

Richfield Friendship City Commission, Meeting Minutes – April 19, 2018

The meeting was called to order by Vice Chair, Marty Kirsch, and upon his arrival, Ahmad Ansari, Chair, led the meeting.

Those in attendance: James Versteeg, Pixie Pixler, JoAnn Boraas, Ahmad Ansari, Mary Olafson,

Rori Coleman-Woods, Marty Kirsch, Cynthia Mandl (RFCC Ambassador), Jim Topitzhofer (Staff Liaison), Roger Swanson (guest, former member).

Absent: none.

Approval of Minutes: A change to the minutes from November 16, 2017, is required noting that Dave Delzer was not eligible to renew his term as he was to reach the term limit in January, 2018. Minutes from the March 15, 2018, meeting were approved as drafted.

Treasurer's Report: Mary Olafson, Treasurer, reported the checking account balance as of March 30, 2018, was \$2624.95, with \$0.11 interest earned. Report was approved.

Old Business: Inventory Report and Banker Box Storage: Cynthia reported that photos of the items were taken when the inventory was done in 2009. Dimensions, information on who made the donation and other details about the items were also recorded. The inventory is currently stored in the Municipal Center "attic closet" space and some in the RFCC metal cabinets at the Public Works Facility. Items requiring special attention include a gray rug and plastic baskets (used to support an oxcart) belonging to Roger. Jim will retrieve them and have them ready for Roger when Roger brings the banker boxes of documents to Jim. Jim will let Cynthia know when the boxes are available for her to examine for any additional inventory items. Roger will also bring keys for the metal cabinets, and will check on whether the cabinets, which have some physical damage, can easily be repaired. Other inventory items discussed include cardboard decorative oxcart wheels, which will be used at Unity in the Community, then discarded by Jim. A disassembled oxcart, too large to be easily stored, will be given to the Richfield Garden Club garden and garage sale, to be held May 19th and 20th. Mary will facilitate pick up of the oxcart. Three coffee urns in possession of RFCC will be taken by Marty to *Bridging*, as serving coffee is no longer allowed at activities outside of the Municipal Center. A 10x10 canopy purchased for RFCC outdoor activities is also part of the inventory.

Fundraising: Pixie has investigated other fundraising possibilities with the St. Paul Saints, MN United, etc., as was discussed at the March 15, 2018, meeting. As was the case with the Minnesota Twins, the requirement for number of volunteers/hours is too great for RFCC to participate. She will investigate the possibility of RFCC sales at the July 4th celebration by contacting the Chair of the committee.

New Business: Unity in the Community: The event is scheduled for Thursday, May 24, 5:00-7:30 PM. Jim will notify the organizers that RFCC voted to participate. Rori will update the brochure document with the names of current RFCC members, forward it to Jim, and he will print 150 copies of the brochure. She will also identify other materials used in the past such as coloring pages and maps. Other suggested materials include a globe, and flat map of at least the Western Hemisphere. We will use the cardboard oxcart wheels one last time prior to their disposal.

Other Business: Student members: Jim reported that all commissions are to consider student members in September, when the new school year begins.

Photo exhibit at the Community Center: Cynthy and Mary Kay Champa have discussed a Costa Rican wildlife photo exhibit, possibly sponsored by RFCC and the Arts Commission, and likely to be held in the fall of 2018. Cynthy has a multitude of photos for viewing. RFCC could consider refreshments for the opening reception. Further discussion will follow.

Next Meeting: May 17, 2018, 7:00 PM, Richfield Municipal Center (Heredia Room), 6700 Portland Avenue.

Adjournment: The meeting was adjourned by Ahmad Ansari.

Submitted by JoAnn Boraas, RFCC Secretary