



**CITY COUNCIL MEETING MINUTES**  
Richfield, Minnesota  
**Special City Council Work Session**  
**September 11, 2018**

**CALL TO ORDER**

The work session was called to order by Mayor Elliott at 5:16 p.m. in the Bartholomew Room.

*Council Members Present:* Pat Elliott, Mayor; Maria Regan Gonzalez; Michael Howard; and Simon Trautmann (arrived at 5:19 p.m.).

*Council Members Absent:* Edwina Garcia.

*Staff Present:* Jared Voto, Executive Aide/Analyst.

<b>Item #1</b>	<b>REVIEW AND APPROVAL OF A POSITION PROFILE FOR THE CITY MANAGER RECRUITMENT</b>
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Richard Fursman, Huelife, discussed the draft position profile and went over each page of the document seeking the Council’s feedback and comments.

Council Members reviewed the draft position profile along with Mr. Fursman and provided their feedback on sections of the profile including the specific duties, background and experience, position priorities, the ideal candidate, and specific attributes and skills needed.

Council discussed the change in schedule and decided on finalist selection on October 30 and final interviews on November 16 and 17.

Council discussed the starting salary range and asked staff to provide additional information from surrounding communities. After further conversation Council agreed to the provided salary range.

Council discussed using formatting consistent with Richfield’s annual report.

**ADJOURNMENT**

The work session was adjourned by unanimous consent at 6:05 p.m.

Date Approved: September 25, 2018

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Pat Elliott  
Mayor

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Jared Voto  
Executive Aide/Analyst

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Steven L. Devich  
City Manager



# CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

## Special Concurrent City Council and Planning Commission Work Session

September 11, 2018

<b>CALL TO ORDER</b>
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The work session was called to order by Mayor Elliott at 6:08 p.m. in the Bartholomew Room.

*Council Members Present:* Pat Elliott, Mayor; Maria Regan Gonzalez; Michael Howard; and Simon Trautmann.

*Council Members Absent:* Edwina Garcia.

*Planning Commission Members Present:* Sean Hayford Oleary, Chair; Susan Rosenberg; Kathryn Quam; James Rudolph; Daniel Kitzberger; and Allysen Hoberg.

*Planning Commission Absent:* Bryan Pynn.

*Staff Present:* Steven L. Devich, City Manager; Jeff Pearson, City Engineer; Melissa Poehlman, Assistant Community Development Director; and Jared Voto, Executive Aide/Analyst.

<b>Item #1</b>	<b>I-494: AIRPORT TO 169 PROJECT</b>
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City Engineer Pearson introduced Andrew Lutaya.

Andrew Lutaya, of MnDOT, the project manager for I-494 project, presented on the project location and overview, including the project scope/goals and budget.

City Manager Devich commented that until the 77th Street Underpass is a reality he did not believe the City should not provide municipal consent, otherwise the east side of Richfield will be cut off due to the ramp closures.

City Engineer Pearson noted that based on the timeline for MnDOT's request for municipal consent from the City, and the timeline for construction of the 77th Street Underpass, they hope to have construction started on the underpass before municipal consent is requested.

Andrew Lutaya, of MnDOT, the project manager for I-494 project, continued his presentation with the project structure, including teams/committees and engagement strategy; the project development schedule with traffic management planning; segmentation for construction; and currently identified project risks.

City Manager Devich commented that Richfield brought money to the table for Penn Avenue and Lyndale Avenue, not MnDOT, and discussed the right-of-way that had been purchased for I-494.

City Engineer Pearson provided clarification of the additional right-of-way that was purchased previously.

Chair Hayford Oleary commented about stormwater needs and the loss of developable land especially near Portland Avenue. He also asked about sound remediation.

Mr. Lutaya stated that sound remediation would be part of this project.

Commissioner Quam asked what choices, other than municipal consent, will we have for the project.

City Engineer Pearson responded that MnDOT will have a public engagement process and hopes residents and commissioners attend and share their opinions. He requested their presence in order to give them additional background.

Poehlman added that as part of the 77th Street Corridor Plan. There will be some land use considerations along 494 and the use of access points in the corridor.

Commissioner Rudolph asked about the line of sight on I-494 and asked if that had been looked at by MnDOT.

Mr. Lutaya responded that this has been looked at as part of the causes of congestion.

<b>ADJOURNMENT</b>
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The work session was adjourned by unanimous consent at 6:53 p.m.

Date Approved: September 25, 2018

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Pat Elliott  
Mayor

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Jared Voto  
Executive Aide/Analyst

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Steven L. Devich  
City Manager



# CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

## Regular Meeting

### September 11, 2018

**CALL TO ORDER**

The meeting was called to order by Mayor Elliott at 7:00 p.m. in the Council Chambers.

*Council Members Present:* Pat Elliott, Mayor; Maria Regan Gonzalez; Michael Howard; and Simon Trautmann.

*Council Members Absent:* Edwina Garcia.

*Staff Present:* Steven L. Devich, City Manager; Mary Tietjen, City Attorney; Pam Dmytrenko, Assistant City Manager/HR Manager; John Stark, Community Development Director; Jay Henthorne, Chief of Police; Jim Topitzhofer, Recreation Services Director; Kristin Asher, Public Works Director; Chris Regis, Finance Director; Melissa Poehlman, Planning and Redevelopment Manager/Assistant Community Development Director; Jeff Pearson, City Engineer; Kris Weiby, Facilities Manager; Jennifer Anderson, Support Services Manager; and Jared Voto, Executive Aide/Analyst.

Mayor Elliott asked for a moment of silence for remembrance of September 11.

**OPEN FORUM**

None.

**PLEDGE OF ALLEGIANCE**

Mayor Elliott led the Pledge of Allegiance.

**APPROVAL OF MINUTES**

M/Howard, S/Trautmann to approve the minutes of the: (1) Special concurrent City Council and Planning Commission work session of August 20, 2018; (2) Special concurrent City Council, Housing and Redevelopment Authority, and Planning Commission work session of August 20, 2018; (3) Special City Council work session of August 21, 2018; (4) Special City Council meeting of August 21, 2018; (5) Special City Council work session of September 4, 2018; (6) Special City Council meeting of September 5, 2018.

Motion carried 4-0.

<b>Item #1</b>	<b>OPEN STREETS AT PENN FEST ON SUNDAY, SEPTEMBER 16, FROM 12-5 P.M.</b>
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Gordon Hanson, spoke about Open Streets at Penn Fest being held on Sunday, September 16 from 12-5 p.m. and invited everyone to attend. He stated there will be over 100 exhibitors and 12 food trucks.

<b>Item #2</b>	<b>BONNIE PAULSON, BLOOMINGTON PUBLIC HEALTH ADMINISTRATOR</b>
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Bonnie Paulson, City of Bloomington Public Health Administrator, provided highlights from the 2017 annual report.

Council Members thanked Ms. Paulson for the work she does in Richfield.

<b>Item #3</b>	<b>PROCLAMATION DECLARING SEPTEMBER 9-15, 2018, AS DIRECT PROFESSIONALS WEEK IN THE CITY OF RICHFIELD</b>
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Mayor Elliott read the proclamation and presented it to a staff member from Mount Olivet Rolling Acres.

<b>Item #4</b>	<b>COUNCIL DISCUSSION</b> <ul style="list-style-type: none"> <li>• Hats Off to Hometown Hits</li> </ul>
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Council Member Trautmann spoke regarding Penn Fest and invited people to attend; and thanked staff for the work on the City's budget.

Council Member Howard spoke regarding the Fox 9 news piece about the new development happening in Richfield; and about opting out of receiving a phone book by going to [www.yellowpagesoptout.com](http://www.yellowpagesoptout.com).

Council Member Regan Gonzalez spoke regarding taking a moment to remember the lives lost on September 11; cookout with cops was attended by over 100 residents; and invited people to attend Richfield's Complete Count Committee kick-off on Thursday, September 13 from 6:30 to 8 p.m. at the Community Center.

Mayor Elliott spoke regarding the media publications shining a light on Richfield's development; a day last week of the ribbon cutting at Havenwood, a home for assisted living and memory care, a ground breaking for Primrose School, and visiting Therapy of Champions; and his family attending cookout with cops.

<b>Item #5</b>	<b>APPROVAL OF THE AGENDA</b>
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M/Howard, S/Trautmann to approve the agenda

Motion carried 4-0.

<b>Item #6</b>	<b>CONSENT CALENDAR</b>
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City Manager Devich presented the consent calendar.

- A. Consideration of the adoption of resolutions pertaining to the annual Lyndale/HUB/Nicollet (LHN) maintenance assessment process and scheduling a public hearing for October 9, 2018. (S.R. No. 141)

RESOLUTION NO. 11530  
 RESOLUTION DECLARING COST TO BE ASSESSED AND  
 ORDERING PREPARATION OF PROPOSED ASSESSMENT FOR  
 LYNDALE/HUB/NICOLLET (LHN) MAINTENANCE FOR THE PERIOD  
 JANUARY 1, 2017 THROUGH DECEMBER 31, 2017

RESOLUTION NO. 11531  
 RESOLUTION PROPOSING TO SPECIALLY ASSESS FOR THE  
 COSTS OF CURRENT SERVICES PROVIDED WITHIN THE  
 LYNDALE/HUB/NICOLLET (LHN) PROJECT AREA FOR THE PERIOD  
 JANUARY 1, 2019 THROUGH DECEMBER 31, 2019

These resolutions appear as Resolution No. 11530 and 11531.

- B. Consideration of the adoption of resolutions pertaining to the annual 77th Street maintenance district assessment process and scheduling a public hearing for October 9, 2018. (S.R. No. 142)

RESOLUTION NO. 11532  
 RESOLUTION DECLARING COST TO BE ASSESSED AND  
 ORDERING PREPARATION OF PROPOSED ASSESSMENT FOR  
 77TH STREET MAINTENANCE FOR THE PERIOD JANUARY 1, 2017  
 THROUGH DECEMBER 31, 2017

RESOLUTION NO. 11533  
 RESOLUTION PROPOSING TO SPECIALLY ASSESS FOR THE  
 COSTS OF CURRENT SERVICES PROVIDED WITHIN THE 77TH  
 STREET PROJECT AREA FOR THE PERIOD JANUARY 1, 2019  
 THROUGH DECEMBER 31, 2019

These resolutions appear as Resolution No. 11532 and 11533.

- C. Consideration of the adoption of a resolution declaring costs to be assessed for removal of diseased trees from private property for work ordered in 2017 and scheduling a public hearing for October 9, 2018. (S.R. No. 143)

RESOLUTION NO. 11534  
 RESOLUTION DECLARING COSTS TO BE ASSESSED AND  
 ORDERING PREPARATION OF PROPOSED ASSESSMENT FOR

REMOVAL OF DISEASED TREES FROM PRIVATE PROPERTY FOR  
THE PERIOD OF JANUARY 1, 2017 TO DECEMBER 31, 2017

This resolution appears as Resolution No. 11534.

- D. Consideration of the adoption of a resolution declaring costs to be assessed for current services performed for weed elimination from private property and removal or elimination of public health or safety hazards from private property. (S.R. No. 144)

RESOLUTION NO. 11535  
RESOLUTION DECLARING COSTS TO BE ASSESSED AND  
ORDERING PREPARATION OF PROPOSED ASSESSMENT FOR  
WEED ELIMINATION FROM PRIVATE PROPERTY AND REMOVAL  
OR ELIMINATION OF PUBLIC HEALTH OR SAFETY HAZARDS FROM  
PRIVATE PROPERTY

This resolution appears as Resolution No. 11535.

- E. Consideration of the adoption of a resolution declaring costs to be assessed for unpaid false alarm user fees against private property. (S.R. No. 145)

RESOLUTION NO. 11536  
RESOLUTION DECLARING COSTS TO BE ASSESSED AND  
ORDERING PREPARATION OF PROPOSED ASSESSMENT FOR  
UNPAID FALSE ALARM FEES FROM PRIVATE PROPERTY

This resolution appears as Resolution No. 11536.

- F. Consideration of the adoption of a resolution approving eligible deferral of special assessments against an owner occupied property. (S.R. No. 146)

RESOLUTION NO. 11537  
RESOLUTION APPROVING ELIGIBLE DEFERRAL OF SPECIAL  
ASSESSMENTS AGAINST OWNER OCCUPIED HOMESTEAD  
PROPERTIES IN HARDSHIP CASES FOR QUALIFYING OWNERS

This resolution appears as Resolution No. 11537.

- G. Consideration of the adoption of a resolution designating the City's contribution towards health, dental, term life, and disability insurance premiums for 2019 for General Services, Management, Fire bargaining unit, Police bargaining unit, Sergeant bargaining unit, and Lieutenant bargaining unit. (S.R. No. 147)

RESOLUTION NO. 11538  
RESOLUTION DESIGNATING CITY'S CONTRIBUTION TOWARD  
HEALTH, DENTAL, TERM LIFE, AND DISABILITY INSURANCE  
PREMIUM FOR GENERAL SERVICES, MANAGEMENT, FIRE, AND  
POLICE EMPLOYEES

This resolution appears as Resolution No. 11538.

- H. Consideration of the adoption of a resolution authorizing acceptance of Office of Traffic Safety (OTS) funds for an extension on an original four-year grant to fully fund an officer and fully equipped squad car dedicated for DWI enforcement in Richfield. (S.R. No. 148)



**RESOLUTION NO. 11539  
 RESOLUTION AUTHORIZING THE DEPARTMENT OF PUBLIC  
 SAFETY/POLICE TO ACCEPT GRANT MONIES FROM THE OFFICE  
 OF TRAFFIC SAFETY IN THE AMOUNT OF \$91,246 OR A LESSER  
 AMOUNT, AS AWARDED BY THE DEPARTMENT OF PUBLIC  
 SAFETY, TO FUND A POLICE OFFICER AND FULLY EQUIPPED  
 SQUAD DEDICATED TO DWI ENFORCEMENT**

This resolution appears as Resolution No. 11539.

- I. Consideration of the approval of the 2018-2019 contract with the City of Bloomington, using public health emergency preparedness grant funds distributed by a federal grant from the Centers for Disease Control, to provide services in the area of public health emergency preparedness/bio-terrorism and the development of a response system. (S.R. No. 149)
- J. Consideration of the approval of the continuation of an agreement with the City of Bloomington for the provision of food inspection services for Richfield for 2019. (S.R. No. 150)
- K. Consideration of the approval of a request for the temporary expansion of the licensed premises for Davanni's, located at 6345 Penn Avenue South, to allow for the outside service of strong beer on Sunday, September 16, 2018, in conjunction with Richfield's Open Streets at Penn Fest event. (S.R. No. 151)
- L. Consideration of the approval of a request for the temporary expansion of the licensed premises for Thompson's Fireside Pizza, Inc., d/b/a Fireside Foundry, located at 6736 Penn Avenue South, to allow for the outside service of strong beer in their parking lot on Sunday, September 16, 2018, in conjunction with Richfield's Open Streets at Penn Fest event. (S.R. No. 152)
- M. Consideration of the approval of a Temporary On Sale Intoxicating Liquor license for the Richfield Foundation's Wine Tasting event to take place on Thursday, October 11, 2018, in the atrium area of Woodlake Center, located at 6601 Lyndale Ave South. (S.R. No. 153)
- N. Consideration of the approval of the first reading of an ordinance rezoning properties between Taft Park and 65th Street, and 16th Avenue and Richfield Parkway as Planned Multi-Family Residential (PMR). (S.R. No. 154)
- O. Consideration of the approval of an Amendment to the Agreement for Management Services with Wheel Fun Rentals, LLC to continue management services for Malt-T-Melt Mini-Golf. (S.R. No. 155)

M/Elliott, S/Trautmann to approve the consent calendar.

Motion carried 4-0.

<b>Item #7</b>	<b>CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR</b>
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None.

<b>Item #8</b>	<b>CONSIDERATION OF THE APPROVAL OF THE FIRST READING OF AN ORDINANCE ADOPTING A NEW CITY CODE SECTION 409 RELATING TO THE SALE OF AFFORDABLE RENTAL HOUSING AND ESTABLISHING NOTICE AND RELOCATION ASSISTANCE REQUIREMENTS FOR NEW OWNERS AND SCHEDULING A SECOND READING ON SEPTEMBER 25, 2018. (S.R. NO. 156)</b>
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Council Member Howard presented Staff Report No. 156.

Community Development Director Stark stated staff and the City Council received feedback yesterday evening from Richfield’s community housing team and many suggestions were technical or clarifying in nature and staff believes they can be incorporated into the final document. Some items were substantive in nature and would require policy direction from the Council.

Mayor Elliott asked about the process of substantive changes getting incorporated prior to the second reading.

City Attorney Tietjen stated staff can reach out to Council Members to provide feedback.

Council Member Howard thanked the renters and staff for making sure this proposal fit with Richfield.

Community Development Director Stark stated the biggest issue with this ordinance is finding out when properties are sold and staff is working with Hennepin County to create a process to address the issue.

Council Member Howard discussed our work and the work of other cities and continuing this work.

Council Member Regan Gonzalez discussed having regular conversations with residents on this topic and ensuring we are using every tool possible to assist our homeowners and renters. She stated this is one set of tools of a number the City is looking at.

Council Member Trautmann discussed the growth of wealth for homeowners based on increase in property values in Richfield and that renters do not see this growth. He commented this is a good step to assist renters.

M/Howard, S/Elliott to approve the first reading of an ordinance adopting a new City Code Section 409 relating to the sale of affordable rental housing and establishing notice and relocation assistance requirements for new owners and schedule a second reading on the ordinance for September 25, 2018.

Motion carried 4-0.

<b>Item #9</b>	<b>CONSIDERATION OF THE ADOPTION OF A RESOLUTION OPPOSING THE CONCEPT OF ALLOWING STRONG BEER, SPIRITS AND WINE TO BE SOLD, FOR OFF PREMISE CONSUMPTION, AT ANY OUTLET OTHER THAN THE MUNICIPAL LIQUOR STORES. (S.R. NO. 157)</b>
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Council Member Trautmann presented Staff Report No. 157.

M/Trautmann, S/Elliott to adopt a resolution to oppose the concept of allowing strong beer, spirits and wine to be sold, for off premise consumption, at any outlets other than the municipal liquor stores.

RESOLUTION NO. 11540  
RESOLUTION OPPOSING ALLOWING STRONG BEER, SPIRITS AND  
WINE IN OTHER OUTLETS THAN THE MUNICIPAL LIQUOR STORE

Motion carried 4-0. This resolution appears as Resolution No. 11540.

Council Member Regan Gonzalez commented that in 2018 contributed \$45,000 to park maintenance, \$5,000 to Wood Lake Nature Center, \$300,000 to the ice arena, and \$100,000 to the park master plan. She stated this money helps ensure we have a thriving parks system.

<b>Item #10</b>	<b>CONSIDERATION OF THE APPOINTMENT OF YOUTH MEMBERS TO CITY ADVISORY BOARD/COMMISSIONS. (S.R. NO. 158)</b>
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Council Member Regan Gonzalez presented Staff Report No. 158.

M/Regan Gonzalez, S/Trautmann to appoint persons to fill vacant youth terms on City advisory board/commissions, as follows:

- Advisory Board of Health – Ruth Kiflu
- Arts Commission – Deborah Cooper
- Community Services Commission – Ava Noack
- Community Services Commission – Andy Soto
- Human Rights Commission – Luz Luna Apodaca
- Human Rights Commission – Deandra Davis
- Transportation Commission – Jack Wold
- Transportation Commission – Francine Legba

Motion carried 4-0.

<b>Item #11</b>	<b>CONSIDERATION OF ADOPTION OF THE 2018 REVISED/2019 PROPOSED BUDGET RESOLUTIONS ADOPTING THE 2019 PRELIMINARY PROPERTY TAX LEVY, SETTING TRUTH IN TAXATION HEARING DATE, AUTHORIZING BUDGET REVISIONS, AND AUTHORIZING REVISION OF 2018 BUDGET OF VARIOUS DEPARTMENTS. (S.R. NO. 159)</b>
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Council Member Regan Gonzalez presented Staff Report No. 159.

Finance Director Regis delivered a presentation that included the budget timeline, key budget issues for 2019, history of state aid, proposed 2019 gross levy, gross tax levy history, 2019 proposed budget, general fund revenues, and general fund expenditures.

City Manager Devich provided a brief explanation of the levy impact on an average home by explaining tax capacity, tax capacity rate, and a homeowners property taxes.

Council Member Regan Gonzalez asked staff to describe how the value of a home is determined.

City Manager Devich stated that the market value of a person’s home is determined by the County Assessor, not the City. If residents have an issue with the increase in the value of their home they can talk to the County in the spring during the open book process.

Council Member Trautmann asked to elaborate on the fact that these are preliminary numbers.

City Manager Devich stated that these are estimates based on what information we have at this time. He also stated that the budget meeting from September 5 will be available online in the near future for residents to watch.

M/Regan Gonzalez, S/Elliott to adopt resolutions establishing the 2019 preliminary property tax levy and proposed date for the Truth in Taxation hearing, authorizing budget revisions, and authorizing revision of 2018 budget of various departments.

RESOLUTION NO. 11541  
RESOLUTION ADOPTING A PROPOSED BUDGET AND TAX LEVY  
FOR THE YEAR 2019

RESOLUTION NO. 11542  
RESOLUTION AUTHORIZING BUDGET REVISIONS

RESOLUTION NO. 11543  
RESOLUTION AUTHORIZING REVISION OF 2018 BUDGET OF  
VARIOUS DEPARTMENTS

Motion carried 4-0. These resolutions appear as Resolution No. 11541, 11542, and 11543.

<b>Item #12</b>	<b>CITY MANAGER'S REPORT</b>
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City Manager Devich stated he had nothing to report.

<b>Item #13</b>	<b>CLAIMS AND PAYROLLS</b>
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M/Elliott, S/Regan Gonzalez that the following claims and payrolls be approved:

<b>U.S. Bank</b>	<b>08/28/18</b>
A/P Checks: 270519 - 270897	\$ 2,007,220.49
Payroll: 138936 - 139311 ; 42807 - 42868	<u>699,205.80</u>
TOTAL	\$ 2,706,426.29

<b>U.S. Bank</b>	<b>09/11/18</b>
A/P Checks: 270898 - 271251	\$ 992,331.26
Payroll: 139312 - 139669	<u>634,140.79</u>
TOTAL	\$ 1,626,472.05

Motion carried 4-0.

<b>OPEN FORUM</b>
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None.

<b>Item #14</b>	<b>CLOSED SESSION PURSUANT TO MINNESOTA STATUTES, SECTION 13D.05, SUBD. 3(C)(2) TO DISCUSS PROTECTED NONPUBLIC APPRAISAL DATA</b>
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	<p><b>(CLASSIFIED PURSUANT TO MINNESOTA STATUTES, SECTION 13.44, SUBD. 3(A)) ON THE MOTEL 6 PROPERTY LOCATED AT 7636 CEDAR AVENUE SOUTH, RICHFIELD, MINNESOTA, AND A CLOSED SESSION PURSUANT TO MINNESOTA STATUTES, SECTION 13D.05, SUBD. 3(B) FOR AN ATTORNEY-CLIENT PRIVILEGED DISCUSSION OF THE AMOUNT OF THE LAST WRITTEN OFFER TO BE MADE PURSUANT TO MINNESOTA STATUTES, SECTION 117.031.</b></p>
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Mayor Elliott moved the meeting to closed session at 8:20 p.m.

The City Council reconvened the meeting at 9:11 p.m.

<p><b>Item #15</b></p>	<p><b>CONSIDERATION OF THE ADOPTION OF A RESOLUTION APPROVING THE 77TH STREET IMPROVEMENTS FINAL LAYOUT DATED OCTOBER 2017 AND THE USE OF EMINENT DOMAIN TO ACQUIRE PRIVATE PROPERTY AS REQUIRED FOR THE CONSTRUCTION OF THE 77TH STREET/RICHFIELD PARKWAY PROJECT. (S.R. NO. 160)</b></p>
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Mayor Elliott presented Staff Report No. 160.

M/Elliott, S/Regan Gonzalez to adopt a resolution approving the 77th Street Improvements Final Layout dated October 2017 and the use of eminent domain to acquire private property as required for the construction of the 77th Street/Richfield Parkway Project.

RESOLUTION NO. 11544  
 RESOLUTION APPROVING THE 77TH STREET IMPROVEMENTS  
 FINAL LAYOUT AND USE OF EMINENT DOMAIN TO ACQUIRE  
 PRIVATE PROPERTY AS REQUIRED FOR THE CONSTRUCTION OF  
 THE 77TH STREET/RICHFIELD PARKWAY PROJECT

Motion carried 4-0. This resolution appears as Resolution No. 11544.

<p><b>Item #16</b></p>	<p><b>ADJOURNMENT</b></p>
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The meeting was adjourned by unanimous consent at 9:12 p.m.

Date Approved: September 25, 2018

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Pat Elliott  
Mayor

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Jared Voto  
Executive Aide/Analyst

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Steven L. Devich  
City Manager