MEMBERS PRESENT: Chairperson Rick Jabs and Commissioners Erin Vrieze Daniels, Sean Hayford Oleary, Susan Rosenberg, Dan Kitzberger, Gordon Vizecky, and Charles Standfuss

MEMBERS ABSENT: None

STAFF PRESENT: Matt Brillhart, Planning Technician Melissa Poehlman, City Planner

OTHERS PRESENT: None

Chairperson Jabs called the meeting to order at 7:00 p.m.

APPROVAL OF MINUTES

M/Vizecky, S/Vrieze Daniels to approve the minutes of the December 14, 2015 regular meeting.

Motion carried: 7-0

OPEN FORUM

No members of the public spoke.

PUBLIC HEARING(S)

ITEM #1
15-CUP-05 – Consider approval of a conditional use permit to allow the construction of a new, expanded accessory structure at 6341 Penn Avenue.

City Planner Melissa Poehlman presented the staff report.

M/Vizecky, S/Rosenberg to close the public hearing.

Motion carried: 7-0

M/Vizecky, S/Vrieze Daniels to recommend approval of the conditional use permit.

Motion carried: 7-0

ITEM #2
PC Letter No. 1 – Consider amendments to the City’s Zoning Ordinance, updating day care regulations in residential districts
January 25, 2016

City Planner Melissa Poehlman presented the staff report.

M/Rosenberg, S/Standfuss to close the public hearing.

Motion carried: 7-0

M/Standfuss, S/Hayford Oleary to recommend approval of the Zoning Code amendments.

Motion carried: 7-0

NEW BUSINESS

None.

OLD BUSINESS

None.

LIAISON REPORTS

Community Services Advisory Commission: Chair Jabs – Monroe Park updates
City Council: No report
HRA: No report
Richfield School Board: Commissioner Kitzberger
Transportation Commission: Commissioner Hayford Oleary
Chamber of Commerce: No report

CITY PLANNER’S REPORT

Poehlman reminded commissioners of the study session taking place on January 26 to discuss the Cedar Corridor Master Plan update and acknowledged Commissioners Rosenberg and Kitzberger for their service on the Planning Commission.

ADJOURNMENT

M/Vizecky, S/Rosenberg to adjourn the meeting.

Motion carried: 7-0

The meeting was adjourned by unanimous consent at 7:12 p.m.

Gordon Vizecky
Secretary