



HOUSING AND REDEVELOPMENT AUTHORITY MEETING MINUTES

Richfield, Minnesota

Special HRA Meeting January 25, 2016

CALL TO ORDER

The meeting was called to order by Chair Supple at 6:00 p.m.

ATTENDANCE

HRA Members Present: Mary Supple, Chair; David Gepner (arrived 6:08 p.m.); Debbie Goettel; and Pat Elliott.

Staff Present: Steven L. Devich, Executive Director; John Stark, Community Development Director; Karen Barton, Assistant Community Development Director, and Chris Regis, Finance Manager.

Item #1	CONSIDERATION OF THE ELECTION OF THE RICHFIELD HRA OFFICERS FOR 2016 S.R. NO. 1
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M/Goettel, S/Elliott to approve Mary Supple as Chair, Pat Elliott as Vice Chair and Doris Rubenstein as Secretary of the HRA for 2016.

Motion carried 3-0.

Item #2	APPROVAL OF THE MINUTES OF THE REGULAR HRA MEETING OF NOVEMBER 16, 2015
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M/Elliott, S/Goettel to approve the minutes.

Motion carried 3-0.

Item #3	HRA APPROVAL OF THE AGENDA
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M/Goettel, S/Elliott to approve the agenda

Motion carried 3-0.

Item #4	CONSENT CALENDAR
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- A. Consideration of the approval of designating the Community Development Director as the Acting Executive Director of the HRA for 2016 in the event the Executive Director is absent from the City S.R. No. 2
- B. Consideration of the approval of the resolutions designating the official depositories for the HRA, including collateral, for 2016 S.R. No. 3

HRA RESOLUTION NO. 1216

RESOLUTION DESIGNATING U.S. BANK A DEPOSITORY OF FUNDS OF THE HRA OF RICHFIELD FOR THE YEAR 2016

This resolution appears as HRA Resolution No. 1216.

HRA RESOLUTION NO. 1217

RESOLUTION DESIGNATING CERTAIN SAVING AND LOAN ASSOCIATIONS, BANKS AND CREDIT UNIONS AS DEPOSITORIES FOR THE INVESTMENT OF HOUSING AND REDEVELOPMENT AUTHORITY OF RICHFIELD FUNDS IN 2016

This resolution appears as HRA Resolution No. 1217.

HRA RESOLUTION NO. 1218

RESOLUTION DESIGNATING CERTAIN FINANCIAL INSTITUTIONS AS DEPOSITORIES FOR THE INVESTMENT OF HOUSING AND REDEVELOPMENT AUTHORITY OF RICHFIELD FUNDS IN 2016

This resolution appears as HRA Resolution No. 1218.

- C. Consideration of the approval of the annual Consultant Services Agreement with the Greater Metropolitan Housing Corporation for 2016 S.R. No. 4

M/Goettel, S/Elliott to approve the Consent Calendar.

Motion carried 3-0

Item #5	CONSIDERATION OF A RESOLUTION AUTHORIZING THE PURCHASE OF REAL PROPERTY LOCATED AT 7333 EMERSON AVENUE THROUGH THE RICHFIELD REDISCOVERED PROGRAM S.R. NO. 5
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Assistant Community Development Director Barton reviewed Staff Report No. 5.

M/Goettel, S/Elliott that the following resolution be approved:

HRA RESOLUTION NO. 1219

RESOLUTION AUTHORIZING PURCHASE OF REAL PROPERTY LOCATED AT 7333 EMERSON AVENUE

Motion carried 3-0. This resolution appears as Resolution No. 1219.

Commissioner Gepner arrived.

Item #6	CONSIDERATION OF A RESOLUTION AUTHORIZING THE PURCHASE OF REAL PROPERTY LOCATED AT 6421-14TH AVENUE THROUGH THE RICHFIELD REDISCOVERED PROGRAM S.R. NO. 6
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Assistant Community Development Director Barton reviewed Staff Report No. 6.

Commissioner Elliott asked for an explanation of the substantial criteria.

Assistant Community Development Director Barton explained the criteria basis.

Community Development Director Stark explained the two tests: qualitative and quantitative.

Commissioner Goettel asked how staff finds the homes for the Richfield Rediscovered Program.

Assistant Community Development Director Barton explained the ongoing processes that are used in this program.

M/Goettel, S/Elliott that the following resolution be approved:

HRA RESOLUTION NO. 1220

RESOLUTION AUTHORIZING PURCHASE OF REAL PROPERTY
LOCATED AT 6421-14th AVENUE

Motion carried 4-0. This resolution appears as Resolution No. 1220.

Item #7	<p>HRA DISCUSSION ITEMS</p> <ul style="list-style-type: none"> • RESCHEDULE THE MONDAY, FEBRUARY 15, 2016 REGULAR HRA MEETING TO TUESDAY, FEBRUARY 16, 2016 DUE TO PRESIDENTS' DAY HOLIDAY
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M/Supple, S/Elliott to reschedule the Monday, February 15, 2016 Regular HRA Meeting to Tuesday, February 16, 2016 due to Presidents' Day holiday.

Motion carried 4-0.

Item #8	EXECUTIVE DIRECTOR REPORT
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None.

Commissioner Gepner asked for an HRA project update.

Assistant Community Development Director Barton gave an update on the status of the following projects:

- Boisclair
- Anderson
- Mesabi Capital (former City garage site)

Item #9	CLAIMS AND PAYROLL
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M/Goettel, S/Gepner that the following claims and payroll be approved:

U.S. BANK		12/21/2015
Section 8 Checks: 127263-127350	\$	162,103.31
HRA Checks: 32508-32544	\$	104,565.00
TOTAL	\$	266,668.31

U.S. BANK		01/18/2016
Section 8 Checks: 127351-127425	\$	151,983.12
HRA Checks: 32545-32577	\$	113,149.68
TOTAL	\$	265,132.80

Motion carried 4-0

ADJOURNMENT

The meeting was adjourned by unanimous consent at 6:24 p.m.

Date Approved: February 16, 2016

Mary B. Supple
HRA Chair

Steven L. Devich
Acting City Clerk

Steven L. Devich
Executive Director