



CITY COUNCIL MEETING MINUTES Richfield, Minnesota

Regular Meeting

January 10, 2017

CALL TO ORDER

The meeting was called to order by Mayor Pro Tempore Howard at 7:02 p.m. in the Council Chambers.

Council Members Present: Michael Howard, Mayor Pro Tempore; Edwina Garcia; Pat Elliott; and Maria Regan Gonzalez.

Staff Present: Steven L. Devich, City Manager; Jay Henthorne, Public Safety Director/Police Chief; James Topitzhofer, Recreation Services Director; Pam Dmytrenko, Assistant City Manager/HR Manager; Mary Tietjen, City Attorney; Elizabeth VanHoose, City Clerk; Kari Sinning, Deputy City Clerk; and Jared Voto, Executive Aide/Analyst.

OATH OF OFFICE TO RICHFIELD CITY COUNCIL MEMBER WARD 1 PAT ELLIOTT

City Clerk VanHoose administered the oath of office.

OATH OF OFFICE TO RICHFIELD CITY COUNCIL MEMBER WARD 2 EDWINA GARCIA

City Clerk VanHoose administered the oath of office.

OATH OF OFFICE TO RICHFIELD CITY COUNCIL MEMBER WARD 3 MARIA REGAN GONZALEZ

City Clerk VanHoose administered the oath of office.

Council Member Regan Gonzalez thanked the audience and community for their support.

OPEN FORUM

Bill Neuendorf, City of Edina, 4801 W 50th Street, spoke about upcoming workshops regarding the future of the Southdale Library site. Upcoming meetings are Thursday, January 12 at 6 p.m. and Thursday, February 9 at 7 p.m. All meetings are held at the Southdale Library, 2nd floor. More information at edinamn.gov/southdalelibrarysite.

PLEDGE OF ALLEGIANCE

Mayor Pro Tempore Howard led the Pledge of Allegiance.

APPROVAL OF MINUTES

M/Elliott, S/Garcia to approve the minutes of (1) Special City Council Worksessions and Special Concurrent City Council and Planning Commission of December 13, 2016; and (2) Regular City Council Meeting of December 13, 2016.

Motion carried 4-0.

Item #1	COUNCIL DISCUSSION <ul style="list-style-type: none"> • Hats Off to Hometown Hits
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Council Member Regan Gonzalez attended the 65th Anniversary of Richfield Rotary Club. She also thanked City staff for their assistance in on-boarding to the Council and thanked Council members for their support.

Council Member Elliott welcomed Council Member Regan Gonzalez and was thankful for the enthusiasm of the younger Council members.

Council Member Garcia welcomed Council Member Regan Gonzalez. She attended Hennepin County Commissioner Goettel's swearing in ceremony. Noted the passing of Richfield resident Violette Lindberg. Stated Chipotle, at 76th St and Lyndale Ave, is having a fundraiser for the Richfield Middle School on January 26 from 4:30-8:30 p.m.

Mayor Pro Tempore Howard welcomed Council Member Regan Gonzalez and stated he is excited about the opportunities ahead for Richfield.

Item #2	APPROVAL OF THE AGENDA
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M/Garcia, S/Elliott to approve the agenda.

Motion carried 4-0.

Item #3	CONSENT CALENDAR
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- A. Consideration of the approval of a designation of an Acting City Manager for 2017.
- B. Consideration of the approval of a resolution designating an official newspaper for 2017.

RESOLUTION NO. 11317

RESOLUTION DESIGNATING AN OFFICIAL NEWSPAPER FOR 2017

This resolution appears as Resolution No. 11317.

- C. Consideration of the approval of a resolution authorizing the use of credit cards by City employees otherwise authorized to make purchases on behalf of the City.

RESOLUTION NO. 11318

RESOLUTION AUTHORIZING THE USE OF CREDIT CARDS BY CITY EMPLOYEES
OTHERWISE AUTHORIZED TO MAKE PURCHASES ON BEHALF
OF THE CITY OF RICHFIELD FOR THE YEAR 2017

This resolution appears as Resolution No. 11318.

- D. Consideration of the approval of a resolution appointing Gordon Vizecky to the Richfield Tourism Promotion Board to complete a three-year term ending December 31, 2019 or until a successor has been chosen, whichever is later.

RESOLUTION NO. 11319

RESOLUTION APPOINTING A REPRESENTATIVE TO THE
BOARD OF DIRECTORS OF THE RICHFIELD
TOURISM PROMOTION BOARD, INC.

This resolution appears as Resolution No. 11319.

- E. Consideration of the approval of the resolutions designating official depositories for the City of Richfield for 2017, including the approval of collateral.

RESOLUTION NO. 11320

RESOLUTION DESIGNATING CERTAIN FINANCIAL INSTITUTIONS
AS DEPOSITORIES FOR THE INVESTMENT OF CITY
OF RICHFIELD FUNDS IN 2017

This resolution appears as Resolution No. 11320.

RESOLUTION NO. 11321

RESOLUTION DESIGNATING CERTAIN SAVING AND LOAN ASSOCIATIONS,
BANKS AND CREDIT UNIONS AS DEPOSITORIES FOR THE
DEPOSIT AND INVESTMENT OF CITY FUNDS IN 2017

This resolution appears as Resolution No. 11321.

RESOLUTION NO. 11322

RESOLUTION DESIGNATING U.S. BANK A DEPOSITORY OF FUNDS
OF THE CITY OF RICHFIELD FOR THE YEAR 2017

This resolution appears as Resolution No. 11322.

- F. Consideration of the approval of a resolution amending the 2016-2017 labor agreement with the Police Supervisors (LELS Local 162).

RESOLUTION NO. 11323

RESOLUTION DESIGNATING CITY'S CONTRIBUTION TOWARDS HEALTH AND DENTAL INSURANCE PREMIUMS FOR EMPLOYEES COVERED BY THE LAW ENFORCEMENT LABOR SERVICES (LELS), LOCAL 162 BARGAINING UNIT FOR THE YEAR 2017

This resolution appears as Resolution No. 11323.

- G. Consideration of a resolution authorizing the transfer of unspent proceeds of the City's General Obligation Storm Water Revenue Bonds, Series 2016A.

RESOLUTION NO. 11324

RESOLUTION AUTHORIZING THE TRANSFER OF UNSPENT PROCEEDS OF THE CITY'S GENERAL OBLIGATION STORM WATER REVENUE BONDS, SERIES 2016A

This resolution appears as Resolution No. 11324.

M/Howard, S/Elliott to approve the Consent Calendar.

Motion carried 4-0.

Item #4	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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None.

Item #5	CONSIDERATION OF THE APPROVAL OF A RESOLUTION DECLARING A VACANCY IN THE OFFICE OF MAYOR, CALLING FOR A SPECIAL ELECTION, AND ESTABLISHING A FILING PERIOD FOR NOMINATION PETITIONS (S.R. NO. 8)
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Mayor Pro Tempore Howard presented Staff Report No. 8.

M/Howard, S/Elliott that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 11325

A RESOLUTION DECLARING A VACANCY IN THE OFFICE OF MAYOR, CALLING FOR A SPECIAL ELECTION, AND ESTABLISHING A FILING PERIOD FOR NOMINATION PETITIONS

Motion carried 4-0. This resolution appears as Resolution No. 11325.

Item #6	DISCUSSION REGARDING CITY COUNCIL ATTENDANCE AT THE 2017 NATIONAL LEAGUE OF CITIES (NLC) CONFERENCES (S.R. NO. 9)
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Mayor Pro Tempore Howard presented Staff Report No. 9

Mayor Pro Tempore Howard asked City Manager Devich to provide background on this topic.

City Manager Devich provided background on the topic indicating this provided funds for two council members to attend each meeting.

Council Member Elliott stated it makes sense to fund attendance and allows the Council to determine who may go when the meeting dates get closer.

Council Member Regan Gonzalez stated her interest in attending the spring conference.

Council Member Garcia also indicated her interest in attending the spring conference.

M/Howard, S/Elliott to designate Council Member Regan Gonzalez and Council Member Garcia to attend the March 11-15, 2017 NLC Congressional City Conference in Washington, D.C. and designate Council Members to attend the November 15-18, 2017 NLC City Summit in Charlotte, NC.

Motion carried 4-0.

Item #7	CONSIDERATION OF DESIGNATING REPRESENTATIVES TO SERVE AS THE 2017 LIAISONS TO VARIOUS METROPOLITAN AGENCIES AND CITY COMMISSIONS (S.R. NO. 10)
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Mayor Pro Tempore Howard presented Staff Report No. 10

M/Howard, S/Garcia to designate the Council liaison appointments to various metropolitan agencies and city advisory commissions for 2017.

Motion carried 4-0.

Item #8	CONSIDERATION OF THE CITY COUNCIL'S CONFIRMATION OF THE MAYOR PRO TEMPORE'S APPOINTMENT OF A HOUSING AND REDEVELOPMENT AUTHORITY COMMISSIONER (S.R. NO. 11)
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Mayor Pro Tempore Howard presented Staff Report No. 11.

M/Garcia, S/Elliott to appoint Mayor Pro Tempore Howard to the Housing and Redevelopment Authority.

Motion carried 4-0.

Item #9	CITY MANAGER’S REPORT <ul style="list-style-type: none"> • Discussion regarding a citizen HRA appointment
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City Manager Devich discussed the upcoming expiration of a citizen’s term on the HRA and informed the Council of the application process that has been done previously when a position becomes available. He stated it is an appointment by the Mayor Pro Tempore, subject to confirmation by the City Council. The current term expires in mid-February and it is important to fill the opening. If the Council would like to continue the application process the materials can be available shortly.

Council Member Regan Gonzalez requested to review the application materials and potentially update the questions to include questions with a focus on equity.

Council Member Garcia stated that during the interview process each Council member brings a set of questions for the applicants.

Council Member Elliott stated including qualifying questions on the application may limit exposure to qualified applicants.

Council Member Regan Gonzalez stated if asking additional questions was done during the interview process she was fine with that approach.

City Manager Devich stated he would send the application to the Council for their review.

Mayor Pro Tempore Howard thanked City staff for their efforts in snow removal.

Item #10	CLAIMS AND PAYROLLS
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M/Garcia, S/Elliott that the following claims and payrolls be approved:

U.S. Bank	12/27/16
A/P Checks: 255469 - 255840	\$ 1,160,890.95
Payroll: 124159 - 124474, 42703	<u>606,950.55</u>
TOTAL	\$ 1,767,841.50

U.S. Bank	01/10/17
A/P Checks: 255841 - 256057	\$ 901,469.52
Payroll: 124475 - 124790, 42704 - 42705	<u>603,347.63</u>
TOTAL	\$ 1,504,817.15

Motion carried 4-0.

OPEN FORUM

None.

Item #11	ADJOURNMENT
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The City Council Meeting was adjourned by unanimous consent at 7:45 p.m.

Date Approved: January 24, 2017

Michael Howard
Mayor Pro Tempore

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager