



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Special City Council Work Session

February 26, 2019

CALL TO ORDER

The meeting was called to order by City Manager Rodriguez at 4:03 p.m. in the Bartholomew Room.

Council Members Present: Mary Supple; and Ben Whalen.

Council Members Present: Maria Regan Gonzalez, Mayor; Edwina Garcia; and Simon Trautmann.

Staff Present: Katie Rodriguez, City Manager; Mary Tietjen, City Attorney; Pam Dmytrenko, Administrative Services Director/Assistant City Manager; Jay Henthorne, Police Chief; John Stark, Community Development Director; Kristin Asher, Public Works Director; Wayne Kewitsch, Fire Chief; Kris Weiby, Acting Recreation Services Director; Chris Regis, Finance Director; and Jared Voto, Executive Aide/Analyst.

Item #1	CITY COUNCIL ORIENTATION
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City Manager Rodriguez, City Attonrey Tietjen, and department directors presented a council orientation to the new council members, highlighting information on the City, Housing and Redevelopment Authority, Economic Development Authority, important laws, and each department.

ADJOURNMENT

The work session was adjourned by unanimous consent at 5:20 p.m.

Date Approved: March 12, 2019

Maria Regan Gonzalez
Mayor

Jared Voto
Executive Aide/Analyst

Katie Rodriguez
City Manager



CITY COUNCIL MEETING MINUTES
 Richfield, Minnesota
Special City Council Work Session

February 26, 2019

CALL TO ORDER

The meeting was called to order by Mayor Regan Gonzalez at 6:02 p.m. in the Bartholomew Room.

Council Members Present: Maria Regan Gonzalez, Mayor; Edwina Garcia; Mary Supple; Simon Trautmann; and Ben Whalen.

Staff Present: Katie Rodriguez, City Manager; Kristin Asher, Public Works Director; Jeff Pearson, City Engineer; and Jared Voto, Executive Aide/Analyst.

Item #1	HISTORY OF THE CONSTRUCTION AND PLANNING ALONG THE I-494 CORRIDOR
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City Engineer Pearson presented on the history of construction along I-494 from 1947 through 1990s, traffic volumes during that time, environmental impact statement of I-494 between I-394 and the Minnesota River. He also presented information on studies of the corridor completed between 2000 and 2014, as well as language in Richfield comprehensive plans during that time. Lastly, he discussed the current study that includes funding to introduce MnPASS lanes to I-494 and construct a ramp for Phase 1 Interchange for northbound I-35W to westbound I-494.

Council Member Supple asked for an update on the business impact study.

City Manager Rodriguez and Community Development Director Stark responded that MnDOT would be paying for the study and working with the City on the scope of service for the study. The City has sought proposals from consultants and after reviewing the proposals they will be brought back to the City Council for approval.

HRA Commissioner Sue Sandahl asked about the access from Lyndale Ave north to I-35W.

City Engineer Pearson responded that it is maintained.

Council Member Whalen asked about the impacts on businesses if Portland Ave becomes a two-way access point.

City Engineer Pearson responded there would be a significant impact and multiple purchases of property. He also discussed reduced impacts at 12th Ave and Nicollet Ave, which would provide for opportunities.

Community Development Director Stark added that the change at Portland Ave could make it a better environment for businesses and the economic analysis could show that.

Council Member Whalen asked if Portland Ave would be able to handle the additional traffic.

City Engineer Pearson responded the initial analysis and modeling shows the growth of traffic is minimal north of 77th Street and the additional traffic would be directed onto 77th Street, which is grossly under capacity.

Public Works Director Asher clarified it would require a reconstruction of the intersection at Portland Ave and 77th Street, to handle more cars.

Council Member Trautmann commented that the addition of the health and prosperity of the Richfield community should be an explicit goal for Richfield for this project.

Mayor Regan Gonzalez asked to clarify the I-35W Solutions Alliance and 494 Corridor Commission related to this item.

City Engineer Pearson responded and detailed the make-up of each organization and the purposes they serve for each corridor, including advocating for regional projects.

Mayor Regan Gonzalez asked about the timeline for the project.

City Engineer Pearson responded he would follow-up with the most recent timeline as MnDOT has been adjusting it due to the reaction from municipalities.

Public Works Director Asher commented that the municipal consent be split with access consolidation and right-of-way impacts from the increased capacity along the corridor.

Council Member Trautmann asked if splitting municipal consent puts Richfield at a strategic disadvantage.

City Engineer Pearson responded he understands the question and will keep it in mind as they continue to meet with MnDOT.

Mayor Regan Gonzalez asked about this project as it relates to the 77th Street Underpass project.

City Engineer Pearson responded that it relates to the history of the I-494 project and the potential isolation of the southeast corner of Richfield and discussed the connection.

Mayor Regan Gonzalez asked about the drainage systems that are necessary and a proposal is to take up prime real estate in Richfield along the corridor.

City Engineer Pearson responded that staff is working to have other options and not have holding ponds, which would take up this space.

Transportation Commission Chair Wes Dunser asked about the Penn Ave exit that you would no longer be able to get to I-35W or Penn Ave with the current proposal and offered a proposal.

City Engineer Pearson discussed the phases and full build-out with the weave and said his proposal could be brought up to MnDOT.

ADJOURNMENT

The work session was adjourned by unanimous consent at 6:57 p.m.

Date Approved: March 12, 2019

Maria Regan Gonzalez
Mayor

Jared Voto
Executive Aide/Analyst

Katie Rodriguez
City Manager



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Meeting

February 26, 2019

CALL TO ORDER

The meeting was called to order by Mayor Regan Gonzalez at 7:01 p.m. in the Council Chambers.

Council Members Present: Maria Regan Gonzalez, Mayor; Edwina Garcia; Mary Supple; Simon Trautmann; and Ben Whalen.

Staff Present: Katie Rodriguez, City Manager; Mary Tietjen, City Attorney; John Stark, Community Development Director; Kristin Asher, Public Works Director; Jay Henthorne, Police Chief; Jennifer Anderson, Support Service Supervisor; Elizabeth VanHoose, City Clerk; Jack Broz, Transportation Engineer; and Jared Voto, Executive Aide/Analyst.

OATH OF OFFICE OF RICHFIELD CITY COUNCIL MEMBER, BEN WHALEN

City Clerk VanHoose administered the oath of office to Council Member Whalen.

OPEN FORUM

None.

PLEDGE OF ALLEGIANCE

Mayor Regan Gonzalez led the Pledge of Allegiance.

APPROVAL OF MINUTES

M/Supple, S/Trautmann to approve the minutes of the: (1) special City Council work session of February 11, 2019; (2) special concurrent City Council, HRA, and Planning Commission work session of February 11, 2019; (3) regular City Council meeting of February 11, 2019; (4) special City Council meeting of February 15, 2019; and (5) special City Council work session of February 15, 2019.

Motion carried 5-0.

Item #1	NATIONAL WEATHER SERVICE STORMREADY CITY CERTIFICATION
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Chief Henthorne introduced Bill Borghoff from the National Weather Service. Chief Henthorne and Mr. Borghoff spoke about the certification and the work that went into receiving the certification.

Item #2	COUNCIL DISCUSSION <ul style="list-style-type: none"> • Hats Off to Hometown Hits
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Council Member Garcia thanked the Public Works Department staff for the work they have been doing with all the recent snow storms and made a motion to quit having all the cold and snow and replace it with warmth; the motion passed unanimously.

Council Member Trautmann spoke regarding the Red, White and Brew event at the Richfield American Legion on March 9 to fundraise for the Red, White, and Blue Days (4th of July); and encouraged residents to connect with their neighbors to ensure their welfare when we have the weather we have had lately.

Council Member Whalen thanked City Clerk VanHoose for all of the work her and her staff did during the special election process; and thanked former Council Member and current State Representative Michael Howard and the Richfield Police Department the support of the driver's license for all work at the Capitol.

Council Member Supple spoke regarding the Arts Commission receiving 80 poems for the sidewalk sandblasting project on east 66th Street and stated the Commission will be reviewing and selecting the poems; and thanked Public Safety and Public Works for all their work in the community during the last few weeks during the weather events.

Mayor Regan Gonzalez welcomed Council Member Whalen and shared her excitement with the new Council; reminded the community that the 4th of July events are not city-run and is completely done by volunteers; on March 1 from 6 to 8 p.m. there is A Toast to VEAP event to support the organization; the State of the Community was rescheduled to April 11 from 5:30 to 7 p.m. at the Richfield Middle School and encouraged the community to attend; on March 7 the Richfield Chamber of Commerce Circle of Excellence Ceremony from 11 a.m. to 1 p.m. recognizing Richfield businesses; and thanked Neil Ruhland, Richfield's Media Coordinator, for all his work and stories he has created to promote Richfield and inform residents of what is happening in the city.

Item #3	APPROVAL OF THE AGENDA
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M/Garcia, S/Trautmann to approve the agenda.

Motion carried 5-0.

Item #4	CONSENT CALENDAR
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City Manager Rodriguez presented the consent calendar.

- A. Consideration of the approval of the citywide water meter replacement project and directing staff to solicit bids. (S.R. No. 32)
- B. Consideration of the adoption of a resolution authorizing a land exchange with the Minnesota Department of Transportation as part of the completed I-35W/TH62 "Crosstown Commons" reconstruction project. (S.R. No. 33)

RESOLUTION NO. 11611
 RESOLUTION AUTHORIZING A LAND EXCHANGE WITH THE
 MINNESOTA DEPARTMENT OF TRANSPORTATION AS PART OF
 THE COMPLETED CROSSTOWN RECONSTRUCTION PROJECT

- C. Consideration of the adoption of a resolution supporting the submittal of a grant application to Hennepin County for 2019 Community Works Corridor Planning funds. The grant application will request funds to study improvements to Penn Avenue, north of 66th Street. An award requires a 25 percent match by the local authority (maximum \$12,500). (S.R. No. 34)

RESOLUTION NO. 11612
 RESOLUTION SUPPORTING THE SUBMITTAL OF AN APPLICATION
 TO HENNEPIN COUNTY FOR CORRIDOR PLANNING PROGRAM
 FUNDS FOR PENN AVENUE

- D. Consideration of the approval of permanent easement agreements with the Metropolitan Council to allow the necessary relocation of utilities as part of the Orange Line Bus Rapid Transit Project. (S.R. No. 35)

M/Trautmann, S/Supple to approve the consent calendar.

Motion carried 5-0.

Item #5	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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None.

Item #6	PUBLIC HEARING REGARDING THE CITY OF RICHFIELD'S WELLHEAD AND SOURCE WATER PROTECTION – PART 2: WELLHEAD PROTECTION PLAN AMENDMENT. (S.R. NO. 36)
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Council Member Trautmann presented Staff Report No. 36.

John Greer, Barr Engineering Co., the City's consultant who prepared the Wellhead and Source Water Protection – Part 2: Wellhead Protection Plan Amendment, gave a short presentation on the Plan Amendment.

Council Member Trautmann opened the public hearing.

M/Trautmann, S/Garcia to close the public hearing.

Motion carried 5-0.

Item #7	PUBLIC HEARING AND CONSIDERATION OF THE ADOPTION OF A RESOLUTION SPECIFYING THE USE OF FUNDS FROM THE URBAN HENNEPIN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT ALLOCATION FOR 2019 AND AUTHORIZING EXECUTION OF A SUBRECIPIENT AGREEMENT WITH HENNEPIN COUNTY AND ANY REQUIRED THIRD PARTY AGREEMENTS. (S.R. NO. 37)
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Community Development Director Stark presented Staff Report No. 37.

Council Member Garcia opened the public hearing.

M/Garcia, S/Supple to close the public hearing.

Motion carried 5-0.

Mayor Regan Gonzalez commented how the housing funds are leveraged to improve homes in Richfield and encouraged residents to look into the programs that are available.

Council Member Whalen commented about the variety of programs available and the options to support different members of our community.

Council Member Trautmann commented on using these programs when he was starting out and was grateful for these programs.

M/Garcia, S/Trautmann to adopt a resolution authorizing the use of funds for the 2019 Urban Hennepin County Community Development Block Grant Program and authorizing execution of a Subrecipient Agreement with Hennepin County and any required third party agreements.

RESOLUTION NO. 11613
 RESOLUTION APPROVING PROPOSED USE OF 2019 URBAN
 HENNEPIN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT
 PROGRAM FUNDS AND AUTHORIZING EXECUTION OF
 SUBRECIPIENT AGREEMENT WITH HENNEPIN COUNTY AND ANY
 REQUIRED THIRD PARTY AGREEMENTS

Motion carried 5-0.

Item #8	CONSIDERATION OF THE APPROVAL OF A SECOND READING OF AN ORDINANCE AMENDING SECTION 617 OF THE RICHFIELD CITY CODE REGULATING FOOD ESTABLISHMENTS FOR CONSISTENCY WITH RECENTLY UPDATED STATE REGULATIONS AND ADOPTION OF A RESOLUTION APPROVING SUMMARY PUBLICATION OF SAID ORDINANCE. (S.R. NO. 38)
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Council Member Whalen presented Staff Report No. 38.

City Attorney Tietjen commented that this ordinance brings our code into compliance with the State Statutes and thanked Lynn Moore, Environmental Health Manager, from Bloomington Public Health for her assistance in drafting this ordinance.

M/Whalen, S/Supple to approve the second reading of an ordinance amending Section 617 of the Richfield City code regulating food establishments and adopt a resolution approving summary publication of said ordinance.

RESOLUTION NO. 11614
RESOLUTION APPROVING SUMMARY PUBLICATION OF AN
ORDINANCE PERTAINING TO PUBLIC HEALTH AND THE
REGULATION OF FOOD ESTABLISHMENTS

Motion carried 5-0.

Item #9	CONSIDERATION OF THE APPROVAL OF THE PRELIMINARY DESIGN LAYOUT FOR THE PORTLAND AVENUE BICYCLE AND PEDESTRIAN LINK PROJECT FROM 66TH STREET TO TRUNK HIGHWAY 62 (CROSTOWN) AS RECOMMENDED BY THE TRANSPORTATION COMMISSION. (S.R. NO. 39)
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Council Member Supple presented Staff Report No. 39.

Transportation Engineer Broz provided a presentation on the proposed project.

Council Member Supple thanked staff for their information.

Mayor Regan Gonzalez asked if the City Council will receive an update once the traffic study of the roundabout will be completed.

Transportation Engineer Broz stated the study would be shared with Council when it is completed.

Council Member Whalen thanked staff for incorporating community input, including flashing lights at the roundabout for pedestrians, and the explanation of the 4-to-3 lane conversion.

M/Supple, S/Trautmann to approve the preliminary design layout for the Portland Avenue bicycle and pedestrian link project from 66th Street to Trunk Highway 62 (Crosstown) as recommended by the Transportation Commission.

Motion carried 5-0.

Item #10	CONSIDERATION OF DESIGNATING REPRESENTATIVES TO SERVE AS THE 2019 LIAISONS TO VARIOUS METROPOLITAN AGENCIES AND CITY COMMISSIONS. (S.R. NO. 40)
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Mayor Regan Gonzalez presented Staff Report No. 40.

M/Regan Gonzalez, S/Whalen to designate City Council liaison appointments to various metropolitan agencies and City commissions for 2019.

Motion carried 5-0.

Item #11	CITY MANAGER'S REPORT
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City Manager Rodriguez stated she had nothing to report.

Item #12	CLAIMS AND PAYROLLS
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M/Garcia, S/Trautmann that the following claims and payrolls be approved:

U.S. Bank	02/26/19
A/P Checks: 275230 - 275592	\$ 1,243,211.13
Payroll: 143580 - 143918	<u>673,321.99</u>
TOTAL	\$ 1,916,533.12

Motion carried 5-0.

OPEN FORUM

None.

Item #13	ADJOURNMENT
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The meeting was adjourned by unanimous consent at 8:04 p.m.

Date Approved: March 12, 2019

 Maria Regan Gonzalez
 Mayor

 Jared Voto
 Executive Aide/Analyst

 Katie Rodriguez
 City Manager