



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Special Joint City Council, Housing and Redevelopment Authority, and Planning Commission Work Session

November 28, 2017

CALL TO ORDER

The work session was called to order by Mayor Elliott at 5:45 p.m. in the Bartholomew Room.

Council Members Present: Pat Elliott, Mayor; Edwina Garcia; Michael Howard; Maria Regan Gonzalez; and Simon Trautmann (arrived at 5:53).

HRA Members Present: Mary Supple, Chair; Pat Elliott; Michael Howard; and Erin Vrieze Daniels.

HRA Members Absent: Sue Sandahl.

PC Members Present: Sean Hayford Oleary, Chair; and Susen Rosenberg.

PC Members Absent: Allysen Hoberg; Dan Kitzberger; Bryan Pynn; and Gordon Vizecky.

Staff Present: Steven L. Devich, City Manager; John Stark, Community Development Director; Julie Urban, Housing Manager; and Jared Voto, Executive Aide/Analyst.

Item #1	DISCUSSION REGARDING A REVISED PROPOSAL TO REDEVELOP THE CEDAR POINT HOUSING AREA.
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Community Development Director Stark introduced the topic and provided a brief history of the area. Mr. Stark introduced members of the Cedar Point II LLC development team.

The Cedar Point II LLC development team described the new proposal of apartments and townhomes, and phasing in creating and “urban village” to connect the neighborhood of single-family homes to the west and the commercial properties to the east. The townhomes would be Phase I and apartment would follow in Phase II.

Members of the Council, HRA, and Planning Commission commented and asked questions about the phasing of the project as it relates to providing a resolution to the homeowners in the area; what factors would drive the start of Phase II of the project; the orientation of the townhomes to the neighborhood; the potential funding sources used to fill the previous funding gap; the potential timeline for construction; the breakdown of apartments by bedroom size; affordable housing in the

development; the City's sharing of information with the neighborhood; and the developers commitment to completing the project.

ADJOURNMENT

The work session was adjourned by unanimous consent at 6:19 p.m.

Date Approved: December 12, 2017

Pat Elliott
Mayor

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Special City Council Work Session

November 28, 2017

CALL TO ORDER

The work session was called to order by Mayor Elliott at 6:21 p.m. in the Bartholomew Room.

Council Members Present: Pat Elliott, Mayor; Edwina Garcia; Michael Howard; Maria Regan Gonzalez; and Simon Trautmann

Staff Present: Steven L. Devich, City Manager; Kristen Asher, Public Works Director; Jack Broz, Transportation Engineer; and, Jared Voto, Executive Aide/Analyst.

Item #1	UPDATE TO THE BLUE CROSS BLUE SHIELD DEMONSTRATION PROJECT AND DISCUSSION OF THE CROSSWALK POLICY.
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Transportation Engineer Broz presented information on the project including project background, crosswalk safety education that was provided during the project, and results of a online survey. He also provided results of a Hennepin County crossing study. He stated that the Transportation Commission is reviewing the crosswalk policy and it an updated policy will come before the Council at a future date.

Members of the City Council commented on their appreciation of incorporating more comprehensive measures considering a crosswalk policy and the City’s transportation planning in general; and concerns about contributing to a false sense of security for pedestrians.

Item #2	DISCUSSION REGARDING A PUBLIC ART POLICY.
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Public Works Director Asher presented public art in the city of Richfield, including why public art matters, gave a background on the visual quality guidelines, and provided an outline of previous public art projects – sidewalk poetry on Portland Ave and utility box wrap. She also discussed potential funding sources as there is no current dedicated funding, and provided a draft policy for public art in the right-of-way.

Councilmember Trautmann discussed wrapping utility boxes at major intersections, such as Penn Ave and 66th Street. Ms. Asher responded the difficulty comes in who owns the box, as Xcel has not allowed their boxes to be wrapped.

Councilmember Regan Gonzalez commented on the draft policy and thought art is a way to make a community more inclusive. She discussed that is was not merely about beautifying space, but thinking of the human element and engagement with the space.

ADJOURNMENT

The work session was adjourned by unanimous consent at 6:52 p.m.

Date Approved: December 12, 2017

Pat Elliott
Mayor

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Meeting

November 28, 2017

CALL TO ORDER

The meeting was called to order by Mayor Elliott at 7:00 p.m. in the Council Chambers.

Council Members Present: Pat Elliott, Mayor; Edwina Garcia; Michael Howard; Maria Regan Gonzalez; and Simon Trautmann.

Staff Present: Steven L. Devich, City Manager; Mary Tietjen, City Attorney; Kristin Asher, Public Works Director; John Stark, Community Development Director; and Jared Voto, Executive Aide/Analyst.

OPEN FORUM

Margaret Scheirman, 6856 Oliver Ave S, spoke regarding questions remaining on the Richfield Band Shell project

Steve Lavictoire, 4308 15th Ave S, Minneapolis, spoke regarding opposition to the Richfield Band Shell project.

PLEDGE OF ALLEGIANCE

Mayor Elliott led the Pledge of Allegiance.

Item #1	SWEARING-IN OF CITY OF RICHFIELD POLICE OFFICERS LUKAS EITREIM AND MICHAEL ANDERSON
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Chief Henthorne introduced Officers Eitreim and Anderson, and their families, and completed their swearing-in.

Item #2	2016 ANNUAL HEALTH REPORT TO THE COMMUNITY
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Bonnie Paulsen, from Bloomington Public Health, presented the 2016 Annual Health Report for Richfield.

Council thanked the staff for their work and stated their appreciation for the annual report.

Item #3	ANNUAL MEETING WITH THE TRANSPORTATION COMMISSION
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This item was moved to the December 12, 2017 meeting.

Item #4	ANNUAL MEETING WITH THE ARTS COMMISSION
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Mia Simpson, Arts Commission member, presented the initiatives of the commission in 2017 and vision for 2018.

Item #5	COUNCIL DISCUSSION <ul style="list-style-type: none"> • Hats Off to Hometown Hits <ul style="list-style-type: none"> ○ Consider a motion to cancel the second City Council meeting in December (December 26)
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Council Member Garcia spoke regarding the passing of Floyd Roman who was dedicated service to the Richfield community.

Council Member Trautmann spoke regarding Small Business Saturday and his visits to businesses along the Penn Ave corridor.

Mayor Elliott spoke regarding all business passed their alcohol compliance check in November by not selling to a minor and the opening of advisory commission recruitment from December 1 to December 31.

Council Member Howard spoke regarding the Lyndale Avenue open house on November 29 and the completion of the 66th Street reconstruction for 2017.

Council Member Regan Gonzalez spoke regarding her interactions with the small businesses on 66th Street and her excitement about new businesses in the corridor.

M/Elliott, S/Howard to cancel the second City Council meeting in December (December 26, 2017).

Motion carried 5-0.

Item #6	APPROVAL OF THE AGENDA
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M/Garcia, S/Regan Gonzalez to approve the agenda.

Motion carried 5-0.

Item #7	CONSENT CALENDAR
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City Manager Devich presented the consent calendar.

- A. Consideration of the approval of an amendment to the Hennepin County Cost Participation Agreement for the acquisition of right-of-way for the 77th Street Underpass of Trunk Highway 77 Project. (S.R. No. 194)
- B. Consideration of the approval of a resolution to accept a grant of \$4,027.92 from the Office of Justice Programs for bullet proof vests. (S.R. No. 195)

**RESOLUTION NO. 11436
RESOLUTION APPROVING THE GRANT WITH THE U.S.
DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS AND
RICHFIELD POLICE FOR BULLETPROOF VESTS**

This resolution appears as Resolution No. 11436.

- C. Consideration of the approval of a first reading of a transitory ordinance vacating a portion of 67th Street East right-of-way and a storm sewer easement within The Chamberlain development area and schedule a public hearing and second reading for December 12, 2017. (S.R. No. 196)
- D. Consideration of the approval of a first reading of an ordinance authorizing the conveyance of vacated right of-way owned by the City of Richfield to the Richfield Housing and Redevelopment Authority. (S.R. No. 197)
- E. Consideration of the approval of a first reading of an ordinance amending the City's Zoning Ordinance related to construction standards to mitigate the impact of airport noise and schedule a public hearing and second reading for December 12, 2017. (S.R. No. 198)
- F. Consideration of the approval of setting a public hearing to be held on January 9, 2018, for the consideration of the issuance of new On-Sale Wine and 3.2 Malt Liquor licenses, with outside service, for LRFC, LLC d/b/a Local Roots Food & Coffee located at 81766th Street East. (S.R. No. 199)

M/Elliott, S/Garcia to approve the consent calendar.

Motion carried 5-0.

Item #8	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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None.

Item #9	CONSIDERATION OF THE APPROVAL OF A RESOLUTION AMENDING A PLANNED UNIT DEVELOPMENT, CONDITIONAL USE PERMIT, AND FINAL DEVELOPMENT PLAN TO ALLOW A DAYCARE FACILITY (PRIMROSE SCHOOLS) AT CEDAR POINT COMMONS. (S. R. NO. 200)
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Council Member Howard presented Staff Report No. 200.

M/Howard, S/Trautmann to approve a resolution amending the Planned Unit Development, Conditional Use Permit, and Final Development Plan to allow a daycare facility at Cedar Point Commons.

RESOLUTION APPROVING AN AMENDED FINAL DEVELOPMENT PLAN AND CONDITIONAL USE PERMIT FOR THE CEDAR POINT COMMONS PLANNED UNIT DEVELOPMENT

Motion carried 5-0. This resolution appears as Resolution No. 11437.

Item #10	PUBLIC HEARING AND CONSIDERATION OF THE APPROVAL OF RESOLUTIONS RELATED TO THE ESTABLISHMENT OF A NEW TAX INCREMENT FINANCING DISTRICT FOR THE CHAMBERLAIN DEVELOPMENT. (S. R. NO. 201)
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Council Member Regan Gonzalez presented Staff Report No. 201.

James Lehnhoff, Ehlers, Inc., presented a brief summary on the mechanics of Tax Increment Financing (TIF) Districts, in general, and the approvals that are being requested specifically for the Chamberlain development project.

Council Member Regan Gonzalez opened the public hearing.

M/Howard, S/Elliott to close the public hearing.

Motion carried 5-0.

M/Regan Gonzalez, S/Howard to approve a resolution to modify the Redevelopment Plan for the Richfield Redevelopment Project Area, establish Tax Increment Financing District 2017-1 (The Chamberlain) within the Richfield Redevelopment Project Area, and adopt a Tax Increment Financing Plan therefor.

RESOLUTION NO. 11438
RESOLUTION ADOPTING A MODIFICATION TO THE REDEVELOPMENT PLAN FOR THE RICHFIELD REDEVELOPMENT PROJECT AREA AND ESTABLISHING TAX INCREMENT FINANCING DISTRICT NO. 2017-1 (THE CHAMBERLAIN) THEREIN AND ADOPTING A TAX INCREMENT FINANCING PLAN THEREFOR

M/Regan Gonzalez, S/Howard to approve a resolution to modify the Tax Increment Financing Plan for the Cedar Avenue Tax Increment Financing District.

RESOLUTION NO. 11439
RESOLUTION ADOPTING A MODIFICATION TO THE TAX INCREMENT FINANCING PLAN FOR THE CEDAR AVENUE TAX INCREMENT FINANCING DISTRICT WITHIN THE RICHFIELD REDEVELOPMENT PROJECT AREA

Motion carried 5-0. These resolution appear as Resolution No. 11438 and No. 11439.

Item #11	CONSIDERATION OF A VARIETY OF LAND USE APPROVALS RELATED TO A PROPOSAL FOR CONSTRUCTION OF A NEW AUTO DEALERSHIP AT 1550 78TH STREET EAST. (S. R. NO. 202)
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Mayor Elliott stated that discussions are continuing between the City and Morrie’s Automotive Group and both parties agreed to continue this item until the January 9, 2018, City Council meeting.

Item #12	CITY MANAGER’S REPORT
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City Manager Devich discussed a December 18 work session with the Richfield School Board and a Star Tribune article recently about infrastructure costs affecting local governments.

Item #13	CLAIMS AND PAYROLLS
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M/Garcia, S/Elliott that the following claims and payrolls be approved:

U.S. Bank	11/28/17
A/P Checks: 263727 - 264009	\$ 758,408.43
Payroll: 132157 - 132493 ; 42786	<u>635,542.76</u>
TOTAL	\$ 1,393,951.19

Motion carried 5-0.

OPEN FORUM

None.

Item #14	ADJOURNMENT
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The City Council Meeting was adjourned by unanimous consent at 8:13 p.m.

Date Approved: December 12, 2017

 Pat Elliott
 Mayor

 Jared Voto
 Executive Aide/Analyst

 Steven L. Devich
 City Manager