



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Special Joint City Council and Planning Commission Work Session

October 10, 2017

CALL TO ORDER

The work session was called to order by Mayor Elliott at 6:00 p.m. in the Bartholomew Room.

Council Members Present: Pat Elliott, Mayor; Edwina Garcia; Michael Howard; Maria Regan Gonzalez; and Simon Trautmann.

PC Members Present: Sean Hayford Oleary and Allysen Hoberg.

PC Members Absent: Erin Vrieze Daniels, Chair; Dan Kitzberger; Bryan Pynn; Susan Rosenberg; and Gordon Vizecky.

Staff Present: Steve Devich, City Manager; Mary Tietjen, City Attorney; John Stark, Community Development Director; Melissa Poehlman, Assistant Community Development Director; Kristin Asher, Public Works Director; and Jared Voto, Executive Aide/Analyst.

Item #1	494 CORRIDOR PLAN
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City Manager Devich briefly introduced the topic.

Assistant Community Development Director Poehlman presented on the I-494 Corridor Land Use Plan, including giving background on the relationship between the Comprehensive Plan and Zoning Code. She discussed the history of the I-494 Plan, developed in 2005, with a vision for the plan of mixed use in the area. Lastly, she provided four options the Council could consider related to the current application: (1) deny based on current plan language (default); (2) interpret current plan differently and find no conflict; (3) amend comprehensive plan to remove language that conflicts; or (4) deny based on a desire to study further (moratorium).

Community Development Director Stark provided another alternative that the applicant chose to withdraw or put their plan on hold to give time to the city to study the area.

City Attorney Tietjen discussed the option of a moratorium, not to exceed 12 months, if there was a desire to study the area further.

City Manager Devich discussed the current uses in the area and potential likelihood of uses to change, or not change, in the future.

Council Member Garcia discussed the mentality of past city councils toward development and keeping Richfield a bedroom community. She sees potential for this corridor with its vision and the potential for a large hotel with a ballroom. She stated diversification brings in more economic opportunity.

Council Member Regan Gonzalez shared her thoughts on the vision of the plan and agrees the area is poised for opportunities. She asked staff what were the city's options if the application was denied.

Community Development Director Stark discussed studying the area when the 77th Street Underpass project was secured. Public Works Director Asher responded with the status of the 77th Street Underpass and finalizing an agreement with MnDOT. Community Development Director Stark mentioned to know what to expect in terms of traffic generation after the underpass is open is important for retailers and other businesses; they base decisions on traffic counts.

Council Members and Commissioners discussed the vision of the corridor, the Comprehensive Plan, and the current reality of the area and what has developed in the area in the ten-plus years since the corridor plan was created.

Council Member Trautmann commented on the ability to build larger in this area without disrupting residential neighbors, and that there are not many places in Richfield like this area.

City staff discussed if they were to study this area to bring additional information to the Council and Commission it would likely be two components: a transportation study to understand the area after the 77th Street Underpass and discussions with retail and hotel consultants about what they look for an if these sites are, or are not, ideal locations.

Council Member Garcia invited Dan Haugen from the Adler Graduate School to speak. Mr. Haugen read a letter to the Council about the merits of the proposed sale of their building.

Community Development Director Stark concluded by asking if the general consensus was opposed to a moratorium. The Council generally agreed they were opposed to a moratorium.

ADJOURNMENT

The work session was adjourned by unanimous consent at 6:55 p.m.

Date Approved: October 24, 2017

Pat Elliott
Mayor

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager



CITY COUNCIL MEETING MINUTES
Richfield, Minnesota
Special City Council Work Session

October 10, 2017

CALL TO ORDER

The work session was called to order by Mayor Elliott at 6:55 p.m. in the Bartholomew Room.

Council Members Present: Pat Elliott, Mayor; Edwina Garcia; Michael Howard; Maria Regan Gonzalez; and Simon Trautmann

Staff Present: Steven L. Devich, City Manager; Kristen Asher, Public Works Director; Jack Broz, Transportation Engineer; and, Jared Voto, Executive Aide/Analyst.

Item #1	UPDATE TO THE BLUE CROSS BLUE SHIELD DEMONSTRATION PROJECT AND DISCUSSION OF THE CROSSWALK POLICY.
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City Manager Devich requested the meeting be rescheduled to a later date, due to lack of time before the regular City Council meeting.

ADJOURNMENT

The work session was adjourned by unanimous consent at 6:56 p.m.

Date Approved: October 24, 2017

Jared Voto
Executive Aide/Analyst

Pat Elliott
Mayor

Steven L. Devich
City Manager



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Meeting

October 10, 2017

CALL TO ORDER

The meeting was called to order by Mayor Elliott at 7:06 p.m. in the Council Chambers.

Council Members Present: Pat Elliott, Mayor; Edwina Garcia; Michael Howard; Maria Regan Gonzalez; and Simon Trautmann.

Staff Present: Steven L. Devich, City Manager; Mary Tietjen, City Attorney; Kristin Asher, Public Works Director; and Jared Voto, Executive Aide/Analyst.

OPEN FORUM

None

PLEDGE OF ALLEGIANCE

Mayor Elliott led the Pledge of Allegiance.

APPROVAL OF MINUTES

M/Regan Gonzalez, S/Garcia to approve the minutes of the: 1) Special joint City Council and Planning Commission work session of September 20, 2017; (2) Special City Council work session of September 26, 2017; and (3) Regular City Council meeting of September 26, 2017.

Motion carried 5-0.

Item #1

PROCLAMATION OF THE RICHFIELD HISTORICAL SOCIETY

Mayor Elliott read the proclamation declaring October Richfield Historical Society Month in the city of Richfield.

Item #2

COUNCIL DISCUSSION

- Hats Off to Hometown Hits

Council Member Trautmann spoke regarding the passing of Michele Le, owner of Penn Nails and Spa, and the Richfield Foundation wine tasting event.

Council Member Garcia spoke regarding Commissioner Goettel’s open house on October 19; the Richfield Community Center’s “Dear Santa” box; the Honoring All Veterans Memorial; the Richfield *Sun Current*’s community magazine and Mayor Elliott’s welcome message; and, the Richfield School Board election and referendums.

Council Member Howard spoke regarding the great pumpkin giveaway on October 14.

Council Member Regan Gonzalez spoke regarding the Richfield School Board election, the referendums, and shared voting information and hours.

Mayor Elliott stated he voted for the School Board election and referendums; spoke regarding an interaction between the Richfield Police Department and a resident that has been resolved; and shared an experience he had on an Honor Flight to Washington D.C. with his father-in-law.

Item #3	APPROVAL OF THE AGENDA
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M/Howard, S/Trautmann to approve the agenda.

Motion carried 5-0.

Item #4	CONSENT CALENDAR
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City Manager Devich presented the Consent Calendar.

- A. Consideration of the approval of a resolution authorizing submission to the Local Road Improvement Program for the Lyndale Avenue Reconstruction project. (S.R. No. 160)

RESOLUTION NO. 11416
 RESOLUTION AUTHORIZING THE CITY OF RICHFIELD TO APPLY
 FOR THE LOCAL ROAD IMPROVEMENT PROGRAM AND ACCEPT
 FUNDS IF CHOSEN

This resolution appears as Resolution No. 11416.

- B. Consideration of the approval of an annual request for a Temporary On Sale Intoxicating Liquor license for the Church of St. Richard, located at 7540 Penn Avenue South, for their 2017 Fall Festival taking place November 11-12, 2017. (S.R. No. 161)
- C. Consideration of the approval of an annual request for a Temporary On Sale Intoxicating Liquor license for St. Nicholas Episcopal Church, located at 7227 Penn Avenue South, for their Ahoy Mateys event taking place November 4, 2017. (S.R. No. 162)
- D. Consideration of the approval of a Cooperative Agreement regarding public safety related to the 2018 National Football League Super Bowl security. (S.R. No. 163)
- E. Consideration of the approval of the renewal of the contract with Chief’s Towing, Inc., for Public Safety towing services for December 1, 2017 through November 30, 2018. (S.R. No. 164)
- F. Consideration of the approval of a resolution calling for a public hearing by the City Council on the proposed adoption of a modification to the redevelopment plan for the Richfield

redevelopment project area, the modification to the Tax Increment Financing Plan for the Cedar Avenue Tax Increment Financing District, and the proposed establishment of Tax Increment Finance District No. 2017-1 Housing. (S.R. No. 165)

RESOLUTION NO. 11417
RESOLUTION CALLING FOR A PUBLIC HEARING BY THE CITY COUNCIL ON THE PROPOSED ADOPTION OF A MODIFICATION TO THE REDEVELOPMENT PLAN FOR THE RICHFIELD REDEVELOPMENT PROJECT AREA, THE MODIFICATION TO THE TAX INCREMENT FINANCING PLAN FOR THE CEDAR AVENUE TAX INCREMENT FINANCING DISTRICT, AND THE PROPOSED ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT 2017-1 (THE CHAMBERLAIN) AND THE ADOPTION OF THE TAX INCREMENT FINANCING PLAN THEREFOR.

This resolution appears as Resolution No. 11417.

- G. Consideration of the approval of a first reading of an ordinance amending residential driveway regulations. (S.R. No. 166)

M/Elliott, S/Gracia to approve the consent calendar.

Motion carried 5-0.

Item #5	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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None.

Item #6	PUBLIC HEARING REGARDING THE ANNUAL LYNDALDE/HUB/NICOLLET (LHN) MAINTENANCE DISTRICT ASSESSMENT. (S.R. NO. 167)
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Council Member Garcia presented Staff Report No. 167 and opened the public hearing.

M/Howard, S/Elliott to close the public hearing.

Motion carried 5-0.

M/Garcia, S/Elliott to approve a resolution adopting the assessment on the Lyndale/HUB/Nicollet (LHN) district for costs incurred to maintain the area for 2016 and approve a resolution ordering the undertaking of the current service project within the Lyndale/HUB/Nicollet (LHN) district for 2018.

RESOLUTION NO. 11418
RESOLUTION ADOPTING ASSESSMENT FOR THE LYNDALDE/HUB/NICOLLET (LHN) MAINTENANCE FOR THE PERIOD JANUARY 1, 2016 TO DECEMBER 31, 2016

RESOLUTION NO. 11419

RESOLUTION ORDERING UNDERTAKING OF CURRENT SERVICE PROJECT LYNDALE/HUB/NICOLLET (LHN) MAINTENANCE FOR THE PERIOD JANUARY 1, 2018 TO DECEMBER 31, 2018

Motion carried 5-0. These resolutions appears as Resolution No. 11418 and 11419.

Item #7	PUBLIC HEARING REGARDING THE ANNUAL 77TH STREET/ILN PROJECT AREA ASSESSMENT. (S.R. NO. 168)
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Council Member Howard presented Staff Report No. 168 and opened the public hearing.

M/Garcia, S/Elliott to close the public hearing.

Motion carried 5-0.

M/Howard, S/Regan Gonzalez to approve a resolution adopting the assessment on the 77th Street/ILN Project Area for costs incurred to maintain the area for 2016 and approve a resolution ordering the undertaking of the current service project within the 77th Street/ILN Project Area for 2018.

RESOLUTION NO. 11420
RESOLUTION ADOPTING ASSESSMENT ON 77TH STREET/INTERSTATE-LYNDALE-NICOLLET (ILN) PROJECT AREA MAINTENANCE FOR THE PERIOD JANUARY 1, 2016 TO DECEMBER 31, 2016

RESOLUTION NO. 11421
RESOLUTION ORDERING THE UNDERTAKING OF CURRENT SERVICE PROJECT WITHIN THE 77TH STREET/INTERSTATE-LYNDALE-NICOLLET (ILN) PROJECT AREA FOR THE PERIOD JANUARY 1, 2018 TO DECEMBER 31, 2018

Motion carried 5-0. These resolutions appear as Resolution No. 11420 and 11421.

Item #8	PUBLIC HEARING REGARDING THE ASSESSMENT FOR REMOVAL OF DISEASED TREES FROM PRIVATE PROPERTY FOR WORK ORDERED IN 2016. (S.R. NO. 169)
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Council Member Trautmann presented Staff Report No. 169 and opened the public hearing.

M/Howard, S/Trautmann to close the public hearing.

Motion carried 5-0.

M/Trautmann, S/Elliott to approve a resolution adopting the assessment for removal of diseased trees from private property for work ordered from January 1, 2016, through December 31, 2016.

RESOLUTION ADOPTING ASSESSMENT FOR THE REMOVAL OF DISEASED TREES FROM PRIVATE PROPERTY FOR WORK ORDERED DURING JANUARY 1, 2016 THROUGH DECEMBER 31, 2016

Motion carried 5-0. This resolution appears as Resolution No. 11422.

Item #9	PUBLIC HEARING REGARDING 2017 ALLEY PAVING ASSESSMENTS. (S.R. NO. 170)
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Council Member Regan Gonzalez presented Staff Report No. 170 and opened the public hearing.

Katherin Iber, 6736 Blaisdell, asked about the cost per square foot.

Public Works Director Asher responded the amount is \$40.87.

M/Regan Gonzalez, S/Trautmann to close the public hearing.

Motion carried 5-0.

Mayor Elliott read a letter from the homeowner of 7345 5th Ave S objecting to the assessment.

Public Works Director Asher discussed the policy in place related to assessing adjoining properties.

Council Member Howard discussed the assessment process and indicated he was open to looking at the policy in the future for potentially reducing the assessment amount to properties that do not use an adjoining alley.

City Manager Devich commented on the assessment policy and its use over time.

M/Regan Gonzalez, S/Garcia to approve a resolution adopting the 2017 alley paving assessments.

RESOLUTION NO. 11423
RESOLUTION ADOPTING ASSESSMENT FOR THE
2017 ALLEY PAVING PROJECT

Motion carried 5-0. This resolution appears as Resolution No. 11423.

Item #10	CITY MANAGER'S REPORT
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None.

Item #11	CLAIMS AND PAYROLLS
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M/Garcia, S/Elliott that the following claims and payrolls be approved:

U.S. Bank		10/10/17
A/P Checks: 262580 - 262903	\$	858,004.00
Payroll: 131170 – 131489 ; 42782		<u>600,367.60</u>
TOTAL	\$	1,458,371.60

Motion carried 5-0.

OPEN FORUM

None.

Item #12	ADJOURNMENT
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The City Council Meeting was adjourned by unanimous consent at 7:45 p.m.

Date Approved: October 24, 2017

Pat Elliott
Mayor

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager