



CITY COUNCIL MEETING MINUTES
 Richfield, Minnesota
Special City Council Work Session

February 27, 2018

CALL TO ORDER

The work session was called to order by Mayor Elliott at 6:00 p.m. in the Bartholomew Room.

Council Members Present: Pat Elliott, Mayor; Edwina Garcia; Maria Regan Gonzalez; Michael Howard; and Simon Trautmann.

Staff Present: Steven L. Devich, City Manager; Kristin Asher, Public Works Director; Jeff Pearson, City Engineer; Jim Topitzhofer, Recreation Services Director; and Jared Voto, Executive Aide/Analyst.

Item #1	PAVEMENT MANAGEMENT PROGRAM
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Kristin Asher, Public Works Director, provided an overview of the topics for the evening.

Jeff Pearson, City Engineer, presented the 6-year Accelerated Mill and Overlay program with a map of the areas completed and upcoming in 2018-2020. Mr. Pearson discussed past pavement preservation practices, Chip Seal Surface Treatment, and the concerns staff has had with this practice. Mr. Pearson discussed a new technology, Reclamite – a maltene-based rejuvenator, how it is applied and its use in other cities. Lastly, Mr. Pearson provided an overview of the budget and actuals for the mill and overlay program and the cost of using of Reclamite in maintaining the streets and recommended using Reclamite in place of chip seal and evaluating its performance over time.

Councilmembers asked about the timing of the mill and overlay bids. Mr. Pearson responded bid opening is on March 8 and will be brought to Council on March 27.

Item #2	ORANGE LINE UPDATE
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Mr. Pearson presented information on the 66th Street and International Boulevard (76th Street) stations including station furnishings and layout. Mr. Pearson also presented and discussed the Knox Avenue Transitway that crosses I-494.

Councilmember Howard asked about funding of the project. Mr. Pearson responded the project depends on federal funds and the project will not proceed until funding is received.

Item #3	77TH STREET UNDERPASS BRIDGE AESTHETICS
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Mr. Pearson presented three bridge aesthetic concepts for the 77th Street Underpass and asked Council for their opinion.

Mayor Elliot preferred concept #3.

Councilmember Regan Gonzalez preferred concept #1.

Councilmember Howard like concept #1 and #3.

Councilmember Trautmann preferred concept #1.

Councilmember Garcia preferred concept #1.

The majority preferred concept #1 and staff would pass that information onto the consultant.

ADJOURNMENT

The work session was adjourned by unanimous consent at 6:55 p.m.

Date Approved: March 13, 2018

Pat Elliott
Mayor

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Meeting

February 27, 2018

CALL TO ORDER

The meeting was called to order by Mayor Elliott at 7:00 p.m. in the Council Chambers.

Councilmembers Present: Pat Elliott, Mayor; Edwina Garcia; Michael Howard; Maria Regan Gonzalez; and Simon Trautmann.

Staff Present: Steven L. Devich, City Manager; Mary Tietjen, City Attorney; Pam Dmytrenko, Assistant City Manager/HR Manager; John Stark, Community Development Director; Kristin Asher, Public Works Director; Jim Topitzhofer, Recreation Services Director; and Jared Voto, Executive Aide/Analyst.

OPEN FORUM

None.

PLEDGE OF ALLEGIANCE

Mayor Elliott led the Pledge of Allegiance.

APPROVAL OF MINUTES

M/Garcia, S/Howard to approval of the minutes of the: (1) Special City Council work session of February 13, 2018; and (2) Regular City Council meeting of February 13, 2018.

Motion carried 5-0.

Item #1	FRIENDS OF THE RICHFIELD BAND SHELL DRAWING FOR A LEGACY BRICK AT THE NEW BAND SHELL
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Rick Jabbs presented information on the bricks available for purchase and Mayor Elliott drew the winner: Barbara Pugh, 7545 Portland Avenue S.

Item #2	COUNCIL DISCUSSION <ul style="list-style-type: none"> • Hats Off to Hometown Hits
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Councilmember Regan Gonzalez read a proclamation for Tibet Day in the city of Richfield on March 10, 2018.

Mayor Elliott spoke regarding his opportunity to read a book for “Read Week” at Centennial Elementary.

Councilmember Garcia spoke regarding the indoor farmers market on March 1; the Richfield Historical Society’s Historical Forum on March 21 at the Community Center; and the 66th Street Reconstruction Kickoff on March 14 at the Richfield Municipal Center.

Councilmember Trautmann spoke regarding the Friends of Wood Lake (FOWL) annual gala on April 27 and mentioned the FOWL Board has openings and people can contact him if they are interested in volunteering.

Councilmember Howard spoke regarding the Star Tribune named Richfield the hottest real estate market for the second year in a row and thanked everyone who attended and provided feedback at the open house for Lyndale Avenue.

Councilmember Regan Gonzalez thanked the fire and police departments for their response to the traffic accident at 73rd and Nicollet and spoke regarding the Richfield R.E.A.D.Y. networking breakfast on March 7 at the Community Center.

Item #3	APPROVAL OF THE AGENDA
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M/Elliott, S/Trautmann to approve the agenda.

Motion carried 5-0.

Item #4	CONSENT CALENDAR
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City Manager Devich presented the consent calendar.

- A. Consideration of the approval authorizing the City Manager to execute a site lease agreement for antenna space on City Hall monopole to Verizon Wireless, LLC. (S.R. No. 36)
- B. Consideration of the approval of a contract to Cedar Ridge Landscaping in the amount of \$1,132,055 and authorize the City Manager to approve contract changes under \$100,000. (S.R. No. 37)
- C. Consideration of the approval of a policy for residents choosing to replace their radio water meter with a manual water meter. (S.R. No. 38)
- D. Consideration of the approval a purchase order for three (3) Ford Interceptor SUV's for the Public Safety Department. (S.R. No. 39)
- E. Consideration of the approval of a resolution supporting proposed state law that provides limited liability to commercial salt applicators that receive certification through an established voluntary salt applicator program as offered through the Minnesota Pollution Control Agency (MPCA). (S.R. No. 40)

RESOLUTION NO. 11478
 RESOLUTION SUPPORTING STATE LAW THAT PROVIDES LIMITED
 LIABILITY TO COMMERCIAL SALT APPLICATORS THAT ARE
 CERTIFIED THROUGH AN ESTABLISHED VOLUNTARY SALT
 APPLICATOR CERTIFICATION PROGRAM

This resolution appears as Resolution No. 11478.

- F. Consideration of the approval of a resolution modifying the establishment of the Richfield Transportation Commission. (S.R. No. 41)

RESOLUTION NO. 11479
 RESOLUTION MODIFYING THE ESTABLISHMENT OF THE
 RICHFIELD TRANSPORTATION COMMISSION

This resolution appears as Resolution No. 11479.

- G. Consideration of the approval of the first reading of an ordinance amendment to the Richfield City Code Appendix D Exhibit A (Construction and Related Permit Fees and Charges) to provide building permit fee reductions to affordable housing developments and schedule a public hearing and second reading for March 13, 2018. (S.R. No. 42)

M/Garcia, S/Regan Gonzalez to approve the consent calendar.

Motion carried 5-0.

Item #5	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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None.

Item #6	CONSIDERATION OF THE APPROVAL OF A SECOND READING OF AN ORDINANCE AMENDING SUBSECTION 210.01 OF THE CITY CODE RELATED TO CITY COUNCIL SALARIES. (S.R. NO. 43)
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Councilmember Garcia presented Staff Report No. 43.

M/Garcia, S/Elliott to approve the second reading of the ordinance amending Subsection 210.01 of the City Code related to City Council salaries.

Motion carried 5-0.

Item #7	CONSIDERATION OF THE APPROVAL OF A RESOLUTION APPROVING THE CONTRACT WITH THE POLICE OFFICERS AND DETECTIVES LELS LOCAL 123 FOR THE CONTRACT PERIOD JANUARY 1, 2018 THROUGH DECEMBER 31, 2019 AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT. (S.R. NO. 44)
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Councilmember Regan Gonzalez presented Staff Report No. 44.

M/Regan Gonzalez, S/Elliott to adopt a resolution approving the provisions of the 2018-2019 labor agreement with the Police Officers and Detectives LELS Local 123 bargaining unit and authorize the City Manager to execute the agreement.

RESOLUTION NO. 11480
RESOLUTION APPROVING LABOR AGREEMENT BETWEEN THE
CITY OF RICHFIELD AND LAW ENFORCEMENT LABOR SERVICES
(LELS), LOCAL 123 BARGAINING UNIT FOR THE YEARS 2018 AND
2019

Motion carried 5-0. This resolution appears as Resolution No. 11480.

Item #8	CONSIDERATION OF THE APPROVAL OF GUIDELINES FOR THE PENN CENTRAL FACADE IMPROVEMENT GRANT PROGRAM. (S.R. NO. 45)
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Councilmember Trautmann presented Staff Report No. 45.

Councilmember Garcia asked when the improvements could start and commented that she appreciated the list of what businesses can and cannot do.

Community Development Director Stark stated they could start tomorrow.

Councilmember Howard asked how they were going to communicate and do outreach to the business owners.

Community Development Director Stark stated they would reach out to the Chamber of Commerce, the Penn Central group, and would be at Open Streets on Penn Fest if there are funds still available in September.

M/Trautmann, S/Howard to approve the guidelines for the Penn Central Facade Improvement Grant Program and authorize staff to enter into Grant Agreements with eligible applicants.

Motion carried 5-0.

Item #9	CONSIDERATION OF APPROVAL OF BID TABULATION AND AUTHORIZE CONSTRUCTION CONTRACT FOR THE PENN AVENUE LIQUOR STORE REMODEL AND UPGRADE. (S.R. NO. 46)
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Mayor Elliott presented Staff Report No. 46.

Mike Klass, Wold Architects, presented pictures of the existing store, the new floor plan, and concepts of the new interior and exterior of the store.

M/Elliott, S/Howard to approve bid minutes and tabulation and authorize a construction contract with Ebert Construction Inc. in the amount of \$807,000.

Motion carried 5-0.

Item #10	CITY MANAGER’S REPORT
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City Manager Devich mentioned the Mayor and Councilmember salaries were both below the average of other cities listed by approximately 12% and 9%, respectively.

Item #11	CLAIMS AND PAYROLLS
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M/Garcia, S/Elliott that the following claims and payrolls be approved:

U.S. Bank	02/27/18
A/P Checks: 265917 - 266298	\$ 907,395.61
Payroll: 133808-134147; 134489-134826; 42792-42793	<u>1,383,941.62</u>
TOTAL	\$ 2,291,337.23

Motion carried 5-0.

OPEN FORUM

None.

Item #13	ADJOURNMENT
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The meeting was adjourned by unanimous consent at 7:51 p.m.

Date Approved: March 13, 2018

Pat Elliott
Mayor

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager