



CITY COUNCIL MINUTES
Richfield, Minnesota

Special City Council Worksession

January 26, 2016

CALL TO ORDER

The meeting was called to order by Mayor Goettel at 5:45 p.m. in the Bartholomew Room.

Council Members Present: Debbie Goettel, Mayor; Pat Elliott; Edwina Garcia (arrived 5:55 p.m.); and Tom Fitzhenry.

Council Member Absent: Michael Howard.

Staff Present: Steven L. Devich, City Manager; Kristin Asher, Public Works Director; Robert Hintgen, Utilities Superintendent; and Cheryl Krumholz, Executive Coordinator.

Item #1	DISCUSSION REGARDING THE SERVICE LINE WARRANTY PROGRAM (COUNCIL MEMO NO. 7)
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Ashley Shiwarski of Utility Service Partners, Inc., the administrator for the National League of Cities Service Line Warranty Program, discussed the sewer and water line repair warranty program. She stated the NLC endorses this program as an affordable home protection solution that helps residents save on the high cost of repairing broken or leaking water or sewer lines.

The City Council consensus was to direct staff to proceed with reviewing the warranty program.

ADJOURNMENT

The meeting was adjourned by unanimous consent at 6:00 p.m.

Date Approved: February 9, 2016

Debbie Goettel
Mayor

Cheryl Krumholz
Executive Coordinator

Steven L. Devich
City Manager

CITY COUNCIL MINUTES

Richfield, Minnesota



Special Concurrent City Council, Housing and Redevelopment Authority, and Planning Commission Worksession

January 26, 2016

CALL TO ORDER

The concurrent worksession was called to order by Mayor Goettel at 6:00 p.m. in the Bartholomew Room.

Council Members Present: Debbie Goettel, Mayor; Pat Elliott; Edwina Garcia; and Tom Fitzhenry.

Council Member Absent: Michael Howard.

HRA Members Present: Mary Supple, Chair; Pat Elliott, Debbie Goettel, David Gepner, and Doris Rubenstein.

Planning Commission Members Present: Rick Jabs, Chair; Sean Hayford Oleary; Susan Rosenberg; and Daniel Kitzberger.

Planning Commission Members Absent: Charles Standfuss, Gordon Vizecky and Erin Vrieze Daniels.

Staff Present: Steven L. Devich, City Manager/Executive Director; Pam Dmytrenko, Assistant City Manager/HR Manager; John Stark, Community Development Director; Kristin Asher, Public Works Director; Karen Barton, Assistant Community Development Director; and Cheryl Krumholz, Executive Coordinator.

Item #1

**DISCUSSION REGARDING CEDAR CORRIDOR MASTER PLAN UPDATE
(COUNCIL MEMO NO. 8/HRA MEMO NO. 3)**

Representatives from JLG Architects presented a preliminary draft of the updated Cedar Corridor Master Plan for review, comments and feedback. The review included the existing conditions analysis; north-18th Avenue greenway option; south-18th Avenue greenway option; north-Cedar Avenue greenway option; and south-Cedar Avenue greenway option.

Discussion among Council Members, HRA Commissioners and Planning Commissioners included transportation alignment on 18th Avenue and Cedar Avenue, highway buffers, airport noise, mandating design criteria, viable land size for redevelopment, commercial/residential, maintaining parkway and trails, and community amenities.

City Manager/Executive Director Devich stated the transportation alignment was a policy decision.

Community Development Director Stark explained the 18th Avenue alignment is preferred but will involve takings, property assembly and be a phased approach. He said the next step in the process is to conduct a public meeting and schedule another concurrent meeting for March.

The consensus was support for the 18th Avenue transportation alignment.

Kent Carlson, Anderson Companies, explained their original development project was to go along Cedar Avenue and changing to 18th Avenue would impact the project but they could work with it. He added they need to be mindful of the timeline for current contracts for acquisition.

The Concurrent Worksession was adjourned by unanimous consent at 6:53 p.m.

Date Approved: February 9, 2016.

Debbie Goettel
Mayor

Cheryl Krumholz
Executive Coordinator

Steven L. Devich
City Manager

CITY COUNCIL MEETING MINUTES

Richfield, Minnesota



Regular Meeting

January 26, 2016

CALL TO ORDER

The meeting was called to order by Mayor Goettel at 7:00 p.m. in the Council Chambers.

Council Members Present: Debbie Goettel, Mayor; Pat Elliott; Edwina Garcia; and Tom Fitzhenry.

Council Member Absent: Michael Howard.

Staff Present: Steven L. Devich, City Manager; Kristin Asher, Public Works Director; John Stark, Community Development Director; Jay Henthorne, Public Safety Director; Jim Topitzhofer, Recreation Services Director; Bill Fillmore, Liquor Operations Director; Pam Dmytrenko, Assistant City Manager/HR Manager; Karen Barton, Assistant Community Development Director; Andrew Biggerstaff, City Attorney; and Cheryl Krumholz, Executive Coordinator.

OPEN FORUM

Linda Soderstrom on behalf of Claire Lee, 7610 Penn Avenue, #226, expressed several concerns regarding the updating of the Concierge Apartments.

Linda Soderstrom, 7720 Penn Avenue, expressed several concerns regarding the updating of the Concierge Apartments.

Community Development Director Stark stated the City addresses the issues as they become aware of them. He added the City does have a role in determining building addresses but has no legal right in determining unit numbers.

PLEDGE OF ALLEGIANCE

Mayor Goettel led the audience in the Pledge of Allegiance.

APPROVAL OF MINUTES

M/Elliott; S/Fitzhenry to approve the minutes of the (1) Regular City Council Meeting of December 8, 2015; (2) Special City Council Worksession of January 12, 2016; (3) Regular City Council Meeting of January 12, 2016; and (4) Special City Council Meeting of January 16, 2016.

Motion carried 4-0.

Item #1	COUNCIL DISCUSSION <ul style="list-style-type: none"> • Hats Off to Hometown Hits
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Council Member Fitzhenry reported on the following:

- Reader’s Choice Awards published in the Richfield Sun Current
- Hockey Day in Richfield, January 30, 2016, Donaldson Park
- Taft Lake Ice Fishing Bowl, February 6, 2016
- Noise Oversight Committee update

Public Works Director Asher provided an update on the Metropolitan Council sewer project on 66th Street.

Item #2	COUNCIL APPROVAL OF AGENDA
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M/Garcia, S/Fitzhenry to approve the agenda.

Motion carried 4-0.

Item #3	CONSENT CALENDAR
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- A. Consideration of the approval of a resolution modifying the Health Care Savings Plan for the Mayor and Council Members. S.R. No. 17

RESOLUTION NO. 11177

RESOLUTION AMENDING THE CITY COUNCIL POST
EMPLOYMENT HEALTH CARE SAVINGS PLAN

This resolution appears as Resolution No. 11177.

- B. Consideration of the approval of a Construction and Maintenance Agreement with Richfield-Bloomington Honda that defines ownership and maintenance responsibilities for certain features constructed at 501 West 77th Street. S.R. No. 18
- C. Consideration of the approval of a revision to Work Order No. 60 from Short Elliott Hendrickson, Inc. (SEH) for engineering services to design the City’s sanitary and watermain utilities as part of the 66th Street Reconstruction Project between 16th Avenue and Xerxes Avenue. S.R. No. 19

M/Goettel, S/Elliott to approve the Consent Calendar.

Motion carried 4-0.

Item #4	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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None.

Item #5	CONTINUE PUBLIC HEARING AND CONSIDERATION OF THE SECOND READING OF AN ORDINANCE REGARDING THE GRANTING OF A CABLE COMMUNICATIONS FRANCHISE WITH CENTURYLINK FOR THE CITY OF RICHFIELD AND RESOLUTION APPROVING SUMMARY PUBLICATION OF THE ORDINANCE S.R. NO. 20
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Council Member Elliott presented Staff Report No. 20.

M/Fitzhenry, S/Garcia to close the public hearing.

Motion carried 4-0.

M/Elliott, S/Goettel that this constitutes the second reading of Bill No. 2016-1, granting a franchise to Qwest Broadband Services, Inc., d/b/a CenturyLink to operate and maintain a cable system and provide cable services in the City of Richfield; setting forth conditions accompanying the grant of franchise; providing for city regulation and administration of the cable system and cable services, that it be published in the official newspaper, and that it be made part of these minutes, and that the following resolution be adopted and that they be made part of these minutes:

RESOLUTION NO. 11178

RESOLUTION APPROVING SUMMARY PUBLICATION OF AN ORDINANCE GRANTING A CABLE COMMUNICATIONS FRANCHISE WITH CENTURYLINK FOR THE CITY OF RICHFIELD

Motion carried 4-0. This resolution appears as Resolution No. 11178.

Items #6	CONSIDERATION OF THE SECOND READING AND RESOLUTION FOR SUMMARY PUBLICATION OF AN ORDINANCE TO ALLOW BEEKEEPING IN THE CITY OF RICHFIELD S.R. NO. 21
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Council Member Garcia presented Staff Report No. 21.

M/Garcia, S/Fitzhenry that this constitutes second reading of Bill no. 2016-2, amending Chapter IX of the Richfield code of ordinances by adding a new section relating to beekeeping and amending zoning provisions relating to the same, that it be published in the official newspaper, and that it be made part of these minutes, and that the following resolution be adopted and that they be made part of these minutes:

RESOLUTION NO. 11179

RESOLUTION APPROVING SUMMARY PUBLICATION OF AN ORDINANCE PERTAINING TO BEEKEEPING IN THE CITY OF RICHFIELD

Motion carried 4-0. This resolution appears as Resolution no. 11179,

Items #7	CONSIDERATION OF AGREEMENTS WITH NON-PROFIT ORGANIZATIONS TO PROVIDE SOCIAL SERVICES TO THE CITY OF RICHFIELD AND AUTHORIZATION OF THE CITY MANAGER TO EXECUTE THE AGREEMENTS FOR SERVICES WITH THOSE AGENCIES S.R. NO. 22
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Mayor Goettel presented Staff Report No. 22.

M/Goettel, S/Fitzhenry to approve the agreements with non-profit organizations to provide social services to the City of Richfield and authorization of the City Manager to execute the agreements for services with those agencies.

Motion carried 4-0.

Item #8	CONSIDERATION OF AUTHORIZING A CAPITAL IMPROVEMENT TO UPGRADE THE MUNICIPAL LIQUOR STORE AT 6600 CEDAR AVENUE SOUTH S.R. NO. 23
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Council Member Fitzhenry presented Staff Report No. 23.

M/Fitzhenry, S/Goettel to approve the authorization of a capital improvement to upgrade the Municipal Liquor Store at 6600 Cedar Avenue South.

Council Member Fitzhenry stated the footprint of this store is too old and a new store is needed because of the proposed new developments on the east side. He added the place to the west is for sale so it could be purchased to add land for the store.

Mayor Goettel said a new store was worth reviewing because the City needs to plan for the future.

Council Member Garcia agreed a new store needs to be considered with all the proposed improvements on the east side.

Council Member Elliott stated the upgrade could be done in the same footprint but a new store should be considered.

City Manager Devich explained this item could be tabled to allow time for a cost analysis.

Mike Klass, WOLD Architects, discussed the proposed upgrade.

Motion failed 0-4.

M/Fitzhenry, S/Goettel to table action on this item to a future meeting.

Motion carried 4-0.

Item #9	CONSIDERATION OF THE APPOINTMENTS OF CIT ADVISORY COMMISSIONS S.R. NO. 24
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Mayor Goettel presented Staff Report No. 24. She added there will a mid-year recruitment to fill remaining vacancies.

M/Goettel, S/Garcia to appoint the following persons to the City advisory commissions:

ADVISORY BOARD OF HEALTH

<u>Name</u>	<u>Term Expires</u>
Derek Eiden	January 31, 2019
Kristine Klos	January 31, 2019
Yesinia Salazar (youth)	August 31, 2016

ARTS COMMISSION

<u>Name</u>	<u>Term Expires</u>
Alexander Dahl	January 31, 2019
Kidist Kika (youth)	August 31, 2016

CIVIL SERVICE

<u>Name</u>	<u>Term Expires</u>
Steven Hurvitz	January 31, 2019

COMMUNITY SERVICES COMMISSION

<u>Name</u>	<u>Term Expires</u>
Lisa Rudolph	January 31, 2019
Emma Nollenberger (youth)	August 31, 2016

FRIENDSHIP CITY COMMISSION

<u>Name</u>	<u>Term Expires</u>
Ahmad Ansari	January 31, 2019
Rori Coleman-Woods	January 31, 2019
Sharon Hannia Amegee (youth)	August 31, 2016

HUMAN RIGHTS COMMISSION

<u>Name</u>	<u>Term Expires</u>
Deborah Eng	January 31, 2019
Logan Schultz	January 31, 2019
Benjamin Sunderlin	January 31, 2019
Jeffrey Wright	January 31, 2019

PLANNING COMMISSION

<u>Name</u>	<u>Term Expires</u>
Daniel Kitzberger	January 31, 2019
Susan Rosenberg	January 31, 2019

TRANSPORTATION COMMISSION

<u>Name</u>	<u>Term Expires</u>
Ken Severson	January 31, 2019
Tim Carter	January 31, 2019
Gary Ness	January 31, 2019
Jeffrey Walz	January 31, 2018
Brynn Hausz	January 31, 2017

Motion carried 4-0.

Item #10	CITY MANAGER'S REPORT
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None.

Item #11	CLAIMS AND PAYROLLS
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	<ul style="list-style-type: none"> MAYOR’S REQUEST FOR FLIGHT REIMBURSEMENT TO CHINA
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M/Fitzhenry, S/Garcia that the following claims and payrolls be approved:

U.S. Bank	01/26/16	
A/P Checks: 247025-247343	\$	808,464.98
Payroll: 116095-116415	\$	<u>576,837.83</u>
TOTAL	\$	1,385,302.81

Mayor Goettel stated that she is requesting reimbursement for her flight to China. The government covered all her costs for hotel and transportation and meals. She stated she was sorry this was on the back end instead of the front end of the process. She apologized and added that this trip came up very quickly and she appreciated the City Council’s consideration (at a future Claims and Payroll).

Motion carried 4-0.

OPEN FORUM

None.

Item #12	ADJOURNMENT
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The City Council Meeting was adjourned by unanimous consent at 8:07 p.m.

Date Approved: February 9, 2016

Debbie Goettel
Mayor

Cheryl Krumholz
Executive Coordinator

Steven L. Devich
City Manager