



# CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

## Special City Council Work Session

May 28, 2019

<b>CALL TO ORDER</b>
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The meeting was called to order by Mayor Regan Gonzalez at 5:15 p.m. in the Bartholomew Room.

Council Members Present: Maria Regan Gonzalez, Mayor; Edwina Garcia; Mary Supple; and Ben Whalen.

Council Members Absent: Simon Trautmann.

Staff Present: Katie Rodriguez, City Manager; Amy Markle, Recreation Services Director; Kristin Asher, Public Works Director; Rachel Lindholm, Richfield GreenCorps Member; and Jared Voto, Assistant to the City Manager.

Others: Andrew Lutaya, MnDOT; Amber Blanchard, MnDOT; Sue Rosenberg, Chair, Richfield Organics Task Force.

<b>Item #1</b>	<b>I-494 ALTERNATIVES EVALUATION PROCESS AND SCREENING</b>
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Mr. Lutaya and Ms. Blanchard presented on the goals of the member cities, the project timeline, and went into detail of the alternative evaluation process. MnDOT is currently in Phase 1, the initial "fatal flaw" screening analysis. Phase 1 entailed looking three areas: mainline alternatives, access reconfiguration, and I-35W/I-494 Interchange alternatives. Based on these areas, they presented the recommended alternatives being carried forward and MnDOT's public engagement as it related to I-35W/I-494 Interchange alternatives and the access reconfiguration.

Mayor Regan Gonzalez asked about the general purpose lane alternative that was being moved forward.

Ms. Blanchard responded the MnPASS and HOV alternatives ended up being very similar with MnPass ahead. MnDOT needs as many reasonable alternatives and the general purpose lane acts similar to the MnPass lane in terms of throughput of vehicles.

Mayor Regan Gonzalez reinforced the importance of the 77th Street Underpass as a part of this regional project and is important for Richfield and asked about the timeline of the economic impact.

Council Member Supple asked if MnDOT would be at the work session on the economic impact.

Director Asher responded they are on the team working on the economic impact study and they will be invited to the work session.

Council Member Whalen commented that the stormwater question is still outstanding and inquired when it would be resolved.

Ms. Blanchard responded they are looking at it currently and their consultant is on their fourth option. She stated they hope to have a solution by July and bring options to the Council.

Council Member Supple asked about the five options included with the full access at Portland Avenue and what factors (economic, stormwater, footprint) are going into that decision.

Mr. Lutaya responded that the options they are looking at currently are the footprint of the options and they intend to merge those data points with the economic impact study to find an option that moves traffic best, bike and pedestrian friendly, and least impactful to right-of-way.

Director Asher commented that the access reconfiguration should be Lyndale to 24th, not Lyndale to 12th.

Council Member Whalen asked about the order of the 77th Street Underpass and the access reconfiguration.

Director Asher responded the schedule for the underpass is 2021 and the earliest work on 494 would begin is 2022-2023.

Ms. Blanchard stated they understand the importance of the 77th Street Underpass and how local traffic will move during construction and agrees that it needs to come first.

<b>Item #2</b>	<b>RICHFIELD ORGANICS TASK FORCE RECOMMENDATIONS</b>
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Director Markle, Richfield GreenCorps Member Lindholm, and Richfield Organics Task Force Chair Rosenberg presented on the recycling goal of Hennepin County, the annual recycling rates of Hennepin County that places Richfield 39th out of 42 for pounds per household, and the MPCA's estimate of waste generation forecast through 2030. They discussed that over 700 households registered for organics drop-off and shared comments from residents who registered for the program. They also shared results of a survey that was done to evaluate the program, which received many positive responses, and discussed community outreach at different community events. They shared the pros and cons of two options for next steps: amending the current ordinance to require haulers to offer organics or organizing recycling and organics through a single hauler. Lastly, they presented four recommendations of the Task Force and staff recommendations, which included support of the Task Force's recommendations.

Council Member Supple asked if organized hauling for organics was implemented if it would change how recycling is collected, from its current state of multiple haulers.

Director Markle responded that the City would issue a request for proposals (RFP) and determine the allocation of recycling that it could be multiple haulers split up in the city or one hauler for the entire city.

Council Member Garcia asked about Bloomington's sustainability commission and if it was stand-alone or part of another commission.

Director Markle responded that she thought it was a stand-alone commission.

Council Member Whalen asked if multi-family buildings would be exempt from organized recycling and organics, and have to contract their own services.

Richfield GreenCorps Member Lindholm responded that buildings with greater than four units are exempt, but could opt-in to be part of the program and that she has been contacted by some buildings about doing this and requesting help.

Mayor and Council Members thanked the Richfield Organics Task Force for all the work they put into this research and brining these recommendations to the Council.

Mayor Regan Gonzalez commented she hoped to make the Sustainability Commission a reality and that it would be a great thing for the city. She asked about how the city would make a decision of organizing with one hauler for recycling versus multiple haulers.

Richfield GreenCorps Member Lindholm responded it would be determined during the RFP process.

City Manager Rodriguez added the city would engage with the haulers for information gathering and move forward based on that research on an RFP process.

Mayor Regan Gonzalez indicated her preference for doing the organized recycling and organics together and discussed the need for clear communication with residents.

Council Member Whalen commented that organized recycling and organics is a step in the right direction and was interested in having the discussion about organizing trash hauling as well and asked about the costs presented as they relate to mandatory versus subscription-based.

Richfield GreenCorps Member Lindholm responded with some of the costs for neighboring cities and that it is unique for each city.

Mayor and Council Members discussed the recommendation for graduated steps toward organizing and for clarification on the recommendations would be brought to the June 11 meeting.

Director Markle responded staff would like to see a vote about the ordinance only or organized recycling and organics. Additionally, since the department is in the budget process for 2020, is the Council interested in funding a Sustainability Coordinator position.

**ADJOURNMENT**

The work session was adjourned by unanimous consent at 6:41 p.m.

Date Approved: June 11, 2019

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Maria Regan Gonzalez  
Mayor

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Jared Voto  
Assistant to the City Manager

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Katie Rodriguez  
City Manager



# CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

## Regular Meeting

May 28, 2019

### CALL TO ORDER

The meeting was called to order by Mayor Regan Gonzalez at 7:00 p.m. in the Council Chambers.

*Council Members Present:* Maria Regan Gonzalez, Mayor; Mary Supple; Edwina Garcia; and Ben Whalen.

*Council Members Absent:* Simon Trautmann.

*Staff Present:* Katie Rodriguez, City Manager; Mary Tietjen, City Attorney; Jay Henthorne, Public Safety Director/Police Chief; John Stark, Community Development Director; Melissa Poehlman, Assistant Community Development Director/Planning and Redevelopment Manager; Jennifer Anderson, Support Services Manager; and Jared Voto, Assistant to the City Manager.

### OPEN FORUM

None.

### PLEDGE OF ALLEGIANCE

Mayor Regan Gonzalez led the Pledge of Allegiance.

### APPROVAL OF MINUTES

M/Garcia, S/Whalen to approve the minutes of the: (1) Special concurrent City Council and Housing and Redevelopment Authority work session of April 15, 2019; (2) Special concurrent City Council, Housing and Redevelopment Authority and Planning Commission work session of May 7, 2019; (3) Special City Council work session of May 14, 2019; and (4) Regular City Council meeting of May 14, 2019.

Motion carried 4-0.

<b>Item #1</b>	<b>RECEIPT OF THE CITY OF RICHFIELD COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR THE FISCAL YEAR ENDED DECEMBER 31, 2018 (S.R. NO. 70)</b>
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Finance Director Regis introduced Matthew Mayer of BerganKDV, the City’s external auditor.

Matthew Mayer, Partner at BerganKDV, presented on the results of the audit for 2018 and a summary of the city’s financial position at the end of 2018.

Mayor and Council Members thanked the Finance Department staff and auditors for presenting this information.

M/Supple, S/Garcia to accept the Comprehensive Annual Financial Report of the City for the year ended December 31, 2018.

Motion carried 4-0.

<b>Item #2</b>	<b>JON WICKETT, PRESIDENT OF THE RICHFIELD HISTORICAL SOCIETY</b>
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Council Member Garcia introduced Jon Wickett, President of the Richfield Historical Society.

President Wickett presented an update on the Bartholomew House restoration project, including sharing background on the project, funding received to date from the Minnesota Historical Society, and an upcoming submittal of an application to the Richfield Historical Society for a legacy grant. He thanked the Richfield community for their continued support of the project.

Mayor Regan Gonzalez invited residents to attend and support events being presented by the Richfield Historical Society this summer.

<b>Item #3</b>	<b>2018 FOOD SAFETY AWARDS</b>
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Council Member Supple introduced Jeremy Barthels, Chair of the Richfield Advisory Board of Health, to present the 2018 Food Safety Awards.

Chair Jeremy Barthels discussed the Food Safety Awards and presented them to the winners:

- Full Service Restaurant – Broadway Pizza, 7514 Lyndale Ave
- Fast Food Café-or Pizza Carryout-Limited Service – DQ Grill & Chill, 2800 W 66th St

<b>Item #5</b>	<b>APPROVAL OF THE AGENDA</b>
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M/Supple, S/Garcia to approve the agenda.

Motion carried 4-0.

<b>Item #4</b>	<p><b>COUNCIL DISCUSSION</b></p> <ul style="list-style-type: none"> <li>Hats Off to Hometown Hits</li> </ul>
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Council Member Supple thanked Transportation Engineer Broz for speaking to the League of Women Voters about the Metro Transit Orange Line project and discussed the project; thanked the committee members of the Honoring All Veterans Memorial; and discussed on May 30 the Chamberlain developers are hosting a neighborhood event from 4:30 to 6:30 p.m. at Mt. Calvary and Hennepin County is hosting an open house regarding the Southdale Library, at the Southdale Library, from 6 to 8 p.m.

Council Member Whalen spoke regarding a “Let’s Talk Richfield” event he is hosting on May 30 at Hope Church from 6:30 to 8 p.m.; the Friends of Wood Lake Board (FOWL) is looking for more Board Members; and thanked to the Richfield Organics Task Force for their work over the past year and recommendations will be brought to the next Council meeting.

Council Member Garcia spoke regarding the grand opening of the Richfield Bandshell on Sunday, June 9 at 6 p.m. and invited everyone to attend the event.

Mayor Regan Gonzalez spoke regarding the “Your Schools” update from Richfield Public Schools and invited everyone to read it and learn about the things going on in our schools.

Council Member Garcia mentioned the work of Richfield resident Judy Moe for her work on helping the schools become more accessible and thank her for her work.

<b>Item #6</b>	<p><b>CONSENT CALENDAR</b></p>
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City Manager Rodriguez presented the consent calendar.

- A. Consider approval of the 2019 - 2020 Public Health Emergency Preparedness agreement with the Minnesota Department of Health. (S.R. No. 71)
- B. Consider approval of setting a public hearing to be held on June 25, 2019, to consider issuance of a new On-Sale Wine and 3.2 Malt Liquor licenses for Los Sanchez Taqueria II, LLC d/b/a Los Sanchez Taqueria, located at 2 West 66th Street. (S.R. No. 72)
- C. Consider adoption of a resolution adopting a modification to the Tax Increment Financing Plan for the Lyndale Gardens Tax Increment Financing District. (S.R. No. 73)

**RESOLUTION NO. 11626**  
**RESOLUTION ADOPTING A MODIFICATION TO THE TAX**  
**INCREMENT FINANCING PLAN FOR THE LYNDAL GARDENS TAX**  
**INCREMENT FINANCING DISTRICTS WITHIN THE RICHFIELD**  
**REDEVELOPMENT PROJECT AREA**

- D. Consider adoption of a resolution granting a one-year extension of land use approvals for a planned unit development at 101 66th Street East. (S.R. No. 74)

**RESOLUTION NO. 11627**  
**RESOLUTION GRANTING AN EXTENSION OF A FINAL**  
**DEVELOPMENT PLAN AND CONDITIONAL USE PERMIT FOR A**  
**PLANNED UNIT DEVELOPMENT AT 101 66TH STREET EAST**

Council Member Garcia commented about Los Sanchez Taqueria and invited residents to try new restaurants in the community.

Council Member Supple thanked staff for the level of specificity of the developer’s responsibilities in the staff report on the land use approvals for 101 66th Street East .

M/Supple, S/Whalen to approve the consent calendar.

Motion carried 4-0.

<b>Item #7</b>	<b>CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR</b>
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None.

<b>Item #8</b>	<b>CONSIDER APPROVAL OF AN ORDINANCE AMENDING ZONING CODE SECTION 537: MIXED USE DISTRICTS AND SECTION 512: DISTRICTS AND ADOPT A RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF SAID ORDINANCE. (S.R. NO. 75)</b>
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Council Member Whalen presented Staff Report No. 75.

Council Member Whalen mentioned he talked to a Planning Commission member who wanted to clarify the tie vote from the Planning Commission regarding the minimum parking was a difference of opinion and didn’t feel it was adequately discussed at the last meeting. He reiterated that he believed the city is moving in the right direction and the parking for similar projects has been adequate and there have not been citizen complaints.

Assistant Community Development Poehlman added that staff did additional research on peer communities and St. Louis Park and Edina are in line with the recommendation, although comparisons are difficult.

M/Whalen, S/Supple to approve an ordinance amending Zoning Code Section 537: Mixed Use and Section 512: Districts and adopt a resolution authorizing summary publication of said ordinance.

RESOLUTION NO. 11628  
 RESOLUTION APPROVING SUMMARY PUBLICATION OF AN  
 ORDINANCE TO UPDATE REGULATIONS IN MIXED USE ZONING  
 DISTRICTS

Motion carried 4-0.

<b>Item #11</b>	<b>CITY MANAGER’S REPORT</b>
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City Manager Rodriguez stated she had nothing to report.

<b>Item #12</b>	<b>CLAIMS AND PAYROLLS</b>
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M/Garcia, S/Whalen that the following claims and payrolls be approved:

<b>U.S. Bank</b>	<b>05/28/19</b>
A/P Checks: 277646 - 278030	\$ 1,535,757.79
Payroll: 145544 - 145868	<u>656,006.23</u>
TOTAL	\$ 2,191,764.02

Motion carried 4-0.

<b>OPEN FORUM</b>
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None.

<b>Item #13</b>	<b>ADJOURNMENT</b>
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The meeting was adjourned by unanimous consent at 7:47 p.m.

Date Approved: June 11, 2019

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 Maria Regan Gonzalez  
 Mayor

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 Jared Voto  
 Assistant to the City Manager

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 Katie Rodriguez  
 City Manager