

# CITY COUNCIL MINUTES

Richfield, Minnesota



## Special Concurrent City Council, Housing and Redevelopment Authority, and Planning Commission Worksession

May 24, 2016

### CALL TO ORDER

The concurrent worksession was called to order by Mayor/HRA Commissioner Goettel at 6:00 p.m. in the Bartholomew Room.

*Council Members Present:* Debbie Goettel, Mayor; Pat Elliott; Edwina Garcia; Tom Fitzhenry and Michael Howard.

*HRA Members Present:* Mary Supple, Chair; Pat Elliott, Debbie Goettel, and David Gepner.

*HRA Members Absent:* Doris Rubenstein.

*Planning Commission Members Present:* Erin Vrieze Daniels, Chair; and Sean Hayford Oleary.

*Planning Commission Members Absent:* Susan Rosenberg; Charles Standfuss; Gordon Vizecky; Rick Jobs; and Daniel Kitzberger.

*Staff Present:* Steven L. Devich, City Manager/Executive Director; John Stark, Community Development Director; Melissa Poehlman, City Planner; and Theresa Schyma, Deputy City Clerk.

Item #1

**DISCUSSION REGARDING CEDAR CORRIDOR MASTER PLAN UPDATE  
(COUNCIL MEMO NO. 34/HRA MEMO NO. 14)**

Michelle Mongeon Allen, JLG Architects, presented preliminary Comprehensive Plan and Zoning District designation options for the Cedar Corridor area.

Community Development Director Stark stated that staff is requesting feedback and clarification from the three policy bodies regarding any changes they would like to see to the Cedar Corridor Master Plan so that those ideas can be incorporated into the draft documents that will be presented at a community open house scheduled for June 1, 2016.

The City Council, HRA Commissioners and Planning Commission Members discussed the differences between Mixed Use Neighborhood, Mixed Use Community and Mixed Use Regional; attracting businesses that will hire locally for living wage jobs; overlay zoning; finding a theme in the area for marketing purposes; finding a balance between businesses that are complimentary to the airport and residential neighborhoods; and inclusionary housing.

Community Development Director Stark stated that finding a balance between thinking big versus impacts to the surrounding residential area is more in the details and scale of the potential businesses than in specific use.

The consensus was that there needs to be flexibility in the plan for when the market and economy meander. Furthermore, the consensus was to start in a broad place and get feedback from the community with specific examples, descriptions and visuals so that people are able to envision the future of the area.

City Manager Devich stated that the Cedar Corridor is a big chance to attract businesses that make sense for the City, especially when the underpass is complete and the area will be in very high demand.

City Planner Poehlman asked if there were any strong feelings about the 18<sup>th</sup> Avenue alignment option.

The consensus was the 18<sup>th</sup> Avenue alignment is still the best option.

The concurrent worksession was adjourned by unanimous consent at 6:50 p.m.

Date Approved: June 14, 2016.

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Debbie Goettel  
Mayor

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Theresa Schyma  
Deputy City Clerk

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Steven L. Devich  
City Manager



# CITY COUNCIL MEETING MINUTES Richfield, Minnesota

## Regular Meeting

### May 24, 2016

#### CALL TO ORDER

The meeting was called to order by Mayor Goettel at 7:00 p.m. in the Council Chambers.

*Council Members Present:* Debbie Goettel, Mayor; Michael Howard; Pat Elliott; Edwina Garcia; and Tom Fitzhenry.

*Staff Present:* Steven L. Devich, City Manager; Jim Topitzhofer, Recreation Services Director; John Stark, Community Development Director; Chris Regis, Finance Manager; Karen Barton, Assistant Community Development Director; Mary Tietjen, City Attorney; and Theresa Schyma, Deputy City Clerk.

#### OPEN FORUM

None.

#### PLEDGE OF ALLEGIANCE

Mayor Goettel led the audience in the Pledge of Allegiance.

#### APPROVAL OF MINUTES

M/Fitzhenry, S/Elliott to approve the (1) Special City Council Worksession of May 10, 2016; and (2) Regular City Council Meeting of May 10, 2016.

Motion carried 5-0.

Item #1	<b>RECEIPT OF THE CITY OF RICHFIELD COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR THE FISCAL YEAR ENDED DECEMBER 31, 2015 S.R. NO. 79</b>
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Caroline Stutsman, representative of the City's audit firm BerganKDV, Ltd., reviewed the 2015 Audit and 2015 Comprehensive Annual Financial Report.

M/Goettel, S/Fitzhenry to approve receipt of the City of Richfield Comprehensive Annual Financial Report for fiscal year ended December 31, 2015.

Motion carried 5-0.

<b>Item #2</b>	<b>PRESENTATION REGARDING THE HENNEPIN COUNTY VETERANS' SERVICE OFFICE</b>
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Milton Schoen, Hennepin County Veterans' Services director, announced the launch of a Veterans' Service location in Richfield beginning in June 2016. The satellite office will be located at Woodlake Center, 6601 Lyndale Avenue Suite #200, and will initially be open two days per month for veterans' claims service.

The City Council encouraged Mr. Schoen to communicate and educate the Richfield Police and Fire Departments on the programs the Hennepin County Veterans' Service Office offers since they are typically the first responders that a veteran could see in a time of need.

<b>Item #3</b>	<b>PRESENTATION REGARDING THE MEMORIAL DAY CEREMONY AT VETERANS MEMORIAL PARK</b>
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Reed Bornholdt, Secretary of the Honoring All Veterans Memorial Board, made a presentation regarding the Memorial Day Ceremony at Veterans Memorial Park.

<b>Item #4</b>	<b>UPDATE FROM COLLEEN CAREY, PRESIDENT OF THE CORNERSTONE GROUP, REGARDING THE LYNDALE GARDEN CENTER</b>
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Colleen Carey, President of The Cornerstone Group, provided an update regarding the Lyndale Garden Center redevelopment. Her update included the revised plan reducing the height of the building to four stories, contamination clean-up grants, financing, and future neighborhood meetings.

<b>Item #5</b>	<b>COUNCIL DISCUSSION</b> <ul style="list-style-type: none"> <li>• Schedule commission applicant interviews in July</li> <li>• Hats Off to Hometown Hits</li> </ul>
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The City Council consensus was to schedule commission applicant interviews on a Saturday in July.

Mayor Goettel asked the City Council to provide their July availability to the City Manager.

Council Member Elliott reported on the following:

- Construction traffic on 66<sup>th</sup> Street
- The success of the recent City-wide garage sale

Council Member Howard announced the semi-annual commission member recruitment beginning June 1. He noted the work of the Human Rights Commission to increase diversity on commissions and encouraged all residents to apply.

Council Member Fitzhenry provided a Noise Oversight Committee update.

<b>Item #6</b>	<b>COUNCIL APPROVAL OF AGENDA</b>
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M/Elliott, S/Howard to approve the agenda.

Motion carried 5-0.

<b>Item #7</b>	<b>CONSENT CALENDAR</b>
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- A. Consideration of the approval of a resolution approving a four-month interim use permit to allow temporary vehicle inventory storage on vacant former Lyndale Garden Center property. S.R. No. 80

RESOLUTION NO. 11208

RESOLUTION APPROVING AN INTERIM USE PERMIT TO ALLOW TEMPORARY VEHICLE INVENTORY STORAGE AT 6400 LYNDAL AVENUE SOUTH

This resolution appears as Resolution No. 11208.

- B. Consideration of the approval of a resolution reprogramming 2015 Community Development Block Grant funds from the Penn Avenue Streetscape Program to the Deferred Loan Program and authorizing execution of any required agreements with Hennepin County. S.R. No. 81

RESOLUTION NO. 11209

RESOLUTION APPROVING REPROGRAMMING 2015 URBAN HENNEPIN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FUNDS AND AUTHORIZING EXECUTION OF ANY REQUIRED AGREEMENTS WITH HENNEPIN COUNTY

This resolution appears as Resolution No. 11209.

M/Goettel, S/Elliott to approve the Consent Calendar.

Motion carried 5-0.

<b>Item #8</b>	<b>CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR</b>
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None.

<b>Item #9</b>	<b>CITY MANAGER'S REPORT</b>
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City Manager Devich provided an update on the end of the legislative session.

<b>Item #10</b>	<b>CLAIMS AND PAYROLLS</b>
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M/Garcia, S/Goettel that the following claims and payrolls be approved:

<b>U.S. Bank</b>	<b>05/24/16</b>
A/P Checks: 249924-250349	\$ 1,420,770.63
Payroll: 119020-119348, 42452-42453	\$ 631,225.31
<b>TOTAL</b>	<b>\$ 2,051,995.94</b>

Motion carried 5-0.

<b>OPEN FORUM</b>
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None.

<b>Item #11</b>	<b>ADJOURNMENT</b>
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The City Council Meeting was adjourned by unanimous consent at 7:58 p.m.

Date Approved: June 14, 2016

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Debbie Goettel  
Mayor

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Theresa Schyma  
Deputy City Clerk

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Steven L. Devich  
City Manager