



CITY OF RICHFIELD APPLICATION

FRIENDS OF WOOD LAKE BOARD OF DIRECTORS

PLEASE RETURN COMPLETED FORM: Wood Lake Nature Center, 6710 Lake Shore Drive, jcevans@richfieldmn.gov 612-861-9367 (fax)	FOR MORE INFORMATION: Karen Shragg, Nature Center Manager kshragg@richfieldmn.gov 612-861-9366
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LAST NAME	FIRST NAME	MIDDLE INITIAL	DATE
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ADDRESS

HOME PHONE	CELL PHONE
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EMAIL

The Friends of Wood Lake has been raising money and awareness for Wood Lake Nature Center since 1990. Wood Lake is regarded by the community as a gem in the middle of the city, but financial challenges are inevitable as staff continues to find resources for building and trail maintenance, facility improvements, programming, and all of the things that are essential to continue operating for generations to come. We appreciate your interest in getting involved with the Friends of Wood Lake!

Y	N	PLEASE ANSWER "Y" OR "N" I can attend most meetings (held on the third Thursday of each month, 5:30-6:30 pm, at Wood Lake Nature Center (the Board meets 10 times a year, skipping July and December). I will volunteer at one or more of these Wood Lake events: Halloween (October), the Urban Wildland running event (July), or Candlelight and Ice (December 31). I will help represent Wood Lake at events held in the community by staffing tables, attending social functions and business gatherings. I will help solicit prizes and sponsorships for the annual FOWL dinner, Wood Lake's largest fundraiser. I will attend the FOWL dinner on the last Friday in April, helping with the selling of tickets, silent auction etc.
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PLEASE CHECK ALL THAT APPLY

I have the following skills/experience to offer (please circle all that apply)

- FUNDRAISING** (soliciting prizes, grant writing, etc)
 PUBLIC RELATIONS
 FINANCE
 GRAPHIC DESIGN
 OTHER _____

WHAT ARE THE REASONS YOU WOULD LIKE TO JOIN THE BOARD?

CIVIC, PROFESSIONAL AND COMMUNITY ACTIVITIES

OCCUPATION

REFERENCES (OPTIONAL)

CHECK HERE. I have read and understand the duties and expectations of the Friends of Wood Lake board as written above.

ABOUT THE FRIENDS OF WOOD LAKE

The Friends of Wood Lake was established in 1990 in order to help Wood Lake Nature Center fundraise to supplement the City budget. It was established as a function of the Community Services Commission with liaison positions from the CSC, City Council, and Richfield School Board to ensure smooth communication between all parties with a vested interest in Wood Lake. Proceeds from Friends of Wood Lake fundraising benefit Wood Lake Nature Center's programs, events, and facilities.

DUTIES OF THE FRIENDS OF WOOD LAKE BOARD

Friends of Wood Lake board meetings are held on the **third Thursday of the month, 5:30-6:30 pm, at Wood Lake Nature Center** (typically, there are ten meetings a year). Regular attendance at scheduled board meetings is expected of all board members. Members who miss more than three regularly scheduled meetings in a 12-month period may be removed from the board unless extenuating circumstances can be demonstrated. Members are asked to notify Wood Lake Nature Center in advance of any meetings you are unable to attend. Also, attendance is mandatory at the annual Friends of Wood Lake Dinner on the last Friday in April, and a minimum of two other Nature Center fundraising events, like the Bird-A-Thon (May), Urban Wildland Half Marathon & 5K (August), Half-Haunted Halloween (October), and Candlelight and Ice (December). FOWL Board members are encouraged to help solicit door prizes and sponsorships for events and to invite community members to attend the events. Friends of Wood Lake memberships are a significant fundraising tool and Friends of Wood Lake board members are required to be members. In addition, board members are asked to be a sounding board for new ideas and to help distribute information about the nature center and its issues to their contacts.

DATA PRIVACY NOTICE

All information that you supply is classified as private data except the following, which is public: name, city of residence, education and training, employment history, volunteer work, awards and honors, prior government service or experience. You are not legally required to provide the data classified as private. If you provide the data, your home address may be used for purposes of assuring diversity of board membership in various parts of the City. Otherwise, the private information that you supply is used for purposes of contacting you regarding board or commission business. Failure to provide any means of contacting you may negatively affect the Community Services Commission's consideration of your appointment. The private information that you supply will be made available to City staff whose job assignments require access and to persons whom you authorize to have access. If you are appointed, the following private data will become public: street address, telephone OR e-mail address (or both) that you designate for public contact.