



# CITY COUNCIL MEETING MINUTES Richfield, Minnesota

## Regular Meeting

### February 23, 2016

#### CALL TO ORDER

The meeting was called to order by Mayor Goettel at 7:00 p.m. in the Council Chambers.

*Council Members Present:* Debbie Goettel, Mayor; Edwina Garcia; Michael Howard; and Tom Fitzhenry.

*Council Members Absent:* Pat Elliott.

*Staff Present:* Steven L. Devich, City Manager; Jay Henthorne, Public Safety Director; Wayne Kewitsch, Fire Services Director; Bill Fillmore, Liquor Operations Director; John Stark, Community Development Director; Mary Tietjen, City Attorney; and Theresa Schyma, Deputy City Clerk.

#### OPEN FORUM

None.

#### PLEDGE OF ALLEGIANCE

Mayor Goettel led the audience in the Pledge of Allegiance.

#### APPROVAL OF MINUTES

M/Garcia, S/Fitzhenry to approve the minutes of the (1) Special Concurrent City Council, HRA and Planning Commission Worksession of February 9, 2016; (2) Regular City Council Meeting of February 9, 2016; and (3) Special City Council Worksession of February 11, 2016.

Motion carried 4-0.

Item #1

**PRESENTATION OF THE OFFICER OF THE YEAR 2015 AWARD TO RICHFIELD POLICE OFFICER DAVID MAST**

Public Safety Director Henthorne presented the award.

Public Safety Director Henthorne also announced a recent promotion in the department; Mark Shelley was promoted from Sergeant to Lieutenant.

<b>Item #2</b>	<b>UPDATE REGARDING PENN CENTRAL PRESENTED BY DAVID GEPNER</b>
----------------	--

Penn Central members David Gepner, Gordon Hansen, and Tom Rublein presented the update. Penn Central is a community-based initiative that started in 2007 as a citizen-driven effort to help promote and revitalize the Penn Central neighborhood.

Mayor Goettel thanked them for the update and their service to the neighborhood and community.

<b>Item #3</b>	<b>COUNCIL DISCUSSION</b> <ul style="list-style-type: none"> <li>• Hats Off to Hometown Hits</li> </ul>
----------------	---

Council Member Garcia announced the March 1 Minnesota Precinct Caucuses and encouraged residents to participate in the electoral process.

Council Member Howard commented on the Naturalization Ceremony that took place on February 16 at Richfield Municipal Center. He thanked the Richfield Human Rights Commission for their hard work putting on a very welcoming event where Federal Judge Donovan Frank naturalized 36 new citizens from 18 different countries.

Council Member Fitzhenry provided an update on the Noise Oversight Committee (NOC). He further discussed having City staff more directly involved in the NOC since there is a major learning curve with airport issues. He would suggest having staff take a lead role with the approval of the Council.

Council Member Fitzhenry stated there is an open co-chair position on the NOC due to a recent resignation. He asked the Council for their support in seeking this position.

M/Goettel, S/Garcia to support Council Member Fitzhenry in seeking a co-chair position on the Noise Oversight Committee.

Motion carried 3-0.

Mayor Goettel questioned staff about the rule preventing the Ladies Auxiliary from holding a charity meat raffle. The location of the raffle would be the American Legion which is currently where the Lions Club operates pull tabs. She asked staff if there is anything that can be done since all of the money from the raffle goes to charity.

City Manager Devich responded that staff would look into the issue.

Mayor Goettel asked staff if Champps is able to relocate in Richfield due to their lease not being renewed at their current location.

Community Development Director Stark responded that he would talk to Champps management to find out if they are interested in relocating within Richfield.

<b>Item #4</b>	<b>COUNCIL APPROVAL OF AGENDA</b>
----------------	-----------------------------------

M/Fitzhenry, S/Howard to approve the agenda.

Motion carried 4-0.

<b>Item #5</b>	<b>CONSENT CALENDAR</b>
----------------	-------------------------

- A. Consideration of the approval of the second reading of amendments to the City's Zoning Ordinance and a resolution authorizing summary publication of said ordinance. The proposed ordinance would update day care facility allowances in all residential districts, such that Richfield's regulations are in agreement with those of the State. S.R. No. 29

BILL NO. 2016-3

AN ORDINANCE AMENDING THE RICHFIELD CITY CODE TO  
UPDATE DAY CARE REGULATIONS

This constitutes the second reading of Bill No. 2016-3, amending the City's Zoning Code to update day care facility allowances in all residential districts, such that Richfield's regulations are in agreement with those of the State, that it be published in the official newspaper, and that it be made part of these minutes.

RESOLUTION NO. 11182

RESOLUTION APPROVING SUMMARY PUBLICATION OF AN ORDINANCE AMENDING DAY  
CARE REGULATIONS  
IN ALL RESIDENTIAL DISTRICTS

This resolution appears as Resolution No. 11182.

- B. Consideration of the approval of the second reading of an ordinance authorizing the conveyance of property owned by the City of Richfield to the Richfield Housing and Redevelopment Authority. S.R. No. 30

BILL NO. 2016-4, TRANSITORY ORDINANCE NO. 19.01

AN ORDINANCE AUTHORIZING THE CONVEYANCE OF PROPERTY OWNED BY THE CITY

This constitutes the second reading of Bill No. 2016-4, Transitory Ordinance No. 19.01 amending the Richfield City Code by authorizing the conveyance of property owned by the City of Richfield to the Richfield Housing and Redevelopment Authority, that it be published in the official newspaper, and that it be made part of these minutes.

M/Goettel, S/Fitzhenry to approve the Consent Calendar.

Motion carried 4-0.

<b>Item #6</b>	<b>CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR</b>
----------------	--

None.

<b>Item #7</b>	<b>PUBLIC HEARING AND CONSIDERATION OF A RESOLUTION SPECIFYING THE USE OF FUNDS FROM THE COMMUNITY DEVELOPMENT BLOCK GRANT ALLOCATION FOR 2016 AND AUTHORIZING EXECUTION OF A SUBRECIPIENT AGREEMENT WITH HENNEPIN COUNTY AND ANY REQUIRED THIRD PARTY AGREEMENTS. S.R. NO. 31</b>
----------------	--

Mayor Goettel presented Staff Report No. 31.

Bill O'Meara, Community Action Partnership for Suburban Hennepin (CAPSH), thanked the Council for their support and longstanding partnership with CAPSH. He discussed the services the organization provides to the community.

Matt Eichenlaub, attorney at HomeLine Tenant Hotline, thanked the Council for their support and discussed the services the organization provides to Richfield residents.

Jon Burkhow, Director of the HOME program, thanked the Council for their financial support and partnership in promoting the HOME program. He further discussed changes and potential growth in the organization based on population trends.

M/Fitzhenry, S/Howard to close the public hearing.

Motion carried 4-0.

M/Fitzhenry, S/Howard that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 11183

RESOLUTION APPROVING PROPOSED USE 2016 URBAN HENNEPIN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FUNDS AND AUTHORIZING EXECUTION OF SUBRECIPIENT AGREEMENT WITH HENNEPIN COUNTY AND ANY REQUIRED THIRD PARTY AGREEMENTS

Motion carried 4-0. This resolution appears as Resolution No. 11183.

<b>Item #8</b>	<b>CONSIDERATION OF AUTHORIZING CAPITAL IMPROVEMENTS TO THE MUNICIPAL LIQUOR STORE LOCATED AT 6600 CEDAR AVENUE SOUTH. S.R. NO. 32</b>
----------------	--

Council Member Fitzhenry presented Staff Report No. 32.

Council Member Fitzhenry thanked staff for researching all options available for the Cedar Avenue liquor store, especially considering certain pressing issues with other municipal liquor stores.

City Manager Devich mentioned that there may be other options for acquiring parking on that site.

Liquor Operations Director Fillmore discussed the parking issue at the Cedar Avenue liquor store and introduced Mike Klass to discuss the potential renovation.

Mike Klass, Project Manager at Wold Architects & Engineers, presented potential upgrades to the store including:

- 40% increase in cooler space
- 30% increase of door space
- An interior facelift much like the Lyndale Avenue store
- New layout of the employee area and bathrooms to provide better visuals down the aisles for increased security
- New shelving systems and signage
- Removing the drop ceiling
- Modernizing the outside appearance including using the new Richfield logo

Council Member Fitzhenry asked about the timeline of the project.

Mr. Klass responded that they are ready to move but need to figure the best time to shut down the store for the project.

Liquor Operations Director Fillmore stated the goal is to be open before the busy Memorial Day weekend.

M/Fitzhenry, S/Goettel to authorize a capital improvement and direct staff to proceed with the remodeling and upgrade of the municipal liquor store located at 6600 Cedar Avenue South.

City Manager Devich discussed the need for change at the Penn Avenue liquor store. The store is profitable based on square footage but something needs to be done with the outdated building and this issue will be coming back to the Council in the near future for a decision.

Motion carried 4-0.

<b>Item #9</b>	<b>CITY MANAGER'S REPORT</b>
----------------	------------------------------

None.

<b>Item #10</b>	<b>CLAIMS AND PAYROLLS (INCLUDES MAYOR'S REQUEST FOR FLIGHT REIMBURSEMENT TO CHINA)</b>
-----------------	---

M/Fitzhenry, S/Garcia that the following claims and payrolls be approved:

<b>U.S. Bank</b>		<b>02/23/16</b>
A/P Checks: 247656-248056	\$	2,958,403.96
Payroll: 116740-117071	\$	575,285.38
<b>TOTAL</b>	<b>\$</b>	<b>3,533,689.34</b>

Motion carried 3-0. (Mayor Goettel did not participate in the vote)

<b>OPEN FORUM</b>
-------------------

None.

<b>Item #11</b>	<b>ADJOURNMENT</b>
-----------------	--------------------

The City Council Meeting was adjourned by unanimous consent at 8:09 p.m.

Date Approved: March 8, 2016

\_\_\_\_\_  
Debbie Goettel  
Mayor

\_\_\_\_\_  
Theresa Schyma  
Deputy City Clerk

\_\_\_\_\_  
Steven L. Devich  
City Manager