



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Special City Council Meeting

May 24, 2017

CALL TO ORDER

The meeting was called to order by Mayor Elliott at 7:00 p.m. in the Council Chambers.

Council Members Present: Pat Elliott, Mayor; Edwina Garcia; Michael Howard; and Maria Regan Gonzalez.

Staff Present: Steven L. Devich, City Manager; Mary Tietjen, City Attorney; Pam Dmytrenko, Assistant City Manager/HR Manager; John Stark, Community Development Director; Kristin Asher, Public Works Director; Jay Henthorne, Public Safety Director/Police Chief; Chris Regis, Finance Manager; Jeff Pearson, City Engineer; and Jared Voto, Executive Aide/Analyst.

OPEN FORUM

None.

PLEDGE OF ALLEGIANCE

Mayor Elliott led the Pledge of Allegiance.

APPROVAL OF MINUTES

M/Howard, S/Garcia to approve the minutes of the: (1) Special City Council Work Session of May 9, 2017; and (2) Regular City Council Meeting of May 9, 2017.

Motion carried 4-0.

Item #1	RECEIPT OF THE CITY OF RICHFIELD COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR THE FISCAL YEAR ENDED DECEMBER 31, 2016 (S.R. NO. 75)
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Matthew Mayer, CPA, of BerganKDV, presented the CAFR and provided an overview of the City's finances.

M/Garcia, S/Howard to accept the Comprehensive Annual Financial Report of the City for the year ended December 31, 2016.

Motion carried 4-0.

Item #2	PRESENTATION FOR NATIONAL PUBLIC WORKS WEEK – MAY 21-27, 2017
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Kristin Asher, Director of Public Works, presented information on Public Works Week.

Item #3	COUNCIL DISCUSSION J Hats Off to Hometown Hits
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Council Member Regan Gonzalez spoke regarding the free youth lunch program provided by the Recreation Services Department and a Spanish-speaking childcare group based in Richfield that is receiving national recognition.

Council Member Howard spoke regarding Unity in the Community being held at Veterans Park on May 25 and congratulated Simon Trautmann on winning the Special Election and thanked all candidates who ran.

Council Member Garcia spoke regarding the Memorial Day Ceremony on May 29 at Veterans Park and congratulated Simon Trautmann and thanked the other candidates for getting involved.

Mayor Elliott spoke regarding the Special Election for Ward 1, congratulated Simon Trautmann, and said he was proud of all the candidates. He discussed Unity in the Community and the need for volunteers for Open Streets Penn Fest.

Item #4	APPROVAL OF THE AGENDA
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M/Garcia, S/Elliott to approve the agenda.

Motion carried 4-0.

Item #5	CONSENT CALENDAR
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City Manager Devich presented the Consent Calendar.

- A. Consideration of the approval of a resolution modifying a Health Care Savings Plan for Management Employees. (S.R. No. 76)

RESOLUTION NO. 11362

RESOLUTION ESTABLISHING AN UPDATED AMENDED POST
EMPLOYMENT HEALTH CARE SAVINGS PLAN FOR MANAGEMENT
EMPLOYEES

This resolution appears as Resolution No. 11362.

- B. Consideration of the approval of a Capital Asset Policy. Staff Report No. 77
- C. Consideration of the approval of the third amendment to the Site Lease Agreement at 6700 Portland Avenue between the City of Richfield and Sprint Spectrum Realty Company, LP (successor in interest to Sprint Spectrum LP) to reimburse the City for past electrical use. (S.R. No. 78)
- D. Consideration of the approval of a resolution authorizing the City of Richfield to enter into a contract with Hennepin County for Sentencing to Service program services not to exceed \$74,214.40 in 2017 and not to exceed \$76,440.00 in 2018. (S.R. No. 79)

RESOLUTION NO. 11363

RESOLUTION AUTHORIZING THE CITY OF RICHFIELD TO ENTER INTO HENNEPIN COUNTY CONTRACT NO A166477 WITH THE COUNTY OF HENNEPIN, STATE OF MINNESOTA FOR SENTENCING TO SERVICE (STS) PROGRAM SERVICES THROUGH DECEMBER 31, 2018

This resolution appears as Resolution No. 11363.

- E. Consideration of the approval of a resolution authorizing the City of Richfield to enter into a Safety Grant Agreement to accept grant funds, totaling \$7,500, from the Minnesota Department of Labor and Industries to be used towards the purchase of a valve maintenance trailer. (S.R. No. 80)

RESOLUTION NO. 11364

RESOLUTION AUTHORIZING THE CITY OF RICHFIELD TO ENTER INTO A SAFETY GRANT AGREEMENT WITH THE MINNESOTA DEPARTMENT OF LABOR & INDUSTRY FOR \$7,500 TO BE USED FOR PURCHASE OF A SINGLE VALVE MAINTENANCE TRAILER

This resolution appears as Resolution No. 11364.

- F. Consideration of the approval of an annual request for a Temporary On Sale Intoxicating Liquor license for the Academy of Holy Angels, located at 6600 Nicollet Avenue South, for their Holy Angels Rock the Lawn event taking place Friday, June 23, 2017. (S.R. No. 81)
- G. Consideration of the approval of a first reading of a transitory ordinance vacating 17th Avenue South street right-of-way adjacent to the proposed Plaza 66 commercial development (approx. 66th Street and 17th Avenue) and schedule a public hearing and second reading for June 13, 2017. (S.R. No. 82)

M/Howard, S/Regan Gonzalez to approve the consent calendar.

Motion carried 4-0.

Item #6	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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None.

Item #7	CONSIDERATION OF THE APPROVAL OF THE SECOND READING OF AN ORDINANCE REZONING PROPERTIES CURRENTLY ADDRESSED AS: 6601 - 16TH AVENUE, 6609 - 16TH AVENUE, 6615 - 16TH AVENUE, 6600 - 17TH AVENUE, 6608 - 17TH AVENUE, AND 6614 - 17TH AVENUE FROM GENERAL BUSINESS (C-2) TO PLANNED GENERAL BUSINESS (PC-2) AND APPROVAL OF A RESOLUTION FOR A PLANNED UNIT DEVELOPMENT AT THIS SAME LOCATION. (S.R. NO. 83)
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Council Member Regan Gonzalez presented Staff Report No. 83.

Mayor Elliott stated this was not a public hearing, but invited members of the audience to make a statement about the project.

Rosalie Hinrichs, address not provided, spoke regarding her worry about the street and traffic impact of the development and wanting a dead end on 16th Avenue.

Rissa Pahl, 6645 16th Ave S, asked about the Automatic Volume Control technology and spoke regarding a dead end on 16th Avenue, the restaurant having a liquor license, the hours of service at the development, and a 4-way stop at 16th Avenue and 67th Street.

Jane Peterson, 6639 16th Ave S, spoke regarding concerns of losing single-family homes and a dead end on 16th Avenue.

Tyler Hoyt, 6621 16th Ave S, asked about the 8 foot fence. John Stark, Community Development Director, responded that the documents include a requirement for an 8 foot fence.

Courtney Zellmer, 6621 16th Ave S, asked about the lights in the parking lots. Stark responded with a lighting map that was included in the packet.

Council Member Regan Gonzalez read a statement about the residents' concerns and the solutions to alleviate the concerns.

M/Regan Gonzalez, S/Elliott to approve the second reading of an ordinance rezoning Lots 1, 2, 3, 14, 15, and 16, Block 1, Cedar Sunrise Addition from General Business (C-2) to Planned General Business (PC-2); and approve a resolution approving a Planned Unit Development, Conditional Use Permit, and Final Development Plan for a multi-tenant commercial development to be built on properties legally described as Lots 1, 2, 3, 15, and 16, Block 1, Cedar Sunrise Addition, and adjacent right-of-way.

RESOLUTION NO. 11365

RESOLUTION APPROVING A FINAL DEVELOPMENT PLAN AND
CONDITIONAL USE PERMIT FOR A PLANNED UNIT DEVELOPMENT
TO BE BUILT AT APPROXIMATELY 66TH STREET AND 16TH
AVENUE

Council Member Howard thanked residents for their actions and being respectful during the process and provided his reasoning for supporting the project.

Council Member Garcia discussed the bigger picture in the city of bringing commercial businesses to alleviate the burden on residential properties.

Mayor Elliott commented about doing everything the Council can do an approach development with a wider view.

Motion carried 4-0. The resolution appear as Resolution No. 11365.

Item #8	CONSIDERATION OF THE APPROVAL OF A RESOLUTION AUTHORIZING THE CITY OF RICHFIELD TO ACCEPT A CENTER FOR PREVENTION AT BLUE CROSS BLUE SHIELD GRANT FOR \$20,500 TO BE APPLIED TOWARD INSTALLATION, EDUCATION, AND EVALUATION OF TEMPORARY PEDESTRIAN CROSSINGS OF NICOLLET AVENUE. (S.R. NO. 84)
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Mayor Elliott presented Staff Report No. 84.

M/Elliott, S/Howard to approve the attached resolution authorizing an Active Place Demonstration Project Funds Agreement between the City of Richfield and the Center of Prevention at Blue Cross Blue Shield of Minnesota.

RESOLUTION NO. 11366

RESOLUTION AUTHORIZING THE CITY OF RICHFIELD TO ACCEPT A CENTER FOR PREVENTION AT BLUE CROSS AND BLUE SHIELD GRANT FOR \$20,500 TO BE APPLIED TO INSTALLATION, EDUCATION AND EVALUATION OF TEMPORARY PEDESTRIAN CROSSINGS OF NICOLLET AVENUE, AND TO AUTHORIZE CITY MANAGER TO EXECUTED THE ASSOCIATED AGREEMENT

Motion carried 4-0. The resolutions appear as Resolution No. 11366.

Item #9	CITY MANAGER'S REPORT
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City Manager Devich commented at the Special Election and the high turnout and acknowledged the City Clerk and her staff. He also noted the hiring of a new Media Coordinator and gave a legislative update on the TIF bills and 77th Street Underpass language.

Item #10	CLAIMS AND PAYROLLS) May 9, 2017 and May 23, 2017
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M/Garcia, S/Howard that the following claims and payrolls be approved:

U.S. Bank	05/09/17
A/P Checks: 258651 - 259014	\$ 1,215,792.19
Payroll: 127344 - 127645	590,956.24
TOTAL	\$ 1,806,748.43

U.S. Bank	05/23/17
A/P Checks: 259015 - 259385	\$ 1,256,284.95
Payroll: 127646 - 127955, 42754 - 42756	608,505.35

TOTAL \$ 1,864,790.30

Motion carried 4-0.

OPEN FORUM

None.

Item #11	SPECIAL CITY COUNCIL CLOSED EXECUTIVE SESSION IN THE BABCOCK ROOM REGARDING THE CITY MANAGER'S ANNUAL PERFORMANCE EVALUATION. THE CLOSED EXECUTIVE SESSION WILL BE CONVENED AS PERMITTED TO EVALUATE AN EMPLOYEE'S PERFORMANCE PURSUANT TO MINN. STAT. 13D.05, SUBD. 3(A).
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The City Council closed to special executive session at 8:26 p.m.

Item #12	RECONVENE THE REGULAR CITY COUNCIL MEETING IN THE COUNCIL CHAMBERS.
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The City Council reconvened the meeting at 8:45 p.m.

Item #13	SUMMARY REVIEW OF THE CITY MANAGER'S ANNUAL PERFORMANCE EVALUATION FOR 2016 AND CONSIDERATION OF A RESOLUTION AMENDING EMPLOYMENT AGREEMENT BETWEEN CITY OF RICHFIELD AND CITY MANAGER STEVEN L. DEVICH FOR 2017.
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Mayor Elliott provided a summary of the closed session, with a summary of the City Manager's accomplishments in 2016.

M/Garcia, S/Elliott to approve a resolution amending the employment agreement between the City of Richfield and City Manager Steven L. Devich for 2017.

RESOLUTION NO. 11367

RESOLUTION AMENDING THE EMPLOYMENT AGREEMENT BETWEEN THE CITY OF RICHFIELD AND STEVEN L. DEVICH, CITY MANAGER

Motion carried 4-0. The resolutions appear as Resolution No. 11367.

Item #14	ADJOURNMENT
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The City Council Meeting was adjourned by unanimous consent at 8:56 p.m.

Date Approved: June 13, 2017

Pat Elliott
Mayor

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager