



CITY COUNCIL MEETING MINUTES
 Richfield, Minnesota
Special City Council Work Session

September 26, 2017

CALL TO ORDER

The work session was called to order by Mayor Elliott at 5:15 p.m. in the Municipal Center.

Council Members Present: Pat Elliott, Mayor; Michael Howard; Maria Regan Gonzalez; and Simon Trautmann

Council Members Absent: Edwina Garcia.

Staff Present: Steven L. Devich, City Manager; Mary Tietjen, City Attorney; Kristen Asher, Public Works Director; Chris Regis, Finance Manager; Taylor Burandt, Public Works Administrative Aide/Analyst; and, Jared Voto, Executive Aide/Analyst.

Item #1	UTILITY RATES AND CONSERVATION RATE STRUCTURE
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Kristen Asher, Director of Public Works, introduced the topic as a continuation of a work session from June and introduced Rebecca Kurtz of Ehlers.

Ms. Kurtz presented the proposed rate increases and discussed target for cash balances of each enterprise fund.

Item #2	DISCUSSION REGARDING SERVICE LINE WARRANTY PROGRAM AND CITY-ADMINISTERED UTILITY LINE INSURANCE
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Ms. Asher introduced Taylor Burandt, Public Works Administrative Aide/Analyst. Ms. Burandt presented background on Service Line Warranty of America (SLWA) and their use in Richfield, as well as information on the ability for the City to provide insurance to water/sewer lines. Ms. Burandt presented examples of Lake City and Mounds View who insure private water lines.

Council members discussed the current use of the City’s logo on letters sent out by SLWA and residents’ confusion over receiving a letter from a private insurance company using the City’s logo.

Ms. Burandt provided staff recommendation to continue working with SLWA and the City can decide to cancel or renew when the contract nears expiration. Council members generally agreed with this proposal, but asked to continue to work with SLWA to include additional information, or a letter, providing more information.

Bob Hall, a Richfield resident, discussed an additional endorsement to his homeowner’s insurance policy for the coverage of water and sewer lines. He happened to learn about it by chance from his insurer and that it is a relatively new program.

Council Member Howard stated the importance of communicating to residents that they own their lines and they may want to contact their insurer to see if they have the ability to add this coverage.

ADJOURNMENT

The work session was adjourned by unanimous consent at 6:31 p.m.

Date Approved: October 10, 2017

Pat Elliott
Mayor

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Meeting

September 26, 2017

CALL TO ORDER

The meeting was called to order by Mayor Elliott at 7:00 p.m. in the Council Chambers.

Council Members Present: Pat Elliott, Mayor; Edwina Garcia; Michael Howard; Maria Regan Gonzalez; and Simon Trautmann.

Staff Present: Steven L. Devich, City Manager; Mary Tietjen, City Attorney; Pam Dmytrenko, Assistant City Manager/HR Manager; John Stark, Community Development Director; Jim Topitzhofer, Recreation Services Director; Melissa Poehlman, Assistant Community Development Director; and Jared Voto, Executive Aide/Analyst.

OPEN FORUM

Ben Sunderlin, 7049 17th Avenue S, spoke regarding affordable housing.

PLEDGE OF ALLEGIANCE

Mayor Elliott led the Pledge of Allegiance.

APPROVAL OF MINUTES

M/Elliott, S/Trautmann to approve the minutes of the: (1) Special joint City Council, Housing and Redevelopment Authority, and Planning Commission work session of August 21, 2017; (2) Special joint City Council, Housing and Redevelopment Authority, and Economic Development Authority work session of August 21, 2017; (3) Special City Council meeting of September 6, 2017; (4) Special City Council work session of September 12, 2017; and (5) Regular City Council meeting of September 12, 2017.

Motion carried 5-0.

Item #1	CONSIDERATION OF THE APPROVAL OF A RESOLUTION SUPPORTING THE RICHFIELD PUBLIC SCHOOLS 2017 LEVY REFERENDUMS. (S.R. NO. 145)
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Council Members spoke in favor of the Richfield Public Schools referendums.

Mayor Elliott read the resolution.

M/Elliott, S/Howard to approve a resolution supporting the Richfield Public Schools 2017 levy referendums.

Motion carried 5-0.

Item #2	ANNUAL MEETING WITH THE COMMUNITY SERVICES COMMISSION
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Reed Bornholdt, Chair of the Community Services Commission, presented updates of the last year of activities of the commission, and provided an overview of upcoming activities.

Council Members thanked the commission for their work.

Item #3	COUNCIL DISCUSSION <ul style="list-style-type: none"> • Hats Off to Hometown Hits
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Council Member Garcia spoke regarding the League of Women Voters' candidate forum for the Richfield Public Schools election on September 30; a prevention of falls forum at The Pines; the band shell groundbreaking on September 30; and the great pumpkin giveaway on October 14.

Council Member Trautmann spoke regarding a meeting he attended at Gramercy Apartments about roundabouts; the success of Penn Fest; and the Richfield Foundation's wine tasting event and fundraiser on October 12.

Council Member Regan Gonzalez spoke regarding the closing on Seasons Park Apartments by Aeon and the kick-off to the citizen's police academy.

Council Member Howard spoke regarding the city staff's attendance at Penn Fest; the remodeled home tour on October 7; the pumpkin patch in Veterans Park; open applications for youth commissioner positions; and early voting for school board election.

Mayor Elliott spoke regarding Penn Fest; the remodeled home tour; and the Police Department's annual tobacco compliance checks.

Item #4	APPROVAL OF THE AGENDA
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M/Garcia, S/Howard to approve the agenda.

Motion carried 5-0.

Item #5	CONSENT CALENDAR
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City Manager Devich presented the Consent Calendar.

- A. Consideration of the approval of a resolution designating the City's contribution towards health, dental, term life, and disability insurance premiums for General Services and Management employees for 2018. (S.R. No.146)
- B. Consideration of the approval of a resolution authorizing the refunding of the \$4,550,000 G.O. Capital Improvement Plan Bonds, Series 2009A, dated January 14, 2009 with the \$3,205,000 G.O. Capital Improvement Plan Refunding Bonds, Series 2017B. (S.R. No.147)
- C. Consideration of the approval of a resolution approving deferral of special assessments against an owner occupied property. (S.R. No.148)
- D. Consideration of the approval of a resolution authorizing the issuance of special permits for extended liquor sales hours during Super Bowl 2018. (S.R. No.149)
- E. Consideration of the approval of a Temporary On Sale Intoxicating Liquor license for the Richfield Foundation's Wine Tasting event to take place on Thursday, October 12, 2017, in the atrium area of Woodlake Center, located at 6601 Lyndale Ave South. (S.R. No.150)
- F. Consideration of the approval of the 2017-2018 contract with the City of Bloomington, using public health emergency preparedness grant funds distributed by a federal grant from the Centers for Disease Control, to provide services in the area of public health emergency preparedness/bioterrorism and the development of a response system. (S.R. No.151)
- G. Consideration of the approval of a resolution authorizing acceptance of a grant received by Richfield Recreation Services Department from Hennepin County for youth sports equipment in the amount of \$3,158 and to authorize the Recreation Services Director to execute the associated grant agreement. (S.R. No.152)
- H. Consideration of the approval of a resolution certifying delinquent water, sanitary sewer, and storm water charges to the Hennepin County Auditor. (S.R. No.153)
- I. Consideration of a resolution declaring costs to be assessed for unpaid false alarm user fees against private property. (S.R. No.154)
- J. Consideration of a resolution declaring costs to be assessed for current services performed for weed elimination from private property and removal or elimination of public health or safety hazards from private property. (S.R. No.155)
- K. Consideration of the approval of a work proposal from Barr Engineering for stormwater infrastructure assessment services. (S.R. No.156)

M/Elliott, S/Trautmann to approve the consent calendar.

Motion carried 5-0.

Item #6	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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None.

Item #7	CONTINUE A PUBLIC HEARING TO CONSIDER A RESOLUTION GRANTING APPROVAL OF THE FINAL PLAT OF THE CEDAR POINT COMMONS SECOND ADDITION TO OCTOBER 24, 2017. (S.R. NO. 157)
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Council Member Howard presented Staff Report No. 157.

M/Howard, S/Elliott to continue a public hearing to consider approval of a final plat for the Cedar Point Commons Second Addition to October 24, 2017.

Motion carried 5-0.

Item #8	CONSIDERATION OF A NUMBER OF LAND USE REQUESTS TO ALLOW CONSTRUCTION OF A NEW HOUSING DEVELOPMENT TO INCLUDE 284 NEW HOUSING UNITS, 33 REHABILITATED HOUSING UNITS, AND A TWO-BLOCK EXTENSION OF RICHFIELD PARKWAY BETWEEN 66TH AND 68TH STREETS ALONG 18TH AVENUE. (S.R. NO. 158)
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Council Member Regan Gonzalez presented Staff Report No. 158.

Council Member Regan Gonzalez read a letter, dated September 25, 2017, submitted by the developers related to a neighborhood meeting held on Thursday, September 21, acknowledging areas of specific commitment for ongoing discussions with both the City of Richfield and their neighbors.

Mayor Elliott read a letter, dated September 25, 2017, submitted by resident Marty Kirsch expressing his support for the development.

Council Member Regan Gonzalez invited members of the public to give brief remarks.

Jeanne Bieber, 6701 17th Ave S, spoke regarding the lack of a buffer from the apartment building and increased traffic.

Rosalie Hinrichs, 6638 16th Ave S, stated she would not be directly affected, but spoke regarding a lack of privacy for neighbors that will be near the apartments.

Christine Wiehle, 6638 17th Ave S, spoke regarding the impacts of the development on their home.

Bob Cunningham, a partner on the development, spoke regarding their commitment to providing a quality project to the east side of Richfield and noted the entrances to the development will all be from Richfield Parkway.

Community Development Director Stark spoke about the neighborhood meetings that have taken place. He also responded to earlier questions, noting the developer is seeking two variances, which he stated was less than a typical project of this side, briefly went over a traffic study of this area as it relates to the roundabout, and talked about an airport noise study that was completed by the Metropolitan Airports Commission (MAC).

Mayor and Council Members thanked residents, the development team, and city staff for their work on this project, shared their enthusiasm for development on the east side, and continues working the balance the needs of the area.

M/Howard, S/Elliott to approve an amendment to the city's Comprehensive Plan designating Lots 1-8, Block 3 Wexler's Addition as Mixed Use.

Motion carried 5-0.

M/Regan Gonzalez, S/Elliott to approve an ordinance amending Appendix 1 of the Richfield City Code to change the zoning designation of Lots 4-13, Block 2 and Lots 1-8, Block 3 and Lots 1-16, Block 4 all in Wexler's Addition from Mixed Use - Community (MU-C) and Multi-Family Residential (MR-2) together with the Cedar Avenue Corridor Overlay (CAC) District to Planned Multi-Family Residential (PMR).

Motion carried 5-0.

M/Regan Gonzalez, S/Elliott to cancel a public hearing to consider approval of a preliminary plat.

Council Member Howard asked why a public hearing was being cancelled.

Community Development Director Stark responded that the public hearing will be held at a later date, they are working with Hennepin County on some platting issues.

Motion carried 5-0.

Item #9	CONSIDERATION OF THE APPROVAL OF AN ORDINANCE THAT WOULD MAKE SMALL WIRELESS FACILITIES A CONDITIONAL USE IN SINGLEFAMILY RESIDENTIAL DISTRICTS AND CONSIDERATION OF A RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF SAID ORDINANCE. (S.R. NO. 159)
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Council Member Trautmann presented Staff Report No. 159.

M/Trautmann, S/Howard to approve an ordinance making "small wireless facilities" a conditional use in the Single-Family (R and R-1) Districts and approve a resolution authorizing summary publication of an ordinance making "small wireless facilities" a conditional use in the Single-Family (R and R-1) Districts.

Motion carried 5-0.

Item #10	CITY MANAGER'S REPORT
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None.

Item #11	CLAIMS AND PAYROLLS
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M/Garcia, S/Elliott that the following claims and payrolls be approved:

U.S. Bank	09/26/17
A/P Checks: 262139 - 262579	\$ 2,127,198.88
Payroll: 130845 – 131169 ; 42781	<u>623,532.54</u>
TOTAL	\$ 2,750,731.42

Motion carried 5-0.

OPEN FORUM

None.

Item #12	ADJOURNMENT
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The City Council Meeting was adjourned by unanimous consent at 8:28 p.m.

Date Approved: October 10, 2017

Pat Elliott
Mayor

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager