



**CITY COUNCIL MEETING MINUTES**  
 Richfield, Minnesota  
**Special City Council Work Session**

**July 25, 2017**

**CALL TO ORDER**

The work session was called to order by Mayor Elliott at 5:30 p.m. in the Municipal Center.

*Council Members Present:* Pat Elliott, Mayor; Edwina Garcia; Michael Howard; Maria Regan Gonzalez; and Simon Trautmann

*Staff Present:* Steven L. Devich, City Manager; Mary Tietjen, City Attorney; Kristen Asher, Public Works Director; Jeff Pearson, City Engineer; Jack Broz, Transportation Engineer; and, Jared Voto, Executive Aide/Analyst.

<b>Item #1</b>	<b>UPDATE ON SMALL CELL ANTENNA LEGISLATION</b>
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Bob Vose of Kennedy and Graven spoke regarding the recently passed legislation related to small cell antenna. He discussed the work of the League of Minnesota Cities in negotiating the final legislation with the wireless carriers and legislators, and some of the changes in this legislation as opposed to the current model right-of-way (ROW) ordinance the League provides. He spoke that the City must amend their current ROW ordinance to include wireless companies and new provisions of state law.

Council Members discussed and asked questions on the new legislation and its implementation, as it impacts Richfield.

<b>Item #2</b>	<b>METRO TRANSIT – D-LINE DISCUSSION</b>
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Scott Janowiak, Planner, of Metro Transit’s BRT/Small Starts Project Office provided an overview of the D Line project, on Portland Avenue, including the scope, schedule, planning process, and locations for D Line bus stops in Richfield. Currently it is proposed to have a stop at 66th Street and 76th Street, and looking at a station at either 70th or 73rd Street. He stated they are gathering feedback and doing public outreach on the potential locations, and asked Council if they had suggestions on places to go for feedback.

Council Members gave suggestions on Metro Transit’s outreach efforts.

<b>Item #3</b>	<b>69TH STREET PILOT PROJECT</b>
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Jack Broz, Transportation Engineer, presented an overview of the 69th Street Pedestrian Pilot Project. He discussed that 69th Street is a collector street and is without a sidewalk, which is not consistent with City policies. He explained the before conditions on 69th Street, the pilot project, the

public outreach process before and after the project to gather feedback, and the conditions after the pilot project. He also discussed the results of the pilot project and the Transportation Commission's recommendation to develop a permanent solution for 69th Street, and interim solution to modify the vehicle lane widths to better accommodate adjacent neighbors and eastbound bicyclists.

Council Member Howard spoke in favor of the Transportation Commission's recommendation based on the data presented from the study.

Mayor Elliot spoke again the recommendation based on narrowing the driving lanes to 10 feet and spoke about the difficulty driving eastbound when a bicycle is in the lane. He did not voice a solution at this time, but would discuss the issue further with staff.

**ADJOURNMENT**

The work session was adjourned by unanimous consent at 6:55 p.m.

Date Approved: August 8, 2017

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Pat Elliott  
Mayor

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Jared Voto  
Executive Aide/Analyst

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Steven L. Devich  
City Manager



# CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

## Regular Meeting

July 25, 2017

### CALL TO ORDER

The meeting was called to order by Mayor Elliott at 7:01 p.m. in the Council Chambers.

*Council Members Present:* Pat Elliott, Mayor; Edwina Garcia; Michael Howard; Maria Regan Gonzalez; and Simon Trautmann.

*Staff Present:* Steven L. Devich, City Manager; Mary Tietjen, City Attorney; Jay Henthorne, Public Safety Director/Police Chief; Jim Topitzhofer, Recreation Services Director; and Jared Voto, Executive Aide/Analyst.

### OPEN FORUM

None.

### PLEDGE OF ALLEGIANCE

Mayor Elliott led the Pledge of Allegiance.

### APPROVAL OF MINUTES

M/Regan Gonzalez, S/Howard to approve the minutes of the: (1) Special City Council Work Session of July 11, 2017; (2) Special Joint City Council, Housing and Redevelopment Authority, and Planning Commission Work Session of July 11, 2017; (3) Regular City Council Meeting of July 11, 2017; and (4) Special City Council Closed Executive Session of July 11, 2017.

Motion carried 5-0.

<b>Item #1</b>	<b>COUNCIL DISCUSSION</b> <ul style="list-style-type: none"> <li>Hats Off to Hometown Hits</li> </ul>
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Council Member Trautmann spoke regarding the gardener's market at House of Prayer Lutheran Church.

Council Member Garcia spoke regarding Night to Unite on August 1 and thanked block captains for their work.

Mayor Elliott spoke regarding Night to Unite on August 1 and a candle light vigil for Jonathan O'Shaughnessy at 7 p.m. that night.

Council Member Howard spoke regarding coffee with a cop on July 26 and the communication efforts of the 66th Street Reconstruction team and reminded people the businesses on 66th Street are open.

Council Member Regan Gonzalez spoke regarding the League of Women Voter's bench dedication at Wood Lake Nature Center and the Urban Wildland Half Marathon and 5K on July 29.

<b>Item #2</b>	<b>APPROVAL OF THE AGENDA</b>
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M/Howard, S/Garcia to approve the agenda.

Motion carried 5-0.

<b>Item #3</b>	<b>CONSENT CALENDAR</b>
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City Manager Devich presented the Consent Calendar.

- A. Consideration of the approval of a contract from the City of Edina to provide dispatching service to the City of Richfield's Police and Fire Departments. (S.R. No. 107)

M/Elliott, S/Trautmann to approve the consent calendar.

Motion carried 5-0.

<b>Item #4</b>	<b>CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR</b>
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None.

<b>Item #5</b>	<b>PUBLIC HEARING AND CONSIDERATION OF THE APPROVAL OF A RESOLUTION REGARDING THE REMOVAL OF A UTILITY EASEMENT WITHIN THE PLAZA 66 DEVELOPMENT AREA AT APPROXIMATELY 16TH AVENUE AND 66TH STREET EAST. (S.R. NO. 108)</b>
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Council Member Regan Gonzalez presented Staff Report No. 108.

M/Garcia, S/Elliott to close the public hearing.

Motion carried 5-0.

M/Regan Gonzalez, S/Trautmann to approve a resolution vacating a utility easement within the area of the approved Plaza 66 in Richfield plat.

Motion carried 5-0.

<b>Item #6</b>	<p><b>CONSIDERATION OF THE FOLLOWING ITEMS RELATED TO THE RICHFIELD COMMUNITY BAND SHELL PROJECT:</b></p> <ol style="list-style-type: none"> <li><b>1. ACCEPT THE BID MINUTES/TABULATION DATED JULY 11, 2017.</b></li> <li><b>2. CONSIDERATION OF THE AWARD OF A CONTRACT TO LOWEST BIDDER, FENDLER PATTERSON CONSTRUCTION IN THE AMOUNT OF \$376,821 AND AUTHORIZE STAFF TO EXECUTE THE CONTRACT.</b></li> <li><b>3. CONSIDERATION OF THE APPROVAL OF THE PROPOSED FUNDING AGREEMENT BETWEEN THE CITY OF RICHFIELD AND FRIENDS OF THE BAND SHELL TO PROVIDE \$146,056 AS A GRANT TO THE CITY TO HELP FUND THE PROJECT. (S.R. NO. 109)</b></li> </ol>
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Mayor Elliott presented Staff Report No. 109.

Jim Topitzhofer, Recreation Services Director, presented information on the design, timeline for construction, featured and other potential uses, project budget, and information on the alternates.

Council Member Garcia spoke in support of the project and thanked the community for their work and support.

Council Member Trautmann spoke in support and wanted to make this a destination for our community.

Council Member Howard spoke in support and congratulated those who worked on the project.

Council Member Regan Gonzalez spoke in support of community building and did not believe this project did that and stated she would not support the project.

Mayor Elliott read a statement from Sue Sandahl of the Friends of the Bandshell.

M/Elliott, S/Garcia to accept the bid minutes/tabulation dated July 11, 2017; award a construction contract to lowest bidder, Fendler Patterson Construction, in the amount of \$376,821 and authorize staff to execute the contract; and approve the funding agreement between the City of Richfield and Friends of the Band Shell to provide \$146,056 as a grant to the City to help fund the project.

Motion carried 4-1. (Regan Gonzalez oppose)

<b>Item #7</b>	<b>CITY MANAGER’S REPORT</b>
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City Manager Devich discussed a date for the budget meeting starting at 5 p.m. and would send a Council Memo on a proposed date. He also discussed how the Richfield liquor operations fund recreational spaces and requires reinvestment to continue bringing in proceeds. There has been reinvestment in the Lyndale and Cedar stores, and the Penn store also needs reinvestment. He will be bringing a proposal to Council to reinvest in the Penn store.

<b>Item #8</b>	<b>CLAIMS AND PAYROLLS</b>
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M/Garcia, S/Elliott that the following claims and payrolls be approved:

<b>U.S. Bank</b>	<b>07/25/17</b>
A/P Checks: 260473 - 260895	\$ 1,322,402.08
Payroll: 129002 - 129376, 42778	<u>657,358.37</u>
TOTAL	\$ 1,984,550.01

Motion carried 5-0.

<b>OPEN FORUM</b>
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None.

<b>Item #9</b>	<b>ADJOURNMENT</b>
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The City Council Meeting was adjourned by unanimous consent at 7:47 p.m.

Date Approved: August 8, 2017

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Pat Elliott  
Mayor

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Jared Voto  
Executive Aide/Analyst

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Steven L. Devich  
City Manager