



# CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

## Special City Council Meeting

### September 5, 2018

<b>CALL TO ORDER</b>
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The meeting was called to order by Mayor Elliott at 5:00 p.m. in the Heredia Room.

*Council Members Present:* Pat Elliott, Mayor; Edwina Garcia; Michael Howard; Maria Regan Gonzalez; and Simon Trautmann.

*Staff Present:* Steven L. Devich, City Manager; Pam Dmytrenko, Assistant City Manager/HR Manager; Jay Henthorne, Public Safety Director/Police Chief; Wayne Kewitsch, Fire Chief; Kristin Asher, Public Works Director; John Stark, Community Development Director; Jim Topitzhofer; Recreation Services Director; Chris Regis, Finance Manager; Bill Fillmore, Liquor Operations Director; Karen Shragg, Wood Lake Nature Center Manager; Neil Ruhland, Media Coordinator; and Jared Voto, Executive Aide/Analyst.

<b>ITEM #1</b>	<b>DISCUSSION OF THE 2018 REVISED/2019 PROPOSED BUDGET AND 2019 PRELIMINARY TAX LEVY</b>
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City Manager Devich began the discussion by advising that there would be a presentation by Finance Manager Regis regarding the overall budget and tax levy followed by a presentation by each department.

Finance Manager Regis presented the timeline 2018 Revised/2019 Proposed Budget and 2019 preliminary tax levy and key issues for 2019. He covered the major aspects of the General Fund revenues and expenditures and the elements of the overall tax levy and its predicted impacts on residential properties.

City Manager Devich went into further detail explaining a home's tax capacity, the City's tax capacity rate, and how they relate to a homeowner's tax bill.

Council Member Regan Gonzalez commented on the stability of the general fund, the reduction of staff in previous years, the City reducing reliance on local government aid, and the pressure on the debt levy due to upgrading the City's infrastructure.

Council Member Trautmann asked about the 2019 budget and how it may compare to future year's budgets and commented on the use of special assessments in other communities.

City Manager Devich responded with the budget challenges in the future.

Community Development Director commented on the positives of tax increment financing (TIF) districts rolling off in the near future bringing more revenue to the City.

City Manager Devich presented the Legislative/Executive budget.

Finance Manager Regis and Assistant City Manager/HR Manager presented the Administrative Services Department budget.

Public Safety Director Henthorne presented the Public Safety Department budget.

Fire Services Director Kewitsch presented the Fire Services Department budget.

Community Development Director Stark presented the Community Development Department budget.

Liquor Operations Director Fillmore presented the Liquor Operations Department budget.

Public Works Director Asher presented the Public Works Department budget.

Recreation Services Director Topitzhofer and Wood Lake Nature Center Manager Shragg presented the Recreation Department budget.

There was general discussion of the budget by the City Council and staff including responses to specific questions regarding the various departments.

**ADJOURNMENT**

The meeting was adjourned by unanimous consent at 7:28 p.m.

Date Approved: September 11, 2018

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Pat Elliott  
Mayor

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Jared Voto  
Executive Aide/Analyst

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Steven L. Devich  
City Manager