



# CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

## Special City Council Work Session

### June 13, 2017

**CALL TO ORDER**

The work session was called to order by Mayor Elliott at 5:45 p.m. in the Municipal Center.

*Council Members Present:* Pat Elliott, Mayor; Edwina Garcia; Michael Howard; and Maria Regan Gonzalez

*Staff Present:* Steven L. Devich, City Manager; Pam Dmytrenko, Assistant City Manager/HR Manager; Mike Dobesh, Assistant Fire Chief; Neil Ruhland, Media Coordinator; and, Jared Voto, Executive Aide/Analyst.

<b>Item #1</b>	<b>2017 COUNCIL GOALS DOCUMENT REVIEW</b>
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Pam Dmytrenko, Assistant City Manager/HR Manager, discussed the 2017 Council Goals document that was produced based on the conversation at the goal setting meeting. This document included the goals and “core values”.

Council Members discussed the document, thanked staff for capturing the goal setting session and creating an easy to understand document, and provided feedback on a couple of changes to the documents, that they felt better reflected their goals and values.

**ADJOURNMENT**

The work session was adjourned by unanimous consent at 6:02 p.m.

Date Approved: June 27, 2017

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Pat Elliott  
Mayor

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Jared Voto  
Executive Aide/Analyst

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Steven L. Devich  
City Manager



# CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

## Special City Council Work Session

### June 13, 2017

**CALL TO ORDER**

The work session was called to order by Mayor Elliott at 6:02 p.m. in the Municipal Center.

*Council Members Present:* Pat Elliott, Mayor; Edwina Garcia; Maria Regan Gonzalez; Michael Howard; and Simon Trautmann

*Staff Present:* Steven L. Devich, City Manager; Pam Dmytrenko, Assistant City Manager/HR Manager; Jim Topitzhofer, Recreation Services Director; Jay Henthorne, Public Safety Director/Police Chief; Wayne Kewitsch, Fire Chief; Elizabeth VanHoose, City Clerk; Melissa Poehlman, City Planner; Jack Broz, Transportation Engineer; Neil Ruhland, Media Coordinator; Kari Sinning, Deputy City Clerk; and, Jared Voto, Executive Aide/Analyst.

Item #1	<b>COMMISSIONER RECOGNITION EVENT</b>
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Mayor and City Council Members hosted members of the City’s Commissions and thanked them for their service.

**ADJOURNMENT**

The work session was adjourned by unanimous consent at 7:00 p.m.

Date Approved: June 27, 2017

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Pat Elliott  
Mayor

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Jared Voto  
Executive Aide/Analyst

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Steven L. Devich  
City Manager



# CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

## Regular Meeting

June 13, 2017

### CALL TO ORDER

The meeting was called to order by Mayor Elliott at 7:00 p.m. in the Council Chambers.

*Council Members Present:* Pat Elliott, Mayor; Edwina Garcia; Michael Howard; Maria Regan Gonzalez; and Simon Trautmann.

*Staff Present:* Steven L. Devich, City Manager; Mary Tietjen, City Attorney; Pam Dmytrenko, Assistant City Manager/HR Manager; Elizabeth VanHoose, City Clerk; Jay Henthorne, Director of Public Safety/Police Chief; Melissa Poehlman, City Planner; and Jared Voto, Executive Aide/Analyst.

### OATH OF OFFICE OF CITY COUNCIL MEMBER, SIMON TRAUTMANN

City Clerk VanHoose administered the oath of office to Council Member Simon Trautmann.

### PLEDGE OF ALLEGIANCE

Mayor Elliott led the Pledge of Allegiance.

### APPROVAL OF MINUTES

M/Howard, S/Regan Gonzalez to approve the minutes of the: (1) Special Joint City Council and Housing and Redevelopment Authority Work Session of May 15, 2017; (2) Special City Council Work Session of May 24, 2017; (3) Special Joint City Council and Civil Service Commission Work Session of May 24, 2017; (4) Special City Council Meeting of May 24, 2017; and (5) Special City Council Meeting of May 26, 2017.

Motion carried 5-0.

### OPEN FORUM

Cynthy Mandl spoke regarding the sculpture dedication on Saturday, June 24, at 2 p.m.

Item #1	COUNCIL DISCUSSION
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	<ul style="list-style-type: none"> <li>• Hats Off to Hometown Hits</li> <li>• 4th of July</li> </ul>
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Mayor Elliott discussed the Commissioner Recognition event that was held before the Council Meeting and the 4th of July parade.

Commissioner Goettel discussed an open house she will be having at the Richfield Farmers Market from 9-10:30 a.m. and the Memorial Day Event held in Richfield.

Council Member Garcia discussed the free Twins baseball clinic on June 24 at Roosevelt Park; the Lyndale Gardens amphitheater; and the Washington Park pickle ball courts.

Council Member Trautmann discussed the 66th Street Reconstruction project and the Lake Winds Co-op.

Council Member Regan Gonzalez discussed an award the Metropolitan Interfaith Council received.

Council Member Howard welcomed Council Member Trautmann; discussed the Commissioner Recognition event; and that the Richfield pool is open.

Mayor Elliott read a statement from the Richfield 4th of July Committee; discussed minimal mowing areas in the city; a breakfast fundraiser on June 20 for Cornerstone; and the city's work with GreenStep Cities.

<b>Item #2</b>	<b>APPROVAL OF THE AGENDA</b>
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M/Garcia, S/Howard to approve the agenda.

Motion carried 5-0.

<b>Item #3</b>	<b>CONSENT CALENDAR</b>
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City Manager Devich presented the Consent Calendar.

- A. Consideration of approval of a Hennepin County Sports Agreement, on behalf of Seven Hills Preparatory Academy, for a \$25,000 grant to fund playground equipment on their campus, and authorization of staff to execute the agreement. (S.R. No. 87)
- B. Consideration of the approval of a resolution ordering the abatement of conditions creating a hazardous building and a public health and safety nuisance existing at 6944 Pleasant Avenue South, Richfield, Minnesota. (S.R. No. 88)

**RESOLUTION NO. 11369**  
**RESOLUTION ORDERING THE ABATEMENT OF CONDITIONS**  
**CREATING A HAZARDOUS BUILDING AND A PUBLIC HEALTH AND**  
**SAFETY NUISANCE EXISTING AT 6944 PLEASANT AVENUE,**  
**RICHFIELD, MINNESOTA 55423**

This resolution appears as Resolution No. 11369.

- C. Consideration of approval of the implementation of the Bicycle Master Plan identified bike routes in the 2016 mill and overlay area, as recommended by the Transportation Commission. (S.R No. 89)
- D. Consideration of the approval of a resolution approving Cooperation Agreement No. 171037 with the Metropolitan Council for restoration of the Portland Avenue roundabout intersecting 66th Street. (S.R No. 90)

**RESOLUTION NO. 11370  
RESOLUTION AUTHORIZING THE CITY OF RICHFIELD TO ENTER  
INTO CONSTRUCTION COOPERATIVE AGREEMENT NO. 171037  
WITH THE METROPOLITAN COUNCIL FOR \$20,222 TO BE USED  
FOR THE RESTORATION OF THE PORTLAND AVENUE  
ROUNDBOUT AT THE 66TH STREET INTERSECTION**

This resolution appears as Resolution No. 11370.

- E. Consideration of the approval of a request for a Temporary On Sale Intoxicating Liquor license for the activities scheduled to take place July 4, 2017 for the Minneapolis-Richfield American Legion Post #435, located at 6501 Portland Avenue South. (S.R. No. 91)
- F. Consideration of the approval of a request for a Temporary On Sale Intoxicating Liquor license for the Church of the Assumption, located at 305 77th Street East, for their 140th Anniversary Celebration taking place August 18-20, 2017. (S.R. No. 92)
- G. Consideration of the approval of an annual request for a Community Celebration Event license (with a request for the fee to be waived) and a Temporary On-Sale Intoxicating Liquor license, from the Fourth of July Committee for the events scheduled to take place at Veterans Memorial Park, July 3 - 4, 2017. (S.R. No. 93)

M/Elliott, S/Garcia to approve the consent calendar.

Motion carried 5-0.

<b>Item #4</b>	<b>CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR</b>
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None.

<b>Item #5</b>	<b>CONTINUE THE PUBLIC HEARING AND SECOND READING OF A TRANSITORY ORDINANCE VACATING 17TH AVENUE STREET RIGHT-OF-WAY ADJACENT TO THE PROPOSED PLAZA 66 COMMERCIAL DEVELOPMENT TO JUNE 27, 2017. (S.R. NO. 94)</b>
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Council Member Regan Gonzalez presented Staff Report No. 94.

M/Regan Gonzalez, S/Elliott to continue the public hearing to consider a transitory ordinance vacating 17th Avenue street right-of-way adjacent to the proposed Plaza 66 commercial development (approx. 66th Street and 17th Avenue) to June 27, 2017.

Motion carried 5-0.

<b>Item #6</b>	<b>CONTINUE THE PUBLIC HEARING AND SECOND READING OF A RESOLUTION FOR A PRELIMINARY PLAT OF THE "PLAZA 66 IN RICHFIELD" ADDITION THAT WILL COMBINE SIX PARCELS (6609 – 16TH AVENUE, 6615 – 16TH AVENUE, 6608 – 17TH AVENUE, 6614 – 17TH AVENUE, AND TWO ADJACENT REMNANT PARCELS) AND ADJACENT 17TH AVENUE RIGHT-OF-WAY IN ORDER TO ALLOW CONSTRUCTION OF A MULTI-TENANT COMMERCIAL BUILDING TO JUNE 27, 2017. (S.R. NO. 95)</b>
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Council Member Regan Gonzalez presented Staff Report No. 95.

M/Regan Gonzalez, S/Elliott to continue the public hearing to consider a resolution for a preliminary plat of the "Plaza 66 in Richfield" Addition that will combine six parcels and adjacent 17th Avenue right-of-way for a multitenant commercial building to June 27, 2017.

Motion carried 5-0.

<b>Item #7</b>	<b>CONSIDERATION OF THE APPROVAL OF THE FIRST READING OF AN ORDINANCE ABOLISHING THE POLICE CIVIL SERVICE COMMISSION; REPEALING SUBSECTION 305.05 OF THE CITY CODE THAT CREATES A JOINT POLICE AND FIRE CIVIL SERVICE COMMISSION; AND ADOPTING A NEW SUBSECTION 305.05 TO CONTINUE THE FIRE CIVIL SERVICE COMMISSION. (S.R. NO. 96)</b>
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Council Member Howard presented Staff Report No. 96.

Michelle Soldo, Soldo Consulting, P.C., discussed the process of her review and recommendations.

M/Howard, S/Trautmann to approve the first reading of an ordinance abolishing the Police Civil Service Commission; repealing Subsection 305.05 of the City Code that creates a joint Police and Fire Civil Service Commission; and adopting a new Subsection 305.05 to continue the Fire Civil Service Commission.

Council Member Howard commented on the ability for the Police Department to recruit diverse candidates and having a police force that reflects our community.

Motion carried 5-0.

<b>Item #8</b>	<b>CONSIDERATION OF THE APPROVAL OF A RESOLUTION GRANTING A CONDITIONAL USE PERMIT AMENDMENT AND VARIANCES TO ALLOW AN EXPANDED OUTDOOR RECREATIONAL FACILITY AT THE ACADEMY OF HOLY ANGELS. THE PROPOSAL INCLUDES A SYNTHETIC TURF PLAYING SURFACE, FIELD LIGHTING, AND AN ADDITIONAL INFLATABLE DOME TO BE USED SEASONALLY. (S.R. NO. 97)</b>
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Council Member Garcia presented Staff Report No. 97 and invited City Planner Poehlman to present additional information.

Mayor Elliott invited members of the audience to speak, although this was not a public hearing.

Sharon Miller, address not given, spoke regarding her opposition to the second dome.

Julie Meyer, address not given, spoke in regards to approval of the second dome.

Dan Becker, address not given, spoke in support of the Academy of Holy Angels and the second dome.

Council Member Howard asked about the lighting, the hours of operations of the facility, and availability for residents to use the facility.

Tom Shipley and Craig Larson of Academy of Holy Angels responded to the questions from the Council.

M/Garcia, S/Elliott to approve a resolution granting an amended conditional use permit and variances to allow construction of a synthetic turf playing surface, field lighting, and an additional inflatable dome at the Academy of Holy Angels.

RESOLUTION NO. 11371  
RESOLUTION APPROVING A CONDITIONAL USE PERMIT  
AMENDMENT AND VARIANCES FOR A HIGH SCHOOL OUTDOOR  
RECREATIONAL FACILITY INCLUDING LIGHTED PLAYING FIELDS  
AND AN ADDITIONAL INFLATABLE DOME AT 6600 NICOLLET  
AVENUE

Motion carried 5-0. The resolutions appear as Resolution No. 11371.

<b>Item #9</b>	<b>CITY MANAGER’S REPORT</b>
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None.

<b>Item #10</b>	<b>PROVIDE A SUMMARY REVIEW OF THE CITY MANAGER'S ANNUAL PERFORMANCE EVALUATION FOR 2016, HELD ON MAY 24, 2017, AS REQUIRED BY MINN. STATUTES 13D.05 SUBD. 3(A).</b>
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Mayor Elliott provided a summary of the closed session held on May 24, 2017.

<b>Item #11</b>	<b>CLAIMS AND PAYROLLS</b>
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M/Garcia, S/Trautmann that the following claims and payrolls be approved:

<b>U.S. Bank</b>	<b>06/13/17</b>
A/P Checks: 259386 - 259824	\$ 1,691,991.99
Payroll: 127956 - 128270, 42757 - 42774	<u>607,237.54</u>
TOTAL	\$ 2,299,229.53

Motion carried 5-0.

<b>OPEN FORUM</b>
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None.

<b>Item #12</b>	<b>ADJOURNMENT</b>
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The City Council Meeting was adjourned by unanimous consent at 8:35 p.m.

Date Approved: June 27, 2017

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Pat Elliott  
Mayor

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Jared Voto  
Executive Aide/Analyst

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Steven L. Devich  
City Manager