Regular Meeting Agenda
Tuesday, July 16, 2019, 7:00 pm
Richfield Municipal Center (Heredia Room), 6700 Portland Ave

1. Approval of Minutes/Agenda
   ☐ Regular Meeting Minutes: June 18, 2019

2. Public Comment
   ☐ Resident comment and items not printed on agenda

3. Staff Reports
   ☐ Recreation Services (Markle)

4. Discussion Items
   ☐ Ice Arena Refrigeration Project (Weiby)
   ☐ Veterans Park Trails (Link)
   ☐ Nicollet Park Tennis Court (Link)

5. Action Items
   ☐ Playground Recommendation (Markle)

6. Committee Reports
   ☐ Transportation Commission (Felgate)
   ☐ FOWL Board (Miller)
   ☐ Planning Commission (Smieja)
   ☐ Arts Commission (Noack)
   ☐ Friendship City Commission (Markle)
   ☐ Honoring All Veterans Memorial (Markle)
   ☐ Organics Task Force (Markle)

7. Next Meeting
   Tuesday, August 20, 2019, 7:00 pm
   Richfield Municipal Center (Heredia Room), 6700 Portland Avenue

8. Adjournment
June 18, 2019

REGULAR COMMUNITY SERVICES COMMISSION REGULAR MEETING
Tuesday, June 18, 2019
Richfield Municipal Center (6700 Portland Ave)

| PRESENT | CSC: Kevin Wendt, Carolyn Engeldinger, Lisa Rudolph, Art Felgate, Ava Noack, Dan Smieja, Joseph Miller, Andy Soto, Anne Flake | SCHOOL BOARD: Crystal Brakke |
|---------|--------------------------------------------------------------------------------------------------------------------------|
| ABSENT  | CSC: Danielle Indovino Cawley, Joannette Cintrón de Núñez | COUNCIL: Edwina Garcia |

**Call to Order**
Vice Chair Felgate called the meeting to order at 7:03 pm.

**Approval of Minutes/Agenda**

Minutes and Agenda: Motion by Smieja to approve the minutes of the regular April and May meeting. Approved, ayes all.

**Staff Reports**

**Recreation Services (Markle)**
- Wood Lake Floating Boardwalk: To be replaced in 2020
- Band Shell: Grand opening on Sunday, June 9
- Honoring All Veterans Memorial Day Ceremony
- Council approved organized recycling and the hiring of a Sustainability Coordinator
- New park signs: to be completed this summer
- Recycling in parks: containers and service will begin to roll out this summer
- Jefferson/Nicollet/Taft Playground Replacement: proposals due June 25
- Staff/City Council/School Board Joint Meeting was held in June
- Round-Up Program began at liquor stores to benefit accessible playgrounds

**Discussion Items**

**Universally-Inclusive Playgrounds**
Brett Altergott, Flagship Recreation, presented an informational overview about universally-inclusive playgrounds. He reviewed the difference between an ADA-compliant facility, which addresses just 1% of disabilities, versus a playground that is accessible and enjoyable to as many kids as possible, with or without a variety of disabilities, using equipment that provides different kinds of experiences. He reviewed options that communities have chosen for inclusive lots, and addressed durability, installation, etc. Markle asked if anybody would be interested in serving on a subcommittee to help promote awareness about the project and assist with planning. Flake volunteered.

**Augsburg Lights**
Rudolph reviewed an idea that has been suggested to decorate trees in Augsburg Park with lights in the winter. She reviewed that the CSC talked about a lack of electricity access and the expense of decorating large, mature trees. Engeldinger recalled a discussion about decorating a few smaller trees close to the Community Center.

**Trails at Veterans Park**
Markle said that the Parks Maintenance Division has noted the need for trail repair and replacement at Vets Park, with areas where the ground or roots have cracked the asphalt. Chris Link, Public Works Superintendent, is asking the group to consider different options for the path (i.e. resurfacing, replacement, natural path) as you visit the park.

**Action Items**

**Capital Improvement Plan and Revisions**
Markle summarized the final revisions to the capital improvement. Approved, ayes all. Felgate pointed out that our capital improvement budget has remained the same for many years. Markle said that the liquor stores are in a rebuilding period after some investment in the store infrastructure. She said that implementation of a park dedication ordinance is now a City Council goal. Moved to recommend Council approval of the Recreation and Open Space Capital Improvement Budget for 2020, striking the Capital Improvement Plan for 2021 and beyond, pending a review of the amount received for Recreation and Open Space items. Approved, ayes all. The reasons cited included lack of needed funds for the rise in repairs and demand, no increase in the budget in the past two decades, and no increase in budget that takes into account inflation. The commission will present their concerns at their annual report to the council. Markle assured the commission that additional funding options will be explored in the coming year (i.e. park dedication funds).

**Committee Reports**

**Transportation Commission:** Felgate reported

**Friends of Wood Lake:** Markle reported

**Planning Commission:** Smieja reported

**Arts Commission:** Noack reported

**Friendship City Commission:** Markle reported

**Honoring All Veterans Memorial:** Markle reported

**Organics Recycling:** Markle reported that the group has now met their goals and disbanded as a regular group.

**Other/Next Meeting/Adjournment**

**Regular July Meeting:** Tuesday, July 16, 7:00 pm, Richfield Municipal Center (6700 Portland Ave).

**Adjournment:** Meeting adjourned at 8:56 pm.
The CSC playground committee and Richfield staff scored the 4 proposals received for the 3 playground projects to be constructed this fall. Unanimously, the proposal set forth from Northland Recreation scored the highest from all scorers (299.7). The following factors were weighed when playground proposals were scored: overall design, appeal to all ages, inclusiveness, price, delivery, warranty, and references. References were called from Northland Recreation, and they checked out to be a great company to work with that builds quality playgrounds.
Bill To: 
City of Richfield  
7000 Nicollet Ave  
Richfield, MN 55423

Project Name & Location: Jefferson Park

Ship To Address: 6700 Thomas Avenue So.

Quote Date: 12/12/2017  
Valid For: 30 Days

<table>
<thead>
<tr>
<th>Part Number</th>
<th>Description</th>
<th>Qty</th>
<th>Unit Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Custom Kid Builder Playstructure for the 5-12 play area and one custom PlayBuilder playstructure for the 2-5 play area. Includes swings, spinner, and benches.</td>
<td>1</td>
<td>$39,199.88</td>
<td>39,199.88</td>
</tr>
<tr>
<td>245</td>
<td>Certified woodfiber resilient surfacing installed. Includes fabric, Draintile and rubber mats.</td>
<td>1</td>
<td>$11,392.80</td>
<td>11,392.80</td>
</tr>
<tr>
<td>1</td>
<td>Old resilient surfacing removal</td>
<td>1</td>
<td>$7,440.00</td>
<td>7,440.00</td>
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<tr>
<td>1</td>
<td>Installation of new play equipment.</td>
<td>1</td>
<td>$17,654.87</td>
<td>17,654.87</td>
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</tbody>
</table>

**Totals:**  
- Equipment List: $39,199.88  
- Products by Other: $11,392.80  
- Installation: $25,094.87  
- Estimated Sales Tax*: Not Included  
- Freight: Included  
- **Grand Total:** $75,687.55

Notes:

Make Purchase Orders Cut To:  
PlayPower LT Farmington, Inc.

Remit Purchase Orders To:  
PlayPower LT Farmington, Inc.
Attention: Sales Administration  
878 E US Hwy 60  
Monett, Missouri, USA 65708  
1-800-325-8828

Make Checks Payable To:  
PlayPower LT Farmington, Inc.

Remit Checks To:  
PlayPower LT Farmington, Inc.  
P.O. Box 204713  
Dallas, TX 75320-4713

6/19/2019  
Page 1 of 3
Bill To:  
City of Richfield  
7000 Nicollet Ave  
Richfield, MN 55423  

Valid For: 30 Days  

<table>
<thead>
<tr>
<th>Part Number</th>
<th>Description</th>
<th>Qty</th>
<th>Unit Price</th>
<th>Total</th>
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<tr>
<td>2</td>
<td>Custom Kid Builder Playstructures for the 5-12 and 2-5 play areas, Includes swings and spinners.</td>
<td></td>
<td></td>
<td>43,037.00</td>
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<td>325</td>
<td>Certified woodfiber resilient surfacing installed. Includes fabric, draintile and rubber mats.</td>
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<td></td>
<td>13,244.60</td>
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<td>1</td>
<td>Old resilient surfacing removal</td>
<td>1</td>
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<td>2,500.00</td>
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<tr>
<td>1</td>
<td>Installation of new play equipment</td>
<td>1</td>
<td></td>
<td>18,850.00</td>
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Totals:  
Equipment List: $43,037.00  
Products by Other: $15,744.60  
Installation: $18,850.00  
Estimated Sales Tax*: Not Included  
Freight: Included  
Grand Total: $75,131.60

Notes:

Make Purchase Orders Out To:  
PlayPower LT Farmington, Inc.  
Remit Purchase Orders To:  
PlayPower LT Farmington, Inc.  
Attention: Sales Administration  
878 E US Hwy 60  
Monett, Missouri, USA 65708  
1-800-325-8828

Make Checks Payable To:  
PlayPower LT Farmington, Inc.  
Remit Checks To:  
PlayPower LT Farmington, Inc.  
P.O. Box 204713  
Dallas, TX 75320-4713

6/19/2019
Bill To: City of Richfield 7000 Nicollet Ave Richfield, MN 55423

Project Name & Location: Taft Park

Ship To Address: 1800 East 63rd St.

Quote Date: 12/12/2017
Valid For: 30 Days

<table>
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<th>Qty</th>
<th>Unit Price</th>
<th>Total</th>
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<tbody>
<tr>
<td>1</td>
<td>Custom Kid Builder Playstructure for the 5-12 and Custom PlayBuilder for 2-5 Play Area Includes swings, spinner, spring rider and benches.</td>
<td></td>
<td></td>
<td>32,430.70</td>
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<td>255</td>
<td>Certified woodfiber resilient surfacing installed. Includes fabric, Draintile,rubber mats and sod</td>
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<td>12,650.20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>cu yds</td>
<td></td>
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<td></td>
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<tr>
<td>1</td>
<td>Old resilient surfacing removal</td>
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<td>3,850.00</td>
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<td>1</td>
<td>Installation of new play equipment</td>
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<td>$13,584.45</td>
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<tr>
<td>309 l/f</td>
<td>New concrete B-12 border</td>
<td></td>
<td>11,665.50</td>
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**Totals:**
- Equipment List: $32,430.70
- Products by Other: $24,315.70
- Installation: $17,434.45
- Estimated Sales Tax*: Not Included
- Freight: Included
- Grand Total: $74,180.85

Notes:

Make Purchase Orders Out To: PlayPower LT Farmington, Inc.
Remit Purchase Orders To: PlayPower LT Farmington, Inc.
Attention: Sales Administration
878 E US Hwy 60
Monett, Missouri, USA 65708
1-800-325-8828

Make Checks Payable To: PlayPower LT Farmington, Inc.
Remit Checks To: PlayPower LT Farmington, Inc.
P.O. Box 204713
Dallas, TX 75320-4713
NICOLLET PARK
CITY OF RICHFIELD

5-12 PLAY AREA

- SLEDGE
- SLOPE SLIDE
- SPIRAL SLIDE
- ACTIVITY PANEL/W MAGICAL MUSIC INSERT
- SCISSORABLE BALANCE PODS
- ARCHED BRIDGE
- NU EDGE ROCK CHALLENGE WALL
- 6' OVERHEAD KISHIWA - ROUNDABOUT AND LOOP
- 2 PERSON NEW GENERATION SPINNER
- BENCHES
- SLIDING POLE
- UNIQUE CLIMBERS - CULVERT CLIMBER AND INFINITY

PIRATE SHIP

- SLEDGE - SLOPE AND DOUBLE WIND
- CLIMBER - CORE AND FISH CLIMBER
- CAPTAIN'S POD
- SOLAR SPIN
- SHIP WINDWINGS AND SAIL PANELS
- SHIP MAST
### NAME ________________________________

### DATE ________________________________

<table>
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<tr>
<th></th>
<th>Finnegan</th>
<th>Northland</th>
<th>Webber</th>
<th>Midwest</th>
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<td><strong>Overall Design</strong></td>
<td>30</td>
<td>21.8</td>
<td>27.1</td>
<td>10.0</td>
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<tr>
<td><strong>Appeal to All Ages</strong></td>
<td>20</td>
<td>15.4</td>
<td>19.1</td>
<td>8.5</td>
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<tr>
<td><strong>Inclusiveness</strong></td>
<td>20</td>
<td>6.8</td>
<td>12.7</td>
<td>4.7</td>
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<tr>
<td><strong>Price</strong></td>
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<td>5</td>
<td>5</td>
<td>5</td>
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<td><strong>Delivery</strong></td>
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<td>5</td>
<td>5</td>
<td>5</td>
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<td><strong>Warranty</strong></td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
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<td><strong>References</strong></td>
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<td>15</td>
<td>15</td>
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<tr>
<td><strong>Overall Score</strong></td>
<td>100</td>
<td>74</td>
<td>88.9</td>
<td>53.3</td>
</tr>
</tbody>
</table>

| **Overall Design**       |          |           |        |         |         |
| Amy                      | 72       | 79        | 27     | 70      |         |
| Ann J                    | 80       | 85        | 15     | 65      |         |
| Kevin                    | 75       | 88        | 48     | 82      |         |
| Ann F                    |          |           |        |         |         |
| Jim C                    | 45       | 70        | 30     | 50      |         |
| Chris                    | 55       | 85        | 30     | 75      |         |
| **AVERAGE**              | 21.8     | 27.1      | 10     | 22.8    |         |

| **Appeal to All Ages**   |          |           |        |         |         |
| Amy                      | 51       | 56        | 28     | 51      |         |
| Ann J                    | 75       | 60        | 25     | 60      |         |
| Kevin                    | 25       | 55        | 15     | 55      |         |
| Ann F                    |          |           |        |         |         |
| Jim C                    | 30       | 55        | 30     | 45      |         |
| Chris                    | 50       | 60        | 30     | 60      |         |
| **AVERAGE**              | 15.4     | 19.1      | 8.5    | 18.1    |         |

| **Inclusiveness**        |          |           |        |         |         |
| Amy                      | 17       | 46        | 26     | 35      |         |
| Ann J                    | 20       | 35        | 10     | 40      |         |
| Kevin                    | 5        | 30        | 0      | 25      |         |
| Ann F                    |          |           |        |         |         |
| Jim C                    | 30       | 40        | 15     | 30      |         |
| Chris                    | 30       | 40        | 20     | 25      |         |
| **AVERAGE**              | 6.8      | 12.7      | 4.7    | 10.3    |         |