



# CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

## Special City Council Work Session

**July 11, 2017**

**CALL TO ORDER**

The work session was called to order by Mayor Elliott at 5:15 p.m. in the Municipal Center.

*Council Members Present:* Pat Elliott, Mayor; Edwina Garcia; Michael Howard; Maria Regan Gonzalez; and Simon Trautmann

*Staff Present:* Steven L. Devich, City Manager; Pam Dmytrenko, Assistant City Manager/HR Manager; John Stark, Community Development Director; and, Jared Voto, Executive Aide/Analyst.

<b>Item #1</b>	<b>EQUITY INITIATIVES</b>
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Assistant City Manager/HR Manager Pam Dmytrenko introduced Wokie Freeman and Elizabeth Tolzmann as the presenters for the evening.

Wokie Freeman, assistant city manager of Brooklyn Park, presented a PowerPoint titled Brooklyn Park’s journey towards “A Thriving Community with Opportunities for All”. This included the work they have done with the Government Alliance on Racial Equity (GARE), their racial equity action plan, challenges of recruiting diverse police officers, and strategies for the city.

Elizabeth Tolzmann, former assistant city manager of Bloomington, presented a PowerPoint outlining their work with GARE, history of government and race and race in government policies, Bloomington’s strategic plan, the Learn to Lead Initiative, Suburban Law Enforcement Trainee program, and racial equity toolkit. She discussed an analogy of a four-legged table for developing a plan, with the following as legs: elected officials, city leadership, city staff, and the community. No one has an even table.

Council Members all thanked them for their presentations and asked questions of the presenters related to community engagement, toughest challenges and response from their respective communities, and lessons learned.

City Manager Devich closed the topic with comments on Richfield’s work thus far and stating Richfield will participate in GARE in 2018.

**ADJOURNMENT**

The work session was adjourned by unanimous consent at 6:10 p.m.

Date Approved: July 25, 2017

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Pat Elliott  
Mayor

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Jared Voto  
Executive Aide/Analyst

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Steven L. Devich  
City Manager

**CITY COUNCIL MEETING MINUTES**  
Richfield, Minnesota



**Special Joint City Council, Housing and  
Redevelopment Authority, and Planning  
Commission Work Session**

**July 11, 2017**

**CALL TO ORDER**

The joint work session was called to order by Mayor Elliott at 6:13 p.m. in the Bartholomew Room.

*Council Members Present:* Pat Elliott, Mayor Edwina Garcia; Michael Howard; Maria Regan Gonzalez; and Simon Trautmann.

*HRA Members Present:* Mary Supple, Chair; Pat Elliott; and Michel Howard.

*HRA Members Absent:* Doris Rubenstein and Sue Sandahl.

*PC Members Present:* Erin Vrieze Daniels, Chair; Sean Hayford Oleary; Bryan Pynn; and Susan Rosenberg.

*PC Members Absent:* Allysén Hoberg; Dan Kitzberger; and Gordon Vizecky.

*Staff Present:* Steven L. Devich, City Manager; Pam Dmytrenko, Assistant City Manager/HR Manager; John Stark, Community Development Director; and, Jared Voto, Executive Aide/Analyst.

<b>Item #2</b>	<b>JAGUAR AND LAND ROVER DEALERSHIP PROPOSAL</b>
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Community Development Director Stark introduced representatives from Morrie's Automotive Group.

Lynn Robson, facilities director, presented the proposed project giving an overview of the site and highlights of the proposed project. Brannin Gries, architect, discussed the site plan and materials of the building. They asked for feedback and next steps from the council members and commissioners.

Council Members and Commissioners provided feedback and generally agreed to take a cautious look at the site and corridor, with the progress of the 77th Street Underpass project, and it was early in the process.

<b>Item #1</b>	<b>CITY GARAGE SOUTH PROPOSAL</b>
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Community Development Director Stark introduced representatives from Nicolai Apartments. They presented an overview of their company and the properties they have built and manage. They presented and discussed a site plan and renderings of their proposed 21-unit apartment building.

With limited time to discuss the proposal, Council Members and Commissioners agreed another work session was needed to further discuss and ask questions of the project.

**ADJOURNMENT**

The joint work session was adjourned by unanimous consent at 7:00 p.m.

Date Approved: July 25, 2017

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Pat Elliott  
Mayor

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Jared Voto  
Executive Aide/Analyst

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Steven L. Devich  
City Manager



# CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

## Regular Meeting

July 11, 2017

### CALL TO ORDER

The meeting was called to order by Mayor Elliott at 7:02 p.m. in the Council Chambers.

*Council Members Present:* Pat Elliott, Mayor; Edwina Garcia; Michael Howard; Maria Regan Gonzalez; and Simon Trautmann.

*Staff Present:* Steven L. Devich, City Manager; Mary Tietjen, City Attorney; Pam Dmytrenko, Assistant City Manager/HR Manager; John Stark, Community Development Director; and Jared Voto, Executive Aide/Analyst.

### OPEN FORUM

Blake Hopkins, 901 N. 3<sup>rd</sup> St – Suite 150, Minneapolis, Senior Project Manager for Aeon spoke regarding an update on Seasons Park.

Susan Rosenberg, 6633 Thomas Ave S, spoke regarding the Richfield Beautiful Garden Tour.

### PLEDGE OF ALLEGIANCE

Mayor Elliott led the Pledge of Allegiance.

### APPROVAL OF MINUTES

M/Howard, S/Garcia to approve the minutes of the: (1) Special Joint City Council, Housing and Redevelopment Authority, and Planning Commission Work Session of June 19, 2017; (2) Special City Council Work Session of June 27, 2017; and (3) Regular City Council Meeting of June 27, 2017.

Motion carried 5-0.

<b>Item #1</b>	<b>ANNUAL MEETING OF THE ADVISORY BOARD OF HEALTH</b>
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Kris Klos, Chair of the Advisor Board of Health, presented the 2016 Annual Report.

<b>Item #2</b>	<b>COUNCIL DISCUSSION</b> <ul style="list-style-type: none"> <li>Hats Off to Hometown Hits</li> </ul>
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Council Member Garcia gave her condolences to the family of Jonathan Michael O’Shaughnessy. She also discussed Betsy Osborn’s retirement, the Richfield history center, and bench dedication at Wood Lake Nature Center.

Council Member Trautmann discussed the St. Louis Park community band would be playing at the Lyndale Gardens amphitheater.

Mayor Elliott discussed Night to Unite on August 1.

Council Member Howard thanked the 4<sup>th</sup> of July Committee and volunteer. He also discussed a community forum on July 13 and the upcoming work session on housing.

Council Member Regan Gonzalez also thanked the 4<sup>th</sup> of July Committee and volunteers. She also discussed the Urban Wildland half marathon and 5K on July 29.

<b>Item #3</b>	<b>APPROVAL OF THE AGENDA</b>
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M/Garcia, S/Howard to approve the agenda.

Motion carried 5-0.

<b>Item #4</b>	<b>CONSENT CALENDAR</b>
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City Manager Devich presented the Consent Calendar.

- A. Consideration of resolutions to approve special legislation for the Cedar Avenue and Lyndale Gardens Tax Increment Financing Districts. (S.R. No. 104)

RESOLUTION NO. 11374  
 APPROVING LAWS OF MINNESOTA 2017, 1ST SPECIAL SESSION,  
 CHAPTER 1, ARTICLE 6, SECTION 18, RELATING TO THE CEDAR  
 AVENUE TAX INCREMENT FINANCING DISTRICT

This resolution appears as Resolution No. 11374.

RESOLUTION NO. 11375  
 APPROVING LAWS OF MINNESOTA 2017, 1ST SPECIAL SESSION,  
 CHAPTER 1, ARTICLE 6, SECTION 19, RELATING TO THE LYNDALE  
 GARDENS TAX INCREMENT FINANCING DISTRICT

This resolution appears as Resolution No. 11375.

M/Elliott, S/Regan Gonzalez to approve the consent calendar.

Motion carried 5-0.

<b>Item #5</b>	<b>CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR</b>
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None.

<b>Item #6</b>	<b>CONSIDERATION OF THE APPROVAL OF A RESOLUTION GRANTING A CONDITIONAL USE PERMIT AND VARIANCE TO ALLOW A RESTAURANT AT 6436 PENN AVENUE. (S.R. NO. 105)</b>
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Council Member Trautmann presented Staff Report No. 105.

Council Member Trautmann requested to table this item for two meetings, to the August 8 meeting, to discuss the proposal with his constituents.

M/Trautmann, S/Elliott to table the item to the August 8 City Council meeting.

Motion carried 5-0.

<b>Item #7</b>	<b>CONSIDERATION OF THE APPROVAL OF A RESOLUTION GRANTING A CONDITIONAL USE PERMIT AND VARIANCES TO ALLOW A RESTAURANT AND CAFE TO OPERATE AT 817 EAST 66TH STREET. (S.R. NO. 106)</b>
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Council Member Regan Gonzalez presented Staff Report No. 106.

M/Howard, S/Elliott to approve a resolution granting a conditional use permit and variances to allow a restaurant and cafe at 817 East 66th Street.

RESOLUTION NO. 11377  
RESOLUTION APPROVING A CONDITIONAL USE PERMIT  
AMENDMENT AND VARIANCES FOR A RESTAURANT AT 817 66TH  
STREET E

Motion carried 5-0. The resolutions appear as Resolution No. 11377.

<b>Item #9</b>	<b>CLAIMS AND PAYROLLS</b>
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M/Garcia, S/Elliott that the following claims and payrolls be approved:

<b>U.S. Bank</b>	<b>07/11/17</b>
A/P Checks: 260176 - 260472	\$ 1,089,256.20
Payroll: 128635 - 129001, 42777	<u>657,358.37</u>
TOTAL	\$ 1,746,614.57

Motion carried 5-0.

<b>Item #8</b>	<b>CITY MANAGER’S REPORT</b>
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City Manager Devich discussed scheduling a meeting date for the budget meeting and asked the Council to think about if they want to cancel the second meeting in August, as has been the Council’s practice in the past.

**OPEN FORUM**

None.

<b>Item #10</b>	<b>CLOSED EXECUTIVE SESSION PURSUANT TO MINNESOTA STATUTES SECTION 13D.05, SUBD. 3(B) TO HAVE AN ATTORNEY-CLIENT PRIVILEGED DISCUSSION REGARDING CITY OF RICHFIELD V. LAW ENFORCEMENT LABOR SERVICES, INC., HENNEPIN COUNTY DISTRICT COURT FILE NO. 27-CV-17-3645.</b>
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The City Council closed to special executive session at 7:52 p.m.

The City Council reconvened the meeting at 8:51 p.m.

<b>Item #11</b>	<b>ADJOURNMENT</b>
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The City Council Meeting was adjourned by unanimous consent at 8:51 p.m.

Date Approved: July 25, 2017

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Pat Elliott  
Mayor

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Jared Voto  
Executive Aide/Analyst

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Steven L. Devich  
City Manager





# CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

## Special City Council Closed Executive Session

July 11, 2017

**CALL TO ORDER**

The Closed Executive Session was called to order by Mayor Elliott at 7:55 p.m. in the Babcock Conference Room.

**ROLL CALL**

*Council Members Present:* Pat Elliott, Mayor; Edwina Garcia; Michael Howard; Maria Regan Gonzalez; and Simon Trautmann.

*Staff Present:* Steven L. Devich, City Manager; Jay Henthorne, Public Safety Director; Pam Dmytrenko, Assistant City Manager/HR Manager; and Mary Tietjen, City Attorney.

*Others Present:* Marylee Abrams, Attorney with Abrams & Schmidt LLC.

<b>ITEM #1</b>	<b>CLOSED EXECUTIVE SESSION PURSUANT TO MINNESOTA STATUTES SECTION 13D.05, SUBD. 3(B) TO HAVE AN ATTORNEY-CLIENT PRIVILEGED DISCUSSION REGARDING CITY OF RICHFIELD V. LAW ENFORCEMENT LABOR SERVICES, INC., HENNEPIN COUNTY DISTRICT COURT FILE NO. 27-CV-17-3645.</b>
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The Closed Executive Session was convened as permitted by attorney-client privilege pursuant to Minn. Stat. 13D.05, subd. 3(b).

**ADJOURNMENT**

The Closed Executive Session was adjourned by unanimous consent at 8:47 p.m.

Date Approved: July 25, 2017

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Pat Elliott  
Mayor

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Jared Voto  
Executive Aide/Analyst

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Steven L. Devich  
City Manager