



COMMUNITY SERVICES COMMISSION

Regular Meeting Agenda

Tuesday, June 18, 2019, 7:00 pm

Richfield Municipal Center (Heredia Room), 6700 Portland Ave

Commission Members	Staff/Others	Liaisons
Danielle Indovino Cawley, Joannette Cintrón de Núñez, Carolyn Engeldinger, Art Felgate (<i>Vice Chair</i>), Anne Flake, Joseph Miller, Ava Noack, Lisa Rudolph (<i>Chair</i>), Dan Smieja, Andy Soto, Kevin Wendt	Amy Markle (<i>Recreation Services</i>) John Evans (<i>Recreation Services</i>)	Edwina Garcia (<i>City Council</i>) Crystal Brakke (<i>School Board</i>)

1. Approval of Minutes/Agenda

- Regular Meeting Minutes: April 16, 2019
- Regular Meeting Minutes: May 21, 2019

2. Public Comment

- Resident comment and items not printed on agenda

3. Staff Reports

- Recreation Services (*Markle*)

4. Discussion Items

- Universally Inclusive Playgrounds Presentation from Landscape Structures (*Brett Altergott*)
- Augsburg Lights (*Rudolph*)
- Trails at Veterans Park (*Markle*)

5. Action Items

- Capital Improvement Plan and Revisions (*Markle*)

6. Committee Reports

- Transportation Commission (*Felgate*)
- FOWL Board (*Miller*)
- Planning Commission (*Smieja*)
- Arts Commission (*Noack*)
- Friendship City Commission (*Markle*)
- Honoring All Veterans Memorial (*Markle*)
- Organics Task Force (*Markle*)

7. Next Meeting

Tuesday, July 16, 2019, 7:00 pm

Richfield Municipal Center (Heredia Room), 6700 Portland Avenue

8. Adjournment

DRAFT MINUTES UNTIL APPROVED BY THE CSC.

April 16, 2019

REGULAR COMMUNITY SERVICES COMMISSION REGULAR MEETING

Tuesday, April 16, 2019

Richfield Municipal Center (6700 Portland Ave)

PRESENT	CSC: Kevin Wendt, Carolyn Engeldinger, Anne Flake, Lisa Rudolph, Art Felgate, Ava Noack, Dan Smieja, Joannette Cintrón de Núñez SCHOOL BOARD: Crystal Brakke
	STAFF: Amy Markle, Chris Link, John Evans
ABSENT	CSC: Danielle Indovino Cawley, Joseph Miller, Andy Soto COUNCIL: Edwina Garcia

Call to Order

Rudolph called the meeting to order at 7:00 pm.

Approval of Minutes/Agenda

Minutes and Agenda: Motion by Engeldinger and second to approve the minutes of the regular March meeting. Approved, ayes all. Felgate added a presentation to the agenda.

Staff Reports

Recreation Services (Markle)

- Peterson Family Stage Dedication passed Council
- MN DNR grant application was approved for a lagoon boardwalk at Wood Lake Nature Center.
- Floating boardwalk at Wood Lake was pulled up and moved in a windstorm. Repair options are being considered, including an insurance claim.
- Egg Scramble: Sat, 4/13. Great turnout.
- Interviews for the naturalist position at Wood Lake have been conducted.
- New Urban Wildland course is being measured for certification.
- Earth Day Park Clean Up: Tue, April 23, 11:00 am

Dog Park Update (Link)

The dog park project, previously budgeted in the capital improvement plan for 2019, will be postponed until 2020. Staff suggested dedicating an existing ice rink area at Roosevelt Park, surrounded by boards, for an off-leash dog area. Engeldinger suggested separating large and small dogs. Markle suggested an additional hockey rink area, designating one park for small dogs and one for large dogs. Link asked if wood chips would be necessary; most agreed that it wouldn't be necessary. Link said a bag dispenser would be essential. He said it will be a good pilot project for a more official dog park.

Recycling System in Parks (Link)

Staff is working on providing recycling containers and pickup service in the parks. He said that staff is working on the type of receptacles and the possibility of fewer receptacles, which could create concern about more littering, so staff would work to get the word out about it.

Action Items

Facility Dedication Request: Gertrude Ulrich Memorial Garden

Recreation Services Director Markle summarized the Band Shell Taskforce's application to dedicate a new garden area near the band shell to former Council Member and State Representative Gertrude Ulrich. She said that the Friends of the Band Shell have a plan from Bachman's that would cost \$10,000 and there are funds donated for the project. Smieja said that there was clarification from the Council about dedicating rather than naming and this seems like a facility naming. Engeldinger said that the funds came from an effort to raise money specifically for a dedication to Ulrich. Markle said that she could request a rewording of the plaque to not name a facility, but just to dedicate it. Flake moved to recommend approval of the facility dedication request, with wording change as a dedication rather than a naming, based on their understanding of the City's dedication policy and to recommend that the Council revisit the dedication policy and consider naming it at their discretion with respect to the policy. Approved, ayes all.

Capital Improvement Plan and Budget Revisions

Markle presented the draft plan. She highlighted the following:

- Moving Augsburg Play Equipment to 2020 and Donaldson Play Equipment to 2021.
- Repairing fence at Wood Lake. Felgate said that the Wood Lake fence may not need to be in the plan if the Lyndale Avenue project funds a new fence; Markle said that it relates this year to repair to the existing fence.
- Sewage lift station pumps will be replaced in 2019 at the Community Center.
- Taft, Jefferson, and Nicollet play equipment replacement amounts may need to be increased with funding from other sources, possibly from funds previously allocated for light replacement at the Taft Park Ballfields.
- Possibly not replacing the boardwalk at Veterans Park, creating a curved dock rather than a boardwalk.
- Boardwalk replacement at Wood Lake may be funded by insurance (pending).

Motion and second to recommend Council approval of the Parks Capital Improvement Plan. Approved, ayes all.

April 16, 2019

Other

Felgate reported on a seminar he attended regarding the Highline Park in New York City.

Committee Reports

Friends of Wood Lake: Markle reported on the FOWL Dinner, 4/26 **Arts Commission:** Noack reported. **Friendship City Commission:** Markle reported on Cynthia Mandl's art opening. **Honoring All Veterans Memorial:** Markle reported **Organics Recycling:** Markle reported.

Other/Next Meeting/Adjournment

Regular May Meeting: Tuesday, May 21, 7:00 pm, Richfield Municipal Center (6700 Portland Ave).

Adjournment: Meeting adjourned at 8:34 pm.

DRAFT MINUTES UNTIL APPROVED BY THE CSC.

May 21, 2019

REGULAR COMMUNITY SERVICES COMMISSION REGULAR MEETING

Tuesday, May 21, 2019

Richfield Municipal Center (6700 Portland Ave)

PRESENT	CSC: Andy Soto, Lisa Rudolph, Ava Noack, Dan Smieja SCHOOL BOARD: Crystal Brakke STAFF: Amy Markle
ABSENT	CSC: Kevin Wendt, Art Felgate, Carolyn Engeldinger, Joannette Cintrón de Núñez, Anne Flake, Danielle Indovino Cawley, Joseph Miller COUNCIL: Edwina Garcia

Call to Order

Rudolph called the meeting to order at 7:00 pm. A quorum was not present, so no minutes were approved or actions taken.

Staff Reports

Recreation Services (Markle)

- Dog Park Update
Work is underway to transition an unused hockey rink to a pilot dog park. The Timberwolves sponsored basketball court revitalization competition is in its final week so all are encouraged to vote and share the competition with networks as we would significantly benefit from this opportunity to rebuild Roosevelt Park's court. The annual Memorial Day ceremony will take place at Veteran's Park on Monday, May 27th. A. Markle and C. Link toured several parks that utilize universally inclusive park design and will share a presentation with the full commission in the future to share more detail, especially as we consider the future design of Augsburg Park.
- Recycling System in Parks
- Gertrude Ulrich Dedication at the Ice Arena/Band Shell Garden
The City Council approved a plaque dedicating the garden at the Band Shell in memory of Gertrude Ulrich. The RFP went out to vendors for all three parks (Nicollet, Taft, Jefferson) that will be redone this year. Vendors have until the end of June to submit proposals with target completion date being this fall. The organics taskforce has a work session with the City Council on May 28th, with a vote at the City Council on June 11th. Composting is now available at the Farmers Market! Recycling will be available at Taft, Christian, Roosevelt, Veteran's, Heredia, and potentially a few other parks by the end of July. All remaining new parks signs will also be out by the end of July. D. Smieja shared that map signs at Veterans Park are looking faded and maybe could be taken down in advance of the Band Shell dedication. The Wood Lake boardwalk replacement is progressing with confirmation that it will be paid for through our insurance. The Band Shell is on track for soft opening on June 6th and a grand opening event on June 9th. Music is lined up for the summer Thursday evening series as well as Tuesday morning events for children.
- Round Up Program at Liquor Stores
Final meetings are taking place to implement a "round up" option at Richfield liquor stores to benefit recreation services! Wood Lake has hired a new naturalist, Brianna Rogers, from Three Rivers Park District. We are excited to welcome her to Richfield!

Discussion Items (no action taken due to lack of quorum)

Capital Improvement Plan and Budget Revisions

A. Markle walked through the changes made to the Capital Improvement Plan draft since the group's initial review. Changes made include ensuring each year's total adds up to \$450,000 which is our confirmed annual budget for the time being, through conversations about implementing a Park Dedication Fund are continuing.

Other

Felgate reported on a seminar he attended regarding the Highline Park in New York City.

Committee Reports

Planning Commission: Smieja reported **Arts Commission:** Noack reported. **Friendship City Commission:** Markle reported
Honoring All Veterans Memorial: Markle reported **Organics Recycling:** Markle reported.

Other/Next Meeting/Adjournment

Regular June Meeting: Tuesday, June 18, 7:00 pm, Richfield Municipal Center (6700 Portland Ave).

Adjournment: Meeting adjourned at 7:53 pm.



RICHFIELD COMMUNITY SERVICES COMMISSION EXECUTIVE SUMMARY

Meeting Date: June 18, 2019

Agenda Item: <i>Universally Inclusive Playgrounds</i>	Agenda Section: <i>Discussion Items</i>
Attachments: <i>None</i>	Contact: <i>Amy Markle</i>
Recommended Action: <i>Discuss the background in universal play equipment and design. Also, form a sub-committee to fundraise and gain support for the Augsburg Park project.</i>	

The City of Richfield has scheduled the replacement of play equipment at Augsburg Park in 2020. New equipment will be universally inclusive so children of all abilities will have the opportunity to play. The CSC will see a presentation by Landscape Structures on this type of equipment and design. There is money budgeted for 2020 for the equipment and the Richfield Round-Up Program proceeds will be designated for the project, but it will still need significant additional funding. The CSC will discuss forming a small sub-committee to seek financial sponsors, write grants, and gain community support and awareness.



RICHFIELD COMMUNITY SERVICES COMMISSION

EXECUTIVE SUMMARY

Meeting Date: June 18, 2019

Agenda Item 2019–2024 Parks Capital Improvement Plan	Agenda Section Action Items
Attachments None	Contact Amy Markle
Recommended Action Recommend Council approval of the below proposed capital improvement plan.	

One of the annual tasks of the Community Services Commission is to review and revise a portion of the Capital Improvement Plan (CIP) that is related to park improvements. Staff prepared the below proposed capital improvement plan based on projects and priorities that were identified by the Community Services Commission in the revision of the parks master plan (costing menu is attached). Amy Markle will present detailed information at the meeting.

2020 to 2024 Capital Improvement Plan Draft

2020

Park Maintenance & Wood Lake Fence Repair	\$50,000
Community Center & Wood Lake Building Repair	\$50,000
Augsburg Play Equipment Replacement (note total cost higher than \$180,000, other-grants and round-up prog.)	\$180,000
Madison Park Play Equipment	\$85,000
Washington Park Play Equipment	\$85,000
Total 2020	\$450,000

2021

Park Maintenance & Wood Lake Fence Repair	\$50,000
Community Center & Wood Lake Building Repair	\$50,000
Donaldson Park Shelter Remodel (total is \$300,000, another \$50,000 from PDF)	\$250,000
Donaldson Park Play Equipment	\$100,000
Total 2021	\$450,000

2022

Park Maintenance & Wood Lake Fence Repair	\$50,000
Community Center & Wood Lake Building Repair (Comm Ctr Roof Repairs or water leak fix)	\$120,000
Christian Play Equipment Replacement	\$85,000
Roosevelt Soccer Fields	\$120,000
Adams Hill Soccer Field	\$25,000
Parking Lot Expansion at Roosevelt	\$50,000
Total 2022	\$450,000

2023

Park Maintenance & Wood Lake Fence Repair	\$50,000
Community Center & Wood Lake Building Repair	\$50,000
Monroe Park Play Equipment Replacement	\$90,000
Splash Pad at Outdoor Pool	\$260,000
Total 2023	\$450,000

2024 and Beyond

Replace Pool Liner	\$600,000
Remodel Taft Shelter	\$400,000
Fremont Play Equipment Replacement	\$85,000
Sheridan Play Equipment Replacement	\$90,000