CALL TO ORDER

The meeting was called to order by Mary Supple at 7:59 p.m.

ATTENDANCE

EDA Members Present: Mary Supple, Chair; Pat Elliott; Michael Howard; Doris Rubenstein; and Sue Sandahl

Staff Present: Steve Devich, Executive Director; John Stark, Director of Community Development; Karen Barton, Assistant Director of Community Development; Julie Eddington, Attorney to EDA, Kennedy and Graven; and Kate Aitchison, Housing Specialist.

Item #1

CONSIDERATION OF THE APPROVAL OF A RESOLUTION ESTABLISHING THE RICHFIELD ECONOMIC DEVELOPMENT AUTHORITY AND APPROVING CERTAIN MATTERS IN CONNECTION THEREWITH.

Community Development Director John Stark presented Staff Report No. 1.

Commissioner Supple asked about the resolution and the question of bylaws that are not specified. Attorney Julie Eddington suggested the details do be finalized during the meeting.

Attorney Eddington suggested that the Treasurer or President of the EDA sign the checks for the EDA. Community Development Director Stark stated that we can always revise the bylaws if needed.

Attorney Eddington suggested that the meetings occur on the same date as the HRA meetings. Community Development Director Stark suggested that the EDA meet following the regularly scheduled HRA meetings. The meetings shall begin at 7:30pm or immediately following the adjournment of the HRA.

M/Rubenstein, S/Elliott, to approve a resolution establishing the Richfield Economic Development Authority and approving certain matters in connection therewith.

Commissioner Howard stated that he thinks this is a positive step forward, and thanked everyone involved in bringing this forward.

Motion carried 5-0.
CONSIDERATION OF THE ELECTION OF OFFICERS FOR THE RICHFIELD ECONOMIC DEVELOPMENT AUTHORITY.

Attorney Julie Eddington stated that the EDA Act requires the following roles: President, Vice President, Treasurer, Secretary and Assistant Treasurer. Other members are called Commissioners.

M/Rub, S/Howard, to nominate Mary Supple as President.

M/Elliott, to close nominations.

Motion carried 4-0.

M/Elliott, S/Howard to nominate Sue Sandahl as Vice President.

Motion carried 4-0.

Vice President Sandahl asked what the duties of the Treasurer will be. Attorney Julie Eddington added that it is more of a figurehead role and does not have any direct influence over funds.

M/Supple, S/Elliott to nominate Michael Howard as Treasurer.

Motion carried 4-0.

M/Sandahl, to nominate Chris Regis as Assistant Treasurer.

Motion carried 5-0.

M/Sandahl, S/Elliott, to nominate Kate Aitchison as Secretary.

Motion carried 5-0.

ADJOURNMENT

The meeting was adjourned by unanimous consent at 8:17 p.m.

Date Approved: August 21, 2017

Mary B. Supple
EDA President

Kate Aitchison
Housing Specialist

Steve Devich
Executive Director