



# COMMUNITY SERVICES COMMISSION AGENDA

## Regular CSC Meeting

Tuesday, April 17, 2018, 7:00 pm

Richfield Municipal Center (Heredia Room), 6700 Portland Ave

Commission Members	Staff/Others	Liaisons
Anne Basso, Diana Bautista, Danielle Indovino Cawley, Joannette Cintrón de Núñez, Carolyn Engeldinger, Art Felgate, Hayley Hedges, Lisa Rudolph, Meg Slindee, Dan Smieja, Kevin Wendt	Jim Topitzhofer ( <i>Staff Liaison</i> ) John Evans ( <i>Secretary</i> )	Edwina Garcia ( <i>City Council</i> ) Crystal Brakke ( <i>School Board</i> )

### 1. Approval of Minutes/Agenda

- Regular Meeting Minutes: March 20, 2018

### 2. Public Comment

- Resident comment and items not printed on agenda

### 3. Staff Reports

- Recreation Services (*Topitzhofer*)

### 4. Action Items

- Friends of Wood Lake Board Appointees (*Rudolph*)
- Capital Improvement Plan (*Topitzhofer*)
- MN GreenStep Cities Annual Performance Management Report (*Topitzhofer*)

### 5. Discussion Items

- None

### 6. Committee Reports (*new and old liaisons listed for this month*)

- Transportation Commission (*Basso/Felgate*)
- FOWL Board (*Slindee/Engeldinger*)
- Planning Commission (*Smieja/Cintrón de Núñez*)
- Arts Commission (*Rudolph*)
- Friendship City Commission (*Topitzhofer*)
- Honoring All Veterans Memorial (*Smieja/Topitzhofer*)
- Organics Task Force (*Topitzhofer*)

### 7. Next Meeting

Tuesday, May 15, 2018, 7:00 pm

Richfield Municipal Center (Heredia Room), 6700 Portland Avenue

### 8. Adjournment

**DRAFT MINUTES UNTIL APPROVED BY THE CSC.**

March 20, 2018

**REGULAR COMMUNITY SERVICES COMMISSION REGULAR MEETING**  
**Tuesday, March 20, 2018**  
**Richfield Municipal Center (6700 Portland Ave)**

<b>PRESENT</b>	<b>CSC:</b> Hayley Hedges, Anne Basso, Kevin Wendt, Dan Smieja, Lisa Rudolph, Art Felgate, Diana Bautista, Carolyn Engeldinger, Joannette Cintrón de Núñez, Meg Slindee <b>STAFF:</b> Jim Topitzhofer, John Evans, Jeff Pearson (Transportation Engineer)
<b>ABSENT</b>	<b>CSC:</b> Danielle Indovino Cawley Lisa Rudolph <b>PLAN COM:</b> Rick Jabs <b>COUNCIL:</b> Edwina Garcia <b>SCHOOL BOARD:</b> Crystal Brakke

**Call to Order**

Topitzhofer called the meeting to order at 7:01 pm.

**Approval of Minutes/Agenda**

**Minutes and Agenda:** Motion by Smieja to approve the February regular meeting minutes. Approved, ayes all. Motion by Basso to approve the March agenda. Approved, ayes all.

**Staff Reports**

**Recreation Services**

Topitzhofer reported on the indoor Farmers Market.

**Action Items**

**Surface Water Management Plan**

Transportation Engineer Pearson outlined the plan.

**Discussion Items**

**Cell Tower Requirements for Parks**

Topitzhofer reviewed proposed requirements for cell tower proposals on park land.

**Committee Reports**

**Friends of Wood Lake Board:** Slindee **Planning Commission:** Smieja **Arts Commission:** Topitzhofer  
**Honoring All Veterans Memorial:** Topitzhofer **Organics Task Force:** Topitzhofer

**Other/Next Meeting/Adjournment**

**Regular April Meeting:** Tuesday, April 17, 7:00 pm, Richfield Municipal Center (6700 Portland Ave)

**Adjournment:** Engeldinger moved, seconded by Basso, to adjourn. Meeting adjourned at 8:14 pm.



# RICHFIELD COMMUNITY SERVICES COMMISSION EXECUTIVE SUMMARY

Meeting Date: April 17, 2018

<b>Agenda Item:</b> <i>Friends of Wood Lake Board Appointment</i>	<b>Agenda Section:</b> <i>Action Items</i>
<b>Attachments:</b> <i>None (FOWL Board Application below)</i>	<b>Contact:</b> <i>Jim Topitzhofer</i>
<b>Recommended Action:</b> <i>Appoint new members to the Friends of Wood Lake Board</i>	

The Community Services Commission appoints members to the Friends of Wood Lake (FOWL) Board of Directors. Appointments are made throughout the year. Board members serve three-year terms and can be reappointed to multiple terms.