Special Election, and establishing a filing period for nomination petitions.

RESOLUTION NO. 11349
RESOLUTION DECLARING A VACANCY IN THE OFFICE OF COUNCIL MEMBER, CALLING FOR A SPECIAL ELECTION, AND ESTABLISHING A FILING PERIOD FOR NOMINATION PETITIONS

Motion carried 4-0. This resolution appears as Resolution No. 11349.

Item #12	CONSIDERATION OF THE FOLLOWING ITEMS RELATED TO THE RICHFIELD COMMUNITY BAND SHELL PROJECT: 1. REJECT ALL BIDS RECEIVED FEBRUARY 9, 2017, FOR BID DIVISIONS RSB-03-1 EARTHWORK, CONCRETE, MASONRY AND MISCELLANEOUS METALS; RSB-07-1 ROOFING ARCHITECTURAL SHINGLES; AND RSB-26-1 ELECTRICAL AND TEMPORARY POWER. 2. REJECT ALL BIDS RECEIVED MARCH 20, 2017, FOR BID DIVISION RSB-09-1 ROUGH AND FINISH CARPENTRY, STRUCTURAL WOOD, PAINTING, AND MISCELLANEOUS FINISHES. 3. AUTHORIZE STAFF TO RE-BID THE PROJECT AT A FUTURE DATE. (S.R. NO. 61)
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Council Member Garcia presented Staff Report No. 61. She invited Sue Sandahl to say a few words.

Sandahl, 7601 Bryant Ave S, stated she was speaking on behalf of Friends of the Richfield Band Shell, a non-profit organization. She stated they are committed to a band shell in Veterans Park and provided information on the group and its recent fundraising.

M/Garcia, S/Elliott to reject all bids received February 9, 2017, for bid divisions RSB-03-1 Earthwork, Concrete, Masonry and Miscellaneous Metals; RSB-07-1 Roofing Architectural Shingles; and RSB-26-1 Electrical and Temporary Power. Reject all bids received March 20, 2017, for bid division RSB-09-1, Rough and Finish Carpentry, Structural Wood, Painting, and Miscellaneous Finishes. Authorize staff to re-bid to project at a future date.

Motion carried 4-0.

Item #13	CITY MANAGER’S REPORT
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None.

Item #14	CLAIMS AND PAYROLLS
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M/Garcia, S/Elliott that the following claims and payrolls be approved:

<u>U.S. Bank</u>	<u>03/14/17</u>
A/P Checks: 257328 - 257631	\$ 1,283,903.17
Payroll: 126069 - 126386	<u>589,925.74</u>
TOTAL	\$ 1,873,828.91

<u>U.S. Bank</u>	<u>03/28/17</u>
A/P Checks: 257632 - 257912	\$ 1,204,467.93
Payroll: 126387 - 126710, 42711 - 42753	<u>603,795.45</u>
TOTAL	\$ 1,808,263.38

Motion carried 4-0.

OPEN FORUM

None.

Item #15	ADJOURNMENT
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The City Council Meeting was adjourned by unanimous consent at 8:12 p.m.

Date Approved: April 11, 2017

 Pat Elliott
 Mayor

 Jared Voto
 Executive Aide/Analyst

 Steven L. Devich
 City Manager