



# CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

## Special City Council Work Session

June 27, 2017

**CALL TO ORDER**

The work session was called to order by Mayor Elliott at 6:02 p.m. in the Municipal Center.

*Council Members Present:* Pat Elliott, Mayor; Edwina Garcia; Michael Howard; Maria Regan Gonzalez; and Simon Trautmann

*Staff Present:* Steven L. Devich, City Manager; Kristin Asher, Public Works Director; Jeff Pearson, City Engineer; Russ Lupkes, Utilities Superintendent; and, Jared Voto, Executive Aide/Analyst.

<b>Item #1</b>	<b>77TH STREET UNDERPASS</b>
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City Engineer Pearson provided background on the 77th Street Underpass project, including historical layouts, and displayed the current MnDOT staff-approved layout along Washington Park/Richfield Parkway. He discussed the design now shows single span bridges that reduce the cost of the project by \$2-3 million and discussed the current cost estimate and secured funding.

Council Members and staff also discussed the redevelopment possibilities in this area after the project is constructed.

<b>Item #2</b>	<b>UTILITY RATE AND CONSERVATION STRUCTURE</b>
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Rebecca Kurtz and Jessica Cook from Ehlers presented on Utility Rate Study their company conducted for the water, sewer, and stormwater utilities. Cook presented the findings of the study, recommendations for rate increases for each utility to ensure financial stability, and changes to the rate structure for the water utility.

Council Members suggested another work session to go into more detail of the survey and its rate impacts.

**ADJOURNMENT**

The work session was adjourned by unanimous consent at 6:58 p.m.

Date Approved: July 11, 2017

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Pat Elliott  
Mayor

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Jared Voto  
Executive Aide/Analyst

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Steven L. Devich  
City Manager



# CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

## Regular Meeting

June 27, 2017

### CALL TO ORDER

The meeting was called to order by Mayor Elliott at 7:01 p.m. in the Council Chambers.

*Council Members Present:* Pat Elliott, Mayor; Edwina Garcia; Michael Howard; Maria Regan Gonzalez; and Simon Trautmann.

*Staff Present:* Steven L. Devich, City Manager; Mary Tietjen, City Attorney; Jay Henthorne, Director of Public Safety/Police Chief; Jim Topitzhofer, Recreation Services Director; Karen Barton, Assistant Community Development Director; Neil Ruhland, Media Coordinator; and Jared Voto, Executive Aide/Analyst.

### OPEN FORUM

None.

### PLEDGE OF ALLEGIANCE

Mayor Elliott led the Pledge of Allegiance.

Item #1	<b>GENE &amp; MARY JACOBSEN CITIZEN OF THE YEAR FOR 2017 AWARD</b>
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Mark Westergaard of the Richfield Human Rights Commission and Kim Jacobsen, son of Gene and Mary Jacobsen, presented Diane Cross of Fraser with the Citizen of the Year award for 2017.

### APPROVAL OF MINUTES

M/Elliott, S/Garcia to approve the minutes of the: (1) Special City Council Work Session of February 24, 2017; (2) Special City Council Work Session of June 13, 2017; (3) Special City Council Work Session of June 13, 2017; and (4) Regular City Council Meeting of June 13, 2017.

Motion carried 5-0.

<b>Item #3</b>	<b>HUMAN RIGHTS COMMISSION 2016 YEAR IN REVIEW</b>
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Sarah Gumke, Chair of Richfield Human Rights Commission, highlighted the work of the Commission over the past year.

<b>Item #2</b>	<b>MICAH COMMUNITY HERO AWARD</b>
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Sue Watlov Phillips, Executive Director of MICAH awarded Council Member Regan Gonzalez with the Hero Award for her work on affordable housing.

<b>Item #4</b>	<b>COUNCIL DISCUSSION</b> <ul style="list-style-type: none"> <li>• Hats Off to Hometown Hits</li> </ul>
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Council Member Trautmann discussed the Richfield Placemaking Project, with more information at their website: <http://open4richfield.com/>.

Council Member Garcia discussed the youth summer trips available through the Recreation Services Department.

Mayor Elliott discussed the upcoming events around the Richfield 4th of July celebration.

Council Member Howard discussed the Heredia Park sculpture dedication on June 24 and thanked Karen Barton for her service as she takes a new position with St. Louis Park.

Council Member Regan Gonzalez discussed the Washington Park pickleball courts, the opening of the Lyndale Gardens amphitheater, the VEAP block party on July 9, "Civics 101" at the Richfield Municipal Center on July 6, and her and Council Member Howard's visit with the Dalai Lama on June 24.

<b>Item #5</b>	<b>APPROVAL OF THE AGENDA</b>
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M/Garcia, S/Regan Gonzalez to approve the agenda.

Motion carried 5-0.

<b>Item #6</b>	<b>CONSENT CALENDAR</b>
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City Manager Devich presented the Consent Calendar.

- A. Consideration of the approval of the revision of a lease agreement between the City of Richfield and the United States Postal Service for the use of fourteen parking spaces in the lower parking lot of the Wood Lake Nature Center. (S.R. No. 98)

- B. Consideration of the approval of a resolution authorizing the execution of a Joint Cooperation Agreement between the City of Richfield and Hennepin County for participation in the Urban Hennepin County Community Development Block Grant Program, 2018-2020. (S.R. No. 99)

RESOLUTION NO. 11372  
 RESOLUTION AUTHORIZING THE EXECUTION OF A JOINT  
 COOPERATION AGREEMENT BETWEEN THE CITY OF RICHFIELD  
 AND HENNEPIN COUNTY FOR PARTICIPATION IN THE URBAN  
 HENNEPIN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT  
 PROGRAM IN FISCAL YEARS 2018-2020

This resolution appears as Resolution No. 11372.

- C. Consideration of the approval of an amendment to the 2016-2017 agreement between the City of Richfield and the City of Bloomington for Public Health Emergency Preparedness Services. (S.R No. 100)

M/Elliott, S/Howard to approve the consent calendar.

Motion carried 5-0.

<b>Item #7</b>	<b>CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR</b>
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None.

<b>Item #8</b>	<b>PUBLIC HEARING AND CONSIDERATION OF THE SECOND READING OF A TRANSITORY ORDINANCE VACATING 17TH AVENUE STREET RIGHT-OF-WAY ADJACENT TO THE PROPOSED PLAZA 66 COMMERCIAL DEVELOPMENT. THIS HEARING WAS CONTINUED FROM JUNE 13, 2017. (S.R. NO. 101)</b>
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Council Member Regan Gonzalez presented Staff Report No. 101.

Rosalie Hinrichs, 6638 16th Ave S, asked about the street vacation and requested a dead-end at 16th Avenue.

Michelle Cunningham, 6626 16th Ave S, spoke regarding the separation of residential and commercial and asked for a dead-end at 16th Avenue.

M/Regan Gonzalez, S/Howard to close the public hearing and to approve a second reading of a transitory ordinance vacating 17th Avenue street right-of-way adjacent to the proposed Plaza 66 commercial development (approx. 66th Street and 17th Avenue).

Motion carried 5-0.

<b>Item #9</b>	<b>PUBLIC HEARING AND CONSIDERATION OF A RESOLUTION FOR A PRELIMINARY AND FINAL PLAT OF THE "PLAZA 66 IN RICHFIELD" ADDITION THAT WILL COMBINE SIX PARCELS (6609 – 16TH AVENUE, 6615 – 16TH AVENUE, 6608 – 17TH AVENUE, 6614 – 17TH AVENUE, AND TWO ADJACENT REMNANT PARCELS) AND ADJACENT 17TH AVENUE RIGHT-OF-WAY IN ORDER TO ALLOW CONSTRUCTION OF A MULTI-TENANT COMMERCIAL BUILDING. THIS HEARING WAS CONTINUED FROM JUNE 13, 2017. (S.R. NO. 102)</b>
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Council Member Regan Gonzalez presented Staff Report No. 102.

M/Elliott, S/Garcia to close the public hearing.

Motion carried 5-0.

M/Regan Gonzalez, S/Elliott to approve a resolution approving the preliminary and final plat of the "Plaza 66 in Richfield" Addition.

RESOLUTION NO. 11373  
 RESOLUTION GRANTING APPROVAL OF PRELIMINARY AND FINAL  
 PLATS FOR THE PLAZA 66 IN RICHFIELD ADDITION

Motion carried 5-0. The resolutions appear as Resolution No. 11373.

<b>Item #10</b>	<b>CONSIDERATION OF THE APPROVAL OF THE SECOND READING OF AN ORDINANCE ABOLISHING THE POLICE CIVIL SERVICE COMMISSION; REPEALING SUBSECTION 305.05 OF THE CITY CODE THAT CREATES A JOINT POLICE AND FIRE CIVIL SERVICE COMMISSION; ADOPTING A NEW SUBSECTION 305.05 TO CONTINUE THE FIRE CIVIL SERVICE COMMISSION; AND RESCINDING THE RESOLUTION DATED OCTOBER 29, 1945 CREATING A POLICE CIVIL SERVICE COMMISSION IN THE VILLAGE OF RICHFIELD. (S.R. NO. 103)</b>
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Council Member Howard presented Staff Report No. 103.

M/Howard, S/Garcia to approve the second reading of an ordinance abolishing the Police Civil Service Commission; repealing Subsection 305.05 of the City Code that creates a joint Police and Fire Civil Service Commission; adopting a new Subsection 305.05 to continue the Fire Civil Service Commission; and rescinding the Resolution dated October 29, 1945 creating a police civil service commission.

Motion carried 5-0.

<b>Item #11</b>	<b>CITY MANAGER’S REPORT</b>
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City Manager Devich discussed the City received a Wellness by Design Silver Award for 2016-2017 from Hennepin County and discussed the Lyndale Avenue project.

<b>Item #12</b>	<b>CLAIMS AND PAYROLLS</b>
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M/Garcia, S/Trautmann that the following claims and payrolls be approved:

<u><b>U.S. Bank</b></u>	<u><b>06/27/17</b></u>
A/P Checks: 259825 - 260175	\$ 2,762,927.66
Payroll: 128271 - 128634, 42775 - 42776	<u>684,731.37</u>
<b>TOTAL</b>	<b>\$ 3,447,659.03</b>

Motion carried 5-0.

<b>OPEN FORUM</b>
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None.

<b>Item #13</b>	<b>ADJOURNMENT</b>
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The City Council Meeting was adjourned by unanimous consent at 8:16 p.m.

Date Approved: July 11, 2017

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Pat Elliott  
Mayor

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Jared Voto  
Executive Aide/Analyst

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Steven L. Devich  
City Manager