



CITY COUNCIL MINUTES
Richfield, Minnesota

**Special Concurrent City Council and
Planning Commission Worksession**

August 23, 2016

CALL TO ORDER

The meeting was called to order by Mayor Goettel at 6:02 p.m. in the Bartholomew Room.

Council Members Present: Debbie Goettel, Mayor; Michael Howard; Edwina Garcia; Pat Elliott; and Tom Fitzhenry.

Planning Commission Members Present: Erin Vrieze Daniels, Chair; Rick Jabs; Daniel Kitzberger; and Sean Hayford Oleary.

Planning Commission Members Absent: Susan Rosenberg; Charles Standfuss; and Gordon Vizecky.

Staff Present: Steven L. Devich, City Manager; Kristin Asher, Public Works Director; John Stark, Community Development Director; Pam Dmytrenko, Assistant City Manager/HR Manager; and Kari Sinning, Deputy City Clerk.

Item #1 DISCUSSION REGARDING 6605-1ST AVE (COUNCIL MEMO NO. 56)

Community Development Director Stark opened the discussion stating the current use of the property at 6605 1st Ave as explained in Council Memo No. 56.

Paul Lynch Jr. of PLH & Associates presented his proposal for a 2-story retail/residential mixed use project.

Council Members and Commissioners posed some questions and minor concerns; however, they expressed general support for the project and encouraged the developer to submit a formal land-use application.

ADJOURNMENT

The worksession was adjourned by unanimous consent at 6:23 p.m.

Date Approved: September 13, 2016

Debbie Goettel
Mayor

Kari Sinning
Deputy City Clerk

Steven L. Devich
City Manager



CITY COUNCIL MINUTES

Richfield, Minnesota

Special City Council Worksession

August 23, 2016

CALL TO ORDER

The meeting was called to order by Mayor Goettel at 6:23 p.m. in the Bartholomew Room.

Council Members Present: Debbie Goettel, Mayor; Michael Howard; Edwina Garcia; Pat Elliott; and Tom Fitzhenry.

Staff Present: Steven L. Devich, City Manager; Kristin Asher, Public Works Director; Jack Broz, Transportation Engineer; Pam Dmytrenko, Assistant City Manager/HR Manager; and Kari Sinning, Deputy City Clerk.

Item #1	DISCUSSION REGARDING THE 70TH STREET BICYCLE ROUTE (COUNCIL MEMO NO. 58)
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Transportation Engineer Broz made a presentation regarding the 70th Street Bicycle Route displaying to the Council areas that will have 'No Parking' restrictions. He summarized positive and negative feedback from residents that attended the open house in July. The owners of the four homes that would be affected by the restrictions were contacted and the changes are manageable.

Council Member Garcia expressed the parking issues at the daycare located on 70th Street and Portland Ave. Transportation Engineer Broz stated that the area would be for time limited parking for pick up and drop off.

The City Council consensus was in favor of continuing to support the 70th Street Bicycle Route.

ADJOURNMENT

The worksession was adjourned by unanimous consent at 6:40 p.m.

Date Approved: September 13, 2016

Debbie Goettel
Mayor

Kari Sinning
Deputy City Clerk

Steven L. Devich
City Manager



CITY COUNCIL MEETING MINUTES Richfield, Minnesota

Regular Meeting

August 23, 2016

CALL TO ORDER

The meeting was called to order by Mayor Goettel at 7:00 p.m. in the Council Chambers.

Council Members Present: Debbie Goettel, Mayor; Michael Howard; Edwina Garcia; Tom Fitzhenry; and Pat Elliott.

Staff Present: Steven L. Devich, City Manager; John Stark, Community Development Director; Kristin Asher, Public Works Director; Jay Henthorne, Public Safety Director; Pam Dmytrenko, Assistant City Manager/HR Manager, Mary Tietjen, City Attorney; and Kari Sinning, Deputy City Clerk.

OPEN FORUM

John Bjostad, 7016 Harriet Ave, announced an informational series at the Richfield History Center beginning September 13th called "This Old Bartholomew House".

PLEDGE OF ALLEGIANCE

Mayor Goettel led the audience in the Pledge of Allegiance.

APPROVAL OF MINUTES

M/Fitzhenry, S/Garcia to approve the minutes of the (1) Special City Council Worksession of July 22, 2016; (2) Special City Council Meeting of July 26, 2016; (3) Regular City Council Meeting of July 26, 2016; and (4) Special City Council Meeting of August 12, 2016.

Motion carried 5-0.

Item #1	PRESENTATION: INTRODUCTION OF BRIAN RYKS, NEW MAC EXECUTIVE DIRECTOR/CEO (COUNCIL MEMO NO. 57)
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Council Member Fitzhenry announced, Brian Ryks, new MAC Executive Director/CEO.

Executive Director/CEO Brian Ryks introduced himself to the City Council and presented a brief summary of his airport related background.

Council Member Fitzhenry also commented on the involvement and support of MAC Environmental Group and the relationship with the FAA during the development of the convergent runway operations.

Item #2	PRESENTATION OF THE RICHFIELD IN BLOOM AWARD
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Mayor Goettel recognized Susan Rosenberg who presented a slideshow of the 2016 Richfield Beautiful Garden Tour held on July 30th. All of the participants were acknowledged and the winners, Lasantha and Miriam Fernando of 6632 17th Ave, were awarded the People’s Choice Award.

Item #3	COUNCIL DISCUSSION <ul style="list-style-type: none"> • Hats Off to Hometown Hits
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Council Member Garcia offered condolences from the City Council and City Staff to the family and friends of Robert Hintgen, an employee of the City of Richfield for 20 years who passed away on August 13th.

Council Member Elliot announced Open Streets at Penn Fest on September 18th and offered those that want to volunteer to call 612-861-9361.

Council Member Howard congratulated the residents and representatives from the Richfield Police Department and the City Staff on a very successful Night to Unite held on August 2nd, 2016.

Council Member Fitzhenry also acknowledged a successful Night to Unite as well as the 14th Annual Urban Wildland Half Marathon held on August 6th, 2016. He also stated that a noise study will be conducted for the proposed band shell at Veteran’s Memorial Park with more information at a later date.

Mayor Goettel attended a children’s festival at the House of Prayer on August 21st, 2016. Although the festival was well attended, Mayor Goettel would like to encourage organizations to notify City Council when the event will take place in order to promote the event to the public.

Item #4	COUNCIL APPROVAL OF AGENDA
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M/Fitzhenry, S/Howard to approve the agenda.

Motion carried 5-0.

Item #5	CONSENT CALENDAR
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- A. Consideration of the approval of a resolution amending Appendix D of the Richfield City Code to provide for a license fee reduction for Residential Kennel licenses from \$164 to \$100 annually. S.R. No. 117

RESOLUTION NO. 11225

RESOLUTION AMENDING APPENDIX D OF THE RICHFIELD CITY CODE TO DECREASE THE RESIDENTIAL KENNEL LICENSE FEE IN THE CITY

This resolution appears as Resolution No. 11225.

- B. Consideration of the approval of a work proposal from Bolton & Menk, Inc. for final design and coordination services of the 66th Street Streetscape project between Xerxes Avenue and 16th Avenue. S.R. No. 118
- C. Consideration of the approval of a resolution certifying deferral of special assessments for certain eligible homeowners. S.R. No. 119

RESOLUTION NO. 11226

RESOLUTION APPROVING ELIGIBLE DEFERRAL OF SPECIAL ASSESSMENTS AGAINST OWNER OCCUPIED HOMESTEAD PROPERTIES IN HARDSHIP CASES FOR QUALIFYING OWNERS

This resolution appears as Resolution No. 11226.

- D. Consideration of the approval of a resolution appointing Devan Makadia to the Richfield Tourism Promotion Board to complete a three-year term ending December 31, 2018 or until a successor has been chosen, whichever is later. S.R. No. 120

RESOLUTION NO. 11227

RESOLUTION APPOINTING A REPRESENTATIVE TO THE BOARD OF DIRECTORS OF THE RICHFIELD TOURISM PROMOTION BOARD, INC

This resolution appears as Resolution No. 11227.

- E. Consideration of the approval of a work proposal from Kimley-Horn & Associates, Inc. for additional construction and design engineering services for Portland Avenue, between 67th and 78th Streets. S.R. No. 121
- F. Consideration of the approval of the reappointment of the firm BerganKDV as the City's auditor for the financial reporting fiscal years 2016-2018, and to authorize the City Manager and Mayor to execute an agreement for such services. S.R. No. 122
- G. Consideration of the approval of the second reading of an ordinance changing Sections 705.19, 715.15, 825.11, and 910.23 of the Richfield City code pertaining to the timing of the special assessment procedure. S.R. No. 123

BILL NO. 2016-14

AN ORDINANCE AMENDING SUBSECTIONS 705.19, 715.15, 825.11 AND 910.23 OF THE RICHFIELD CODE OF ORDINANCES RELATING TO CERTIFICATION OF ASSESSMENTS

This constitutes the second reading of Bill No. 2016-14, amending the Richfield City code pertaining to the timing of the special assessment procedure, that it be published in the official newspaper, and that it be made part of these minutes.

- H. Consideration of the approval of the request for a Temporary On Sale Intoxicating Liquor license for the Minneapolis-Richfield American Legion Post #435, located at 6501 Portland Avenue South, for a Flag Ceremony and BBQ event scheduled to take place on September 17, 2016. S.R. No. 124

M/Goettel, S/Fitzhenry to approve the Consent Calendar.

Council Member Garcia stated that she appreciates the reduction for Residential Kennel licenses.

Motion carried 5-0.

Item #6	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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None.

Item #7	PUBLIC HEARING TO CONSIDER A PRELIMINARY PLAT AND AMENDED DEVELOPMENT PLANS FOR THE CEDAR POINT COMMONS AREA AT 66TH STREET AND RICHFIELD PARKWAY. THE PROPOSAL INCLUDES REVISIONS TO THE VACANT SITE TO THE WEST OF RICHIFLED PARKWAY AND TO THE PAD SITE ON THE FAR EASTERN EDGE OF THE DEVELOPMENT, ALONG HIGHWAY 77. S.R. NO. 125
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Council Member Fitzhenry presented Staff Report No. 125.

John Stark, Community Development Director, described the specific retail tenants and design of the proposed development.

Mayor Goettel opened the public hearing.

M/Elliott, S/Fitzhenry to close public hearing.

Motion carried 5-0.

M/Fitzhenry, S/Goettel to approve an amended Planned Unit Development, Conditional Use Permit, and Final Development Plan for Cedar Point Commons at 66th Street and Richfield Parkway; to approve a preliminary plat for the properties west of Richfield Parkway; and that the following resolutions be adopted and that it be made part of these minutes:

RESOLUTION NO. 11228

RESOLUTION APPROVING AN AMENDED
FINAL DEVELOPMENT PLAN
AND CONIDTIONAL USE PERMIT
FOR THE CEDAR POINT COMMONS
PLANND UNIT DEVELOPMENT

This resolution appears as Resolution No. 11228.

RESOLUTION NO. 11229

RESOLUTION GRANTING APPROVAL
OF A PLAT FOR
CEDAR POINT COMMONS SECOND ADDITION

This resolution appears as Resolution No. 11229.

Motion carried 5-0.

Item #8	CONSIDERATION OF AN AMENDMENT OF THE CITY’S ZONING ORDINANCE AND A RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF SAID ORDINANCE. THE PROPOSED ORDINANCE ALLOWS THE CITY TO “OPT-OUT” OF RECENTLY-ADOPTED LEGISLATION RELATED TO TEMPORARY HEALTH CARE DWELLINGS.
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Council Member Howard presented Staff Report No. 126.

M/Howard, S/Goettel to approve Bill No. 2016-15, amending the Richfield City Code to opt-out of the requirements of Minnesota Statutes, Section 462.3593; and that the following resolution be adopted, published in the official newspaper, and that it be made part of these minutes:

RESOLUTION NO. 11230

RESOLUTION APPROVING SUMMARY PUBLICATION
OF AN ORDINANCE OPTING-OUT OF
STATE REGULATIONS RELATED TO
TEMPORARY HEALTH CARE DWELLINGS

This resolution appears as Resolution No. 11230.

Motion carried 5-0.

Item #9	CONSIDERATION OF THE ORDINANCE AMENDING THE CITY’S ZONING ORDINANCE AND A RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF SAID ORDINANCE. THE PROPOSED ORDINANCE UPDATES AND CLARIFIES THE CITY’S TELECOMMUNICATION REGULATIONS. S.R. NO. 127
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Council Member Elliott presented Staff Report No. 127.

M/Elliott, S/Garcia to approve Bill No. 2016-16, amending Subsection 544.25 of the City Code related to telecommunication towers and antennas; and that the following resolution be adopted, published in the official newspaper, and that it be made part of these minutes:

RESOLUTION NO. 11231

RESOLUTION APPROVING SUMMARY PUBLICATION OF AN ORDINANCE
AMENDING REGULATIONS RELATED TO
TELECOMMUNICATION FACILITIES

This resolution appears as Resolution No. 11231.

Motion carried 5-0.

Item #10	CITY MANAGER’S REPORT
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None.

Item #11	CLAIMS AND PAYROLLS
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M/Fitzhenry, S/Garcia that the following claims and payrolls be approved:

U.S. Bank		08/09/16
A/P Checks: 251932 - 252275	\$	3,622,173.10
Payroll: 120802 - 121175		<u>653,039.20</u>
TOTAL	\$	4,275,212.30

U.S. Bank		08/23/16
A/P Checks: 252276 - 252735	\$	1,821,156.63
Payroll: 121176 – 121550, 42458 - 42461		<u>631,859.06</u>
TOTAL	\$	2,453,015.69

Motion carried 5-0.

OPEN FORUM

None.

Item #12	ADJOURNMENT
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The City Council Meeting was adjourned by unanimous consent at 7:46 p.m.

Date Approved: August 23, 2016

Debbie Goettel
Mayor

Kari Sinning
Deputy City Clerk

Steven L. Devich
City Manager