



COMMUNITY SERVICES COMMISSION

Regular Meeting Agenda

Tuesday, May 21, 2019, 7:00 pm

Richfield Municipal Center (Heredia Room), 6700 Portland Ave

| Commission Members | Staff/Others | Liaisons |
|---|---|---|
| Danielle Indovino Cawley, Joannette Cintrón de Núñez, Carolyn Engeldinger, Art Felgate (<i>Vice Chair</i>), Anne Flake, Joseph Miller, Ava Noack, Lisa Rudolph (<i>Chair</i>), Dan Smieja, Andy Soto, Kevin Wendt | Amy Markle (<i>Recreation Services</i>) | Edwina Garcia (<i>City Council</i>) Crystal Brakke (<i>School Board</i>) |

1. Approval of Minutes/Agenda

- Regular Meeting Minutes: April 16, 2019

2. Public Comment

- Resident comment and items not printed on agenda

3. Staff Reports (*Markle*)

- Recreation Services
- Dog Park Update
- Recycling System in Parks

4. Discussion Items

5. Action Items

- Capital Improvement Plan and Revisions (*Markle*)

6. Committee Reports

- Transportation Commission (*Felgate*)
- FOWL Board (*Miller*)
- Planning Commission (*Smieja*)
- Arts Commission (*Noack*)
- Friendship City Commission (*Markle*)
- Honoring All Veterans Memorial (*Markle*)
- Organics Task Force (*Markle*)

7. Next Meeting

Tuesday, June 18, 2019, 7:00 pm
Richfield Municipal Center (Heredia Room), 6700 Portland Avenue

8. Adjournment

DRAFT MINUTES UNTIL APPROVED BY THE CSC.

April 16, 2019

REGULAR COMMUNITY SERVICES COMMISSION REGULAR MEETING

Tuesday, April 16, 2019

Richfield Municipal Center (6700 Portland Ave)

| | |
|----------------|--|
| PRESENT | CSC: Kevin Wendt, Carolyn Engeldinger, Anne Flake, Lisa Rudolph, Art Felgate, Ava Noack, Dan Smieja, Joannette Cintrón de Núñez SCHOOL BOARD: Crystal Brakke |
| | STAFF: Amy Markle, Chris Link, John Evans |
| ABSENT | CSC: Danielle Indovino Cawley, Joseph Miller, Andy Soto COUNCIL: Edwina Garcia |

Call to Order

Rudolph called the meeting to order at 7:00 pm.

Approval of Minutes/Agenda

Minutes and Agenda: Motion by Engeldinger and second to approve the minutes of the regular March meeting. Approved, ayes all. Felgate added a presentation to the agenda.

Staff Reports

Recreation Services (Markle)

- Peterson Family Stage Dedication passed Council
- MN DNR grant application was approved for a lagoon boardwalk at Wood Lake Nature Center.
- Floating boardwalk at Wood Lake was pulled up and moved in a windstorm. Repair options are being considered, including an insurance claim.
- Egg Scramble: Sat, 4/13. Great turnout.
- Interviews for the naturalist position at Wood Lake have been conducted.
- New Urban Wildland course is being measured for certification.
- Earth Day Park Clean Up: Tue, April 23, 11:00 am

Dog Park Update (Link)

The dog park project, previously budgeted in the capital improvement plan for 2019, will be postponed until 2020. Staff suggested dedicating an existing ice rink area at Roosevelt Park, surrounded by boards, for an off-leash dog area. Engeldinger suggested separating large and small dogs. Markle suggested an additional hockey rink area, designating one park for small dogs and one for large dogs. Link asked if wood chips would be necessary; most agreed that it wouldn't be necessary. Link said a bag dispenser would be essential. He said it will be a good pilot project for a more official dog park.

Recycling System in Parks (Link)

Staff is working on providing recycling containers and pickup service in the parks. He said that staff is working on the type of receptacles and the possibility of fewer receptacles, which could create concern about more littering, so staff would work to get the word out about it.

Action Items

Facility Dedication Request: Gertrude Ulrich Memorial Garden

Recreation Services Director Markle summarized the Band Shell Taskforce's application to dedicate a new garden area near the band shell to former Council Member and State Representative Gertrude Ulrich. She said that the Friends of the Band Shell have a plan from Bachman's that would cost \$10,000 and there are funds donated for the project. Smieja said that there was clarification from the Council about dedicating rather than naming and this seems like a facility naming. Engeldinger said that the funds came from an effort to raise money specifically for a dedication to Ulrich. Markle said that she could request a rewording of the plaque to not name a facility, but just to dedicate it. Flake moved to recommend approval of the facility dedication request, with wording change as a dedication rather than a naming, based on their understanding of the City's dedication policy and to recommend that the Council revisit the dedication policy and consider naming it at their discretion with respect to the policy. Approved, ayes all.

Capital Improvement Plan and Budget Revisions

Markle presented the draft plan. She highlighted the following:

- Moving Augsburg Play Equipment to 2020 and Donaldson Play Equipment to 2021.
- Repairing fence at Wood Lake. Felgate said that the Wood Lake fence may not need to be in the plan if the Lyndale Avenue project funds a new fence; Markle said that it relates this year to repair to the existing fence.
- Sewage lift station pumps will be replaced in 2019 at the Community Center.
- Taft, Jefferson, and Nicollet play equipment replacement amounts may need to be increased with funding from other sources, possibly from funds previously allocated for light replacement at the Taft Park Ballfields.
- Possibly not replacing the boardwalk at Veterans Park, creating a curved dock rather than a boardwalk.
- Boardwalk replacement at Wood Lake may be funded by insurance (pending).

Motion and second to recommend Council approval of the Parks Capital Improvement Plan. Approved, ayes all.

April 16, 2019

Other

Felgate reported on a seminar he attended regarding the Highline Park in New York City.

Committee Reports

Friends of Wood Lake: Markle reported on the FOWL Dinner, 4/26 **Arts Commission:** Noack reported. **Friendship City Commission:** Markle reported on Cynthy Mandl's art opening. **Honoring All Veterans Memorial:** Markle reported **Organics Recycling:** Markle reported.

Other/Next Meeting/Adjournment

Regular May Meeting: Tuesday, May 21, 7:00 pm, Richfield Municipal Center (6700 Portland Ave).

Adjournment: Meeting adjourned at 8:34 pm.



RICHFIELD COMMUNITY SERVICES COMMISSION

EXECUTIVE SUMMARY

Meeting Date: May 21, 2019

| | |
|---|---------------------------------------|
| Agenda Item 2019–2024 Parks Capital Improvement Plan | Agenda Section Action Items |
| Attachments None | Contact Amy Markle |
| Recommended Action Recommend Council approval of the below proposed capital improvement plan. | |

One of the annual tasks of the Community Services Commission is to review and revise a portion of the Capital Improvement Plan (CIP) that is related to park improvements. Staff prepared the below proposed capital improvement plan based on projects and priorities that were identified by the Community Services Commission in the revision of the parks master plan (costing menu is attached). Amy Markle will present detailed information at the meeting.

2020 to 2024 Capital Improvement Plan Draft

2020

| | |
|--|------------------|
| Park Maintenance & Wood Lake Fence Repair | \$50,000 |
| Community Center & Wood Lake Building Repair | \$50,000 |
| Augsburg Play Equipment Replacement (note total cost higher than \$180,000, other-grants and round-up prog.) | \$180,000 |
| Madison Park Play Equipment | \$85,000 |
| Washington Park Play Equipment | \$85,000 |
| Total 2020 | \$450,000 |

2021

| | |
|--|------------------|
| Park Maintenance & Wood Lake Fence Repair | \$50,000 |
| Community Center & Wood Lake Building Repair | \$50,000 |
| Donaldson Park Shelter Remodel (total is \$300,000, another \$50,000 from PDF) | \$250,000 |
| Donaldson Park Play Equipment | \$100,000 |
| Total 2021 | \$450,000 |

2022

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|--|------------------|
| Park Maintenance & Wood Lake Fence Repair | \$50,000 |
| Community Center & Wood Lake Building Repair (Comm Ctr Roof Repairs or water leak fix) | \$120,000 |
| Christian Play Equipment Replacement | \$85,000 |
| Roosevelt Soccer Fields | \$120,000 |
| Adams Hill Soccer Field | \$25,000 |
| Parking Lot Expansion at Roosevelt | \$50,000 |
| Total 2022 | \$450,000 |

2023

| | |
|--|------------------|
| Park Maintenance & Wood Lake Fence Repair | \$50,000 |
| Community Center & Wood Lake Building Repair | \$50,000 |
| Monroe Park Play Equipment Replacement | \$90,000 |
| Splash Pad at Outdoor Pool | \$260,000 |
| Total 2023 | \$450,000 |

2024 and Beyond

| | |
|-------------------------------------|-----------|
| Replace Pool Liner | \$600,000 |
| Remodel Taft Shelter | \$400,000 |
| Fremont Play Equipment Replacement | \$85,000 |
| Sheridan Play Equipment Replacement | \$90,000 |